**Letters and Sciences Undergraduate Research Travel Grant REQUEST FORM**

To be completed by the mentor.

Student Name:

 UWW ID Number:

 Major:

 Department/Program:

 Class (junior or senior):

 Cumulative GPA:

 Major GPA:

Faculty Name:

 Department/Program:

Role of faculty in mentoring the student applicant during conference:

Conference Name:

 Dates:

 Presentation Title:

 Presentation Format (poster or oral):

 Role of student in presentation (e.g., co-author, co-presenter, etc.):

Estimated Expenses

 Registration:

 Airfare:

 Lodging:

 Meals:

 Total Request:

If request exceeds $800, please explain how the additional funds will be obtained (student contribution, faculty grant, and departmental contributions are all acceptable possibilities).

Submission of application:

Please also paste a copy of the student’s unofficial transcript, student’s CV, a description of the research project/scholarly activity to be presented (highlighting the student’s role), and a brief mentor CV into the Word file containing this form. E-mail this file, as an attachment, to Undergraduate Research Program (urp@uww.edu) with subject heading, “L&S Student Travel Award Application.”