

**Academic Staff Assembly
14 October 2009 Minutes**

**12:00 – 1:30 p.m.
University Center 264**

PRESENT: Freda Briscoe, George Clokey, Denise Ehlen [Chair], Nancy Farmer, Michael Flanagan, Patricia Fragola, Nadine Kriska, Giuliana Miolo [Vice Chair], Elizabeth Ogunsola, and Curt Weber

ABSENT: Kyle Naff, and Kim Simes [Due to schedule conflict or illness]

1. **Approval 30 September 2009 Meeting Minutes:** Discussion tabled until the 28 October 2009 meeting to accommodate special guest. Lauren Smith provided an overview of the Gender Equity Study. A copy of the complete survey, results, and data will be added to the Assembly's library.
2. **Academic Staff Committees Reports**
 - a. Awards [Miolo]: No updates
 - b. Economic Issues [Ehlen]: Ehlen reported that the Committee will meet on November 2nd to finalize the draft equity plan. Ehlen will provide an update at a future meeting.
 - c. Elections/Balloting [Clokey]: No report
 - d. Government [Fragola]: No report
 - e. Organization [Miolo]: No report
 - f. Professional Development [Ehlen]: Ehlen presented/distributed the 2009-20101 Academic Staff Development Grant "Request for Proposals" (RFP). Clokey / Simes move to approve the RFP.. Assembly discussed/reviewed the draft, which was approved by unanimous vote.
 - g. Instructional Promotions [Farmer]: No report
 - h. Review [Ogunsola]: No report
 - i. Title Appeals [Ehlen]: No report
 - j. Titling [Naff]: No report
 - k. Rewards and Recognition [Flanagan]: Flanagan announced that Kate. Burrows will chair the Rewards and Recognition Committee. The fall deadlines have been set (October 23rd and November 20th). Simes / Weber moved to approve the Non-instructional Academic Staff Rewards and Recognition Program nomination form/rubric and timeline. Assembly members discussed/reviewed the plan, which was approved by unanimous vote.

3. 2009 Academic Staff Leadership Conference

- a. Evaluation Report
- b. 2009-2010 Seminar Series: Ehlen will begin contacting speakers and coordinating series logistics.

4. Updates/Announcements

- a. University Committees [Miolo/Ehlen]: No report
- b. Council of Academic Staff Representatives [Ehlen/Miolo]: No report
- c. Strategic Planning and Budget Committee [Ehlen]: No report
- d. Provost Search and Screen Committee [Ehlen]: No updates

5. Other Business

- a. Collective Bargaining [Clokey/Ehlen]: No report
- b. Unit Clarification [Clokey/Ehlen]: No report
- c. Memorial Name Request [Simes]: Simes reported that she and Eric Barber met with the Chancellor to discuss the request. She will provide an update at a future meeting.
- d. Academic Staff Service [Flanagan]: No report
- e. Assembly Email [Ehlen]: No updates
- f. Retirement Resolutions [Ehlen]: No updates
- g. Miscellaneous/Round Robin [Assembly Staff]

Consensus to adjourn at 1:30 pm

Respectfully submitted,
Denise Ehlen