2014 FALL TERM REGISTRATION INFORMATION - UNDERGRADUATE STUDENTS

Are you planning to graduate in December 2014? If so, please complete the online graduation application form NOW.

Priority registration for 2014 fall term classes runs from Monday, April 7, 2014 to Tuesday, April 22, 2014. Registration priority is based on the number of cumulative credits that you have completed and earned (credits in progress do not count). To find your earliest date and time to register, sign in to WINS, click on Self Service, click on Student Center, under Enrollment Dates click on Details. If you have a registration hold, it must be cleared by the office that placed it before you will be able to register for classes.

Use the on-line, web-based WINS system to register for classes. To access WINS:

- http://www.uww.edu (UW-Whitewater Home Page)
- On the upper right of the screen, click on “WINS”

On the WINS Sign-In page, enter your NetID and Password, click on “Sign In”.

When you enroll in classes at UW-Whitewater you have certain financial obligations and are responsible for knowing and abiding by all UW-W regulations, procedures, and academic calendar dates as stated in the term Schedule of Classes and the Undergraduate Catalog. Deadlines for adding and dropping classes, changing class grading bases and withdrawing from the university are published as part of the Schedule of Classes information. You must adhere to the deadlines to take advantage of tuition/fee refunds and to avoid academic consequences. Nonattendance does not exempt you from your financial and academic responsibilities.

UW-Whitewater uses e-mail to communicate with you on many important matters such as tuition billing (e.g., bills are sent only to your UW-W email account, they are not sent through postal mail). You are responsible for knowing and, when appropriate, acting on the contents of all university communications sent to your UW-W e-mail account. The Instructional, Communication & Information Technology (iCIT) website has information about accessing UW-W student email accounts.

Problems associated with accessing WINS or your email account can be addressed by the iCIT Help Desk (Andersen Library room 2000, email helpdesk@uww.edu, phone 262-472-4357).

ADVISING

Advising Report (AR) – The AR is an individualized degree progress report that also includes a copy of your unofficial transcript. Bring a copy of the AR to the advising appointment. There is a tutorial available on how to view and print an AR.

Contact the appropriate advisor or department office with questions about advising or registration for classes: A list of academic advising locations is available online.