

UW-Whitewater

Distance Education Fee Authorization

Date: _____ (mm/dd/yyyy)

Submission Deadlines

Spring Semester - Due: to Provost by September 25; to Financial Services by October 1
 Winterim Semester - Due: to Provost by September 25; to Financial Services by October 1
 Summer Semester - Due: to Provost by Dec 25; to Financial Services by January 1
 Fall Semester - Due: to Provost by February 25; to Financial Services by March 1

Course Prefix / Number / Section: _____

Course Title: _____

Effective Term: Semester: _____ Year _____

Amount of Fee Requested (per credit): _____

Justification for Distance Education Fee:

Budget:

Anticipated resident enrollment: _____

Number of credits: _____

Fee per Credit: _____

Anticipated total fee collected: _____

Anticipated Expenses (List all that Apply)

Instructor salary: _____

Course Development Stipend: _____

Director: _____

Graduate Assistant: _____

Student Help: _____

Supplies & Expenses: _____

iCIT (req. - 8% of anticipated total): _____

Other: _____ Total Other: _____

Total anticipated expenditures: _____

Org. Code: _____

Fringe @ 40.37%: _____

Fringe @ 40.37%: _____

Fringe @ 40.37%: _____

Fringe @ 40.37%: _____

Advertising: _____

Technical Support: _____

Library (req. - 2% of anticipated total): _____

Itemized list for "Other" expenses:

Signatures:

Department Chair Date

Dean Date

Director of Budget Date

Provost Date

Cc:
 Department Chair
 Dean
 Graduate Dean
 Director of Budget
 Director of Student Financial Services
 Registrar
 Assistant Vice Chancellor for iCIT
 Director, Library