

Human Resources and Diversity

Memo

To: Classified Staff
From: Human Resources and Diversity - Payroll Staff
Date: November 5, 2010
Re: Carryover Provisions for Leave

Carryover Options					
Bargaining Unit	Current Year Vacation Hours to Carryover	Personal Holiday Hours	Current Year Comp Time Hours	Deferred Holiday Hours	Legal Holiday Hours
Non-Represented 16, 17, 18, 19, 97, 98, 99	Carryover 1 year, use by 12/31/11	No - use by 12/31/10	Yes - use by 12/31/11	No - use by 12/31/10	No - use by 12/31/10
WSEU BU 02, 03, 05, 06	40 hours to be used by 06/30/11 Add'l hrs with appointing authority approval in writing by 11/30/10, use by 6/30/11	No - use by 12/31/10	Yes - use by 04/30/11	No - use by 12/31/10	No - use by 12/31/10
Crafts BU 04	40 hours to be used by 06/30/11	N/A	Yes - use by 06/30/11	No - use by 12/31/10	No - use by 12/31/10
WI Prof Empl Council BU 07	40 hours to be used by 06/30/11 Add'l hrs with appointing authority approval in writing by 11/30/10, use by 6/30/11	No - use by 12/31/10	Yes - use by 06/30/11	No - use by 12/31/10	No - use by 12/31/10
United Professional - Hlth Care BU 11	40 hours to be used by 06/30/11 Add'l hrs with supervisor's approval in writing by 11/30/10, use by 06/30/11	No - use by 12/31/10	Yes - use by 04/30/11	No - use by 12/31/10	No - use by 12/31/10
WEAC BU 13	40 hours to be used by 06/30/11 Add'l 40 hrs with appointing authority approval in writing by 11/30/10, use by 06/30/11	No - use by 12/31/10	Yes - use by 06/30/11	No - use by 12/31/10	No - use by 12/31/10
Wisconsin Science BU 15	40 hours to be used by 06/30/11 Add'l hrs with appointing authority approval in writing by 11/30/10, use by 06/30/11	No - use by 12/31/10	Yes - use by 06/30/11	No - use by 12/31/10	No - use by 12/31/10
WLEA BU 36	40 hours to be used by 06/30/11 Add'l hrs with appointing authority approval in writing by 11/30/10, use by 06/30/11	No - use by 12/31/10	Yes - use by 04/30/11	No - use by 12/31/10	No - use by 12/31/10