

**Academic Staff Assembly
15 April 2009 Agenda
12:00 – 1:00 p.m., UC 264**

1. Approval 1 April Meeting Minutes
2. Academic Staff Committees and Liaisons
 - a. Academic Staff Awards [Miolo]
 - b. Academic Staff Economic Issues [Ehlen]
 - c. Academic Staff Elections/Balloting [Clokey]
 - d. Academic Staff Government [Mohan]
 - e. Academic Staff Organization [Miolo]
 - f. Academic Staff Professional Development [Ehlen]
 - g. Academic Staff Instructional Promotions [Farmer]
 - h. Academic Staff Review [Ogunsola]
 - i. Academic Staff Title Appeals [Unal]
 - j. Academic Staff Titling [Miolo]
 - k. Academic Staff Rewards and Recognition [Flanagan]
3. 2009 Academic Staff Leadership Conference [Ehlen]
4. Updates/Announcements
 - a. Council of Academic Staff Representatives [Ehlen]
 - b. Strategic Planning and Budget Committee [Ehlen]
 - c. Provost Search and Screen Committee [Ehlen]
 - d. Vice Chancellor of Student Affairs Search and Screen Committee [Ogunsola]
 - e. LGBT Taskforce [Ehlen]
 - f. Faculty/Staff Retention Funding Plans [Ehlen]
 - g. T Drive layout presentation [Cohen]
 - h. Collective Bargaining [Clokey]
 - i. Other [Assembly Members]
5. Other Business / Good News
 1. Upcoming Meeting Presentations—Clements and Widen on 4/29/2009 [Ehlen]

Academic Staff Assembly Draft Minutes
1 April 2009, 12:00 – 1:00 p.m., Hyer 142

Present: Deb Bowen, Freda Briscoe, Bridget Cohen (Assembly Program Associate), George Clokey, Denise Ehlen (Chair), Nancy Farmer, Patty Fragola, Mike Flanagan, Nadine Kriska, Elizabeth Ogunsola, Cigdem Unal

Absent: Giuliana Miolo (notified chair), Kim Simes (notified chair), Paula Mohan (notified chair), Elizabeth Ogunsola (notified chair)

The meeting was brought to order by Ehlen at 12:15 p.m.

1. **Approval of 25 February and 11 March Meeting Minutes:** Kriska/Fragola moved to approve the 25 February Assembly minutes. Motion was approved unanimously. Kriska/Clokey moved to approve the 11 March Assembly minutes. Motion was approved unanimously
2. **Academic Staff Committee Reports**
 - a. **Academic Staff Awards**–Miolo, no report
 - b. **Academic Staff Economic Issues**–Ehlen, no updates
 - c. **Academic Staff Elections/Balloting**–Clokey, for Bowen, reported that half of the Assembly members are up for reelection for 2009-2010. Nominations of self or another staff member are encouraged. Clokey also reported the timeline for the elections process has been finalized and can be found at the ASA website (<http://www.uww.edu/asa/elections.html>). The notice of election and request for nominations will be sent out via email 16 March 2009 and the deadline for nominations will be 30 March 2009.
 - d. **Academic Staff Government**–no report (Mohan absent)
 - e. **Academic Staff Organization**–no report (Miolo absent)
 - f. **Academic Staff Professional Development**–Ehlen, no updates
 - g. **Academic Staff Instructional Promotions**–Farmer, no updates
 - h. **Academic Staff Review**–Ogunsola, no report
 - i. **Academic Staff Title Appeals**–Unal, no report
 - j. **Academic Staff Titling**–no report (Miolo absent)
 - k. **Academic Staff Rewards and Recognition**–Flanagan reported that the Committee met Monday 30 March 2009 to review two applications. The Committee recommended one award of \$100 and a second award of \$200. Flanagan/Clokey moved to ratify the Committee's recommendation, which was motion was passed unanimously. Flanagan/Burrows will update the award letter template notify Chancellor's Office of March recipients of the Rewards and Recognition honor.

3. **2009 Academic Staff Leadership Conference**—Ehlen reported that website is now available. Assembly members are encouraged to review the site organization and content and submit any comments to the Chair (ehlend@uww.edu). Ehlen also reported that “Save the Date” cards were sent out to the Academic Staff Representatives. And the call for proposals would be sent next week. Proposals for short (~20 minutes) and long (~60 minute) presentations will be accepted. Assembly members are encouraged to solicit proposals from colleagues.

4. Updates/Announcements

a. **Council of Academic Staff Representatives**—Ehlen reported that the Council will meet Friday 3 April 2009.

b. **Strategic Planning and Budget Committee**—Ehlen, no report

c. **Provost Search and Screen Committee** —Ehlen reported the Provost search has been closed. A new search will begin in July.

d. **Vice Chancellor of Student Affairs Search and Screen Committees**—Ehlen, for Ogunsola, reported that the open forums for the Vice Chancellor position have been scheduled and announced as follows: Thomas Rios (7 April 2009), Calvin Phillips (8 April 2009), and Sally Walker (14 April 2009). These three sessions will occur in Summers Auditorium at 1:30 p.m. The final forum for candidate Jeff Janz will occur on 9 April 2009 in White Hall 2001 at 1:30 p.m.

e. **Lesbian, Gay, Bi-Sexual, Transgendered Taskforce**—Ehlen, for Hollar, reported that keynote speakers for the Women’s Conference have been identified. The next Safe Zone training has been scheduled for Thursday 2 April 2009 from 11 to noon in UC 266.

f. **Retirement Resolutions**—Ehlen reported that she received an updated list of retirees from the Provost’s office and will work with units/departments to draft resolutions.

g. **Academic Staff Personnel Matters and Correspondence** —Ehlen presented a letter from Kevin Reilly regarding UPG 3.05. The Assembly discussed the correspondence.

h. **Collective Bargaining**—no update (Clokey absent)

5. Other Business/Good News

a. **Library:** The Library’s Strategic Directions Group has been established. Ehlen will serve on the Group and will present updates at future meetings.

b. **ASA:** The next ASA meeting will be Wednesday 15 April 2009 at 12:00 in UC 264.

Consensus to adjourn at 12:50 p.m.

Respectfully Submitted,

Bridget Cohen
Governance Program Associate