

## 2019 Summer Deadlines Course Adds & Drops, Grade Basis Changes, and Withdrawals

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS up to the published deadlines.

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Students who find it necessary to withdraw from all classes (even before the classes begin) may do so using WINS. See instructions at: <http://www.uww.edu/registrar/forms/withdrawal-procedures-web>. Any refund of fees is based on the official effective date of the withdrawal as recorded by the Registrar's Office (nonattendance does not exempt the student from tuition and fee payment responsibilities). The student is responsible for taking care of obligations at other offices with which the student has unfinished business. Please see withdrawal confirmation email for details. Any questions regarding the withdrawal process should be directed to the Registrar's Office (262-472-1570).

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

<i>Session</i>	<i>Length of Course</i>	<i>Last day to Add a course</i>	<i>Last day to change a class' grading basis to/from: Graded, S/NC, or Audit</i>	<i>Last day to Drop a course so that no 'W' grade is assigned.</i>	<i>Last day to Drop a course – 'W' grade is assigned</i>
First 3-week	May 28 - June 15	May 29	May 29	June 3	June 4
Second 3-week	June 17 - July 6	June 18	June 18	June 21	June 24
Third 3-week	July 8 - July 27	July 9	July 9	July 12	July 15
Fourth 3-week	July 29 – Aug. 17	July 30	July 30	Aug. 2	Aug. 5
First 6-week	May 28 - July 6	May 29	May 29	June 3	June 10
Second 6-week	June 17 - July 27	June 18	June 18	June 21	June 28
Third 6-week	July 8 – Aug. 17	July 9	July 9	July 12	July 19
First 9-week	May 28 - July 27	May 29	May 29	June 3	June 17
Second 9-week	June 17 – Aug. 17	June 18	June 18	June 21	July 6
12-week	May 28 – Aug. 17	May 29	May 29	June 3	June 21

## 2019 Summer Refunds Deadlines

The deadlines for dropping classes are indicated in the chart below. Please be aware that the listed refund percentages for dropping classes by certain deadline dates pertain only to the portion of course charges that relate to normal tuition and fees. Supplemental course fees (e.g., on-line fees, equipment costs, field trip expenses) may be refunded in full if the course is dropped by the 100% deadline; after that no refund of such fees is available. Costs associated with travel study courses are non-refundable. \*\*

<i>Session</i>	<i>Length of Course</i>	<i>Last day to drop a course for 100% refund for normal tuition (**see above)</i>	<i>Last day to drop a course for 50% refund for normal tuition (**see above)</i>	<i>Last day to drop a course for 25% refund for normal tuition (**see above)</i>
First 3-week	May 28 - June 15	June 3	NA	June 10
Second 3-week	June 17 - July 6	June 23	NA	June 30
Third 3-week	July 8 - July 27	July 14	NA	July 21
Fourth 3-week	July 29 – Aug. 17	Aug. 4	NA	Aug. 11
First 6-week	May 28 - July 6	June 3	June 10	NA
Second 6-week	June 17 - July 27	June 23	June 30	NA
Third 6-week	July 8 – Aug. 17	July 14	July 21	NA
First 9-week	May 28 - July 27	June 3	June 10	June 17
Second 9-week	June 17 – Aug. 17	June 23	June 30	July 7
12-week	May 28- Aug. 17	June 10	June 24	NA