Students pursuing a Bachelor of Business Administration degree and all MCS majors must achieve 24 credits and maintain a 2.50 GPA or better in order to take lower division business courses (including MCS courses) except ITBE 141, BEINDP 200, BEINDP 293, ECON 201, and ECON 202. Grades received for all appropriate college courses taken at other institutions will be included in determining the student’s grade point average eligibility for enrolling in business courses.

Business minors and non-business minors required to take business courses must have at least a 2.00 gpa and 24 credits completed to enroll in lower division (200-level) business courses required in the minor.

Non-business majors who are required or who may elect to take business courses in the major must have the gpa required in the major, must have completed 24 credits to take lower division (200-level) business courses.

UPPER DIVISION (300/400-LEVEL) ELIGIBILITY:

Students in the BBA curriculum and all MCS majors are not eligible to enroll in the College of Business and Economics 300- and 400-level courses unless they have 60.0 or more credits to degree, at least a 2.50 cum GPA and have been admitted to the upper division business courses. Transfer students must maintain a combined GPA (transfer and UW-W) of 2.50 to continue eligibility.

Business minors must have a 2.00 gpa and 60 credits completed to enroll in upper division (300 or 400-level) business courses. In order to graduate with a business minor, the student must have a 2.25 gpa in the minor.

S/NC grading may not be used in any business course or any BBA degree requirement unless offered on an S/NC basis only. Courses in the College of Business and Economics may not be taken on an audit basis. A course cannot be used to satisfy both a BBA degree and a major requirement.

Non-business majors who are required or who may elect to take 300/400-level business courses must have completed 60 credits and have a 2.00 gpa to take upper division (300 and 400-level) business courses.

Non-business majors who are not required to take business courses in the major may register for business courses during the first week of classes if all course prerequisites and credits completed (24 for lower division or 60 for upper division) are met, and the student has a 2.50 combined grade point average.

ADMISSION TO UPPER DIVISION BUSINESS COURSES:

When a student is projected to complete at least 54 credits and has satisfactorily completed or is enrolled in ENGLISH 101, ENGLISH 102, COMM 110, ACCOUNT 244, ACCOUNT 249 or ACCOUNT 261; ECON 201; ECON 202; MATH 143; and ECON 245, the student may apply for admission to the upper division business courses. All students with at least a 2.00 combined GPA will be admitted.

Application forms for admission to the upper division business courses are completed at a registration information meeting or online after completion of an online advising exercise.

ENROLLMENT PREFERENCE in all business courses will be given to the following officially declared majors and minors:

• All BBA Majors; management computer systems majors; integrated science and business; business education; other non-business majors with business course requirements

• Minors; business minors; arts management minors; other minors with business course requirements.

SPECIAL STUDENTS ..... Students admitted with full/complete credentials of all previous post-secondary work (SPFC) may register with the approval of the SPFC advisor (Chris Kutz, Hyland 4300, 262-472-4900) and special students without full credentials (SPNC) can register on a space available basis with the approval of the assistant dean (Jan Olson, Hyland Hall 4300, 262-472-4900).

COMMON EXAMINATIONS ..... Certain courses have common exams during the semester when all sections will be tested at the same time. Students should not schedule other classes at those times.

GRADUATE STUDENTS ..... Graduate students must be admitted to the M.B.A. or M.P.A. program to enroll in 500-700 level courses offered in the College of Business and Economics (except Business Education and School Business Management). Non-Candidate for Degree (NCFD) students cannot register for College of Business and Economics courses. Exceptions to this policy must be approved in advance by the associate dean, College of Business and Economics (262-472-1945).

ONLINE BUSINESS COURSES ..... Charges for online business courses are stated with the course listings. The charge is the same for both in-state and out-of-state students.

INFORMATION TECHNOLOGY AND BUSINESS EDUCATION

ITBE 491 TRAVEL STUDY ... Variable topics. Faculty-led courses abroad.

#1004 Section O1 (units: 3) NOTE: The course addresses sustainability and freshwater initiatives in Thailand drawing upon historical, geographical, political, and cultural traditions. Students will be exposed to various issues facing the Greater Mekong Subregion and observe local entrepreneurial solutions to promote self-sufficiency. The on-campus portion of the course will consist of class sessions held every other Tuesday from 3:45 ± 5:45 p.m. (Dates: 9/11, 9/25, 10/9, 10/23, 11/6, 11/20, 12/4, 12/18) during the fall semester. The study abroad portion of the course (two weeks of travel and study throughout Thailand) is tentatively scheduled from January 2 to January 15. Contact the Office of International Education and Programs (Hyland Hall, Suite 1227, phone: 5759, studyabroad@uww.edu) for application and registration information. Contact the instructor of the course, Dr. Andrew P Ciganek (ciganek@uww.edu, phone: 6946) for academic requirements, course costs, and instructor consent. Space in the course is limited and is available on a first-come, first-serve basis. Applications received by September 7, 2012 will receive priority. After a students application is accepted, the OIEP office will register the student for the course and bill the students account (for a deposit on the course costs) over the holiday break.

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### GRADUATE LEVEL COURSES

**ITBE 691**  TRAVEL STUDY ... Variable topics. Faculty-led courses abroad.

#1005  Section 01  [units: 3]

**NOTE:** The course addresses sustainability and freshwater initiatives in Thailand drawing upon historical, geographical, political, and cultural traditions. Students will be exposed to various issues facing the Greater Mekong Subregion and observe local entrepreneurial solutions to promote self-sufficiency. The on-campus portion of the course will consist of class sessions held every other Tuesday from 3:45 PM - 5:45 PM (Dates: 9/11, 9/25, 10/9, 10/23, 11/6, 11/20, 12/4, 12/18) during the fall semester. The study abroad portion of the course (two weeks of travel and study throughout Thailand) is tentatively scheduled from January 2 to January 15. Contact the Office of International Education and Programs (Hyland Hall, Suite 1227, phone: 5759, studyabroad@uww.edu) for application and registration information. Contact the instructor of the course, Dr. Andrew Ciganek (ciganeka@uww.edu, phone: 6946) for academic requirements, course costs, and instructor consent. Space in the course is limited and is available on a first-come, first-serve basis. Applications received by September 7, 2012 will receive priority. After a student's application is accepted, the OIEP office will register the student for the course and bill the student's account (for a deposit on the course costs) over the holiday break.

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<th>Start/End Dates</th>
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