

Academic Staff Assembly Draft Minutes
15 April 2009, 12:00 – 1:00 p.m., UC 264

Present: George Clokey, Bridget Cohen (Governance Program Associate), Denise Ehlen (Chair), Nancy Farmer, Mike Flanagan, Patty Fragola, Nadine Kriska, Giuliana Miolo (Vice Chair), Paula Mohan, Elizabeth Ogunsola, Kim Simes

Absent: Deb Bowen (schedule conflict – notified chair), Freda Briscoe (schedule conflict – notified chair), Cigdem Unal (schedule conflict – notified chair)

The meeting was brought to order by Ehlen at 12:00 p.m.

1. **Approval of 1 April Meeting Minutes**—Flanagan/Miolo moved to approve the 1 April Assembly minutes. Motion was approved unanimously.
2. **Academic Staff Committee Reports**
 - a. **Academic Staff Awards**—Miolo, no updates
 - b. **Academic Staff Economic Issues**—Ehlen, no updates
 - c. **Academic Staff Elections/Balloting**—Clokey, for Bowen, reported that all valid electronic ballots will be tallied on 20 April 2009 and results sent via email for ratification. The Assembly members extended their sincere appreciation to Clokey for his exemplary efforts during the election process.
 - d. **Academic Staff Government**—Mohan reported that she is working with WSG to reschedule the legislative visits to campus. The Committee is considering the second week in May. Updates will be presented at the next meeting
 - e. **Academic Staff Organization**—Miolo, no updates
 - f. **Academic Staff Professional Development**—Ehlen, no updates
 - g. **Academic Staff Instructional Promotions**—Farmer, no updates
 - h. **Academic Staff Review**—Ogunsola, no update
 - i. **Academic Staff Title Appeals**—no report (Unal absent)
 - j. **Academic Staff Titling**—Miolo, no updates
 - k. **Academic Staff Rewards and Recognition**—Flanagan reported that there no nominations/applications were submitted to the April Rewards and Recognitions Program deadline. A new call for nominations will be distributed campus wide for the 13 May 2009 deadline. Ehlen and Cohen will distribute final recommendations for ratification via email.
3. **2009 Academic Staff Leadership Conference**—Ehlen reported that the call for proposals has been sent out and the deadline is Wednesday 22 April 2009.

4. Updates/Announcements

- a. **Council of Academic Staff Representatives**—Ehlen reported that the meeting minutes had been sent via email. Ehlen also reported she received an invitation to attend a governance reception hosted by System President Kevin Reilly. Miolo will attend on her behalf.
- b. **Strategic Planning and Budget Committee**—Ehlen, no report
- c. **Provost Search and Screen Committee**—Ehlen, no report
- d. **Vice Chancellor of Student Affairs Search and Screen Committees**—Ogunsola reported that the search is closed.
- e. **Lesbian, Gay, Bi-Sexual, Transgendered Taskforce**—Ehlen, for Hollar, reported that the “Save the Date” fliers have distributed for an upcoming conference. Safe Zone training for Academic Advising and Exploration Center staff has been planned for July.
- f. **Faculty/Staff Retention Funding Plans**—Ehlen presented to the Assembly a letter regarding plans for Faculty/Staff retention funding (also distributed to all members via email).
- g. **Academic Staff Personnel Matters and Correspondence**—Ehlen presented a letter from Kevin Reilly regarding UPG 3.05. The Assembly discussed the correspondence.
- h. **T Drive Layout Presentation**—Postponed to a future meeting.
- i. **Collective Bargaining**—no update

5. Other Business/Good News

- a. **Upcoming Meeting Presentations**—Interim Provost and Vice Chancellor for Academic Affairs, Christine Clements [Campus Climate Survey] and Human Resources Director, William Widen [HR Strategic Plan/Initiatives/Request for Feedback]
- b. **ASA**—The next ASA meeting will be Wednesday 29 April 2009 at 12:00 pm in UC 264.

Consensus to adjourn at 12:50 p.m.

Respectfully Submitted,

Bridget Cohen
Governance Program Associate