

**Academic Staff Assembly
28 October 2009 Minutes**

**12:00 – 1:30 p.m.
University Center 262**

PRESENT: Freda Briscoe, George Clokey, Denise Ehlen [Chair], Patricia Fragola, Nadine Kriska, Giuliana Miolo [Vice Chair], Kyle Naff, Elizabeth Ogunsola, and Karen Simes

ABSENT: Nancy Farmer, Mike Flanagan, and Curt Weber [Due to a schedule conflict]

- 1. Approval 30 September 2009 and 14 October Meeting Minutes:** Simes/Miolo move to approve minutes. Assembly discussed/reviewed minutes. Approved by unanimous vote.
- 2. Academic Staff Committees Reports**
 - a. Awards [Miolo]: Miolo provided an overview of the UW System memo regarding the Academic Staff Regents Award for Excellence.
 - b. Economic Issues [Ehlen]: Ehlen reported that she will send a draft of the the Academic Staff Salary Equity Adjustment Policy and Procedures to the Academic Staff Assembly the week of 9 November 2009.
 - c. Elections/Balloting [Clokey]: Clokey reported that he sent a memo to Deans seeking recommendations to fill the remaining instructional academic staff vacancy. He will provide an update at a future meeting. Assembly members are encouraged to forward recommendations to Clokey.
 - d. Government [Fragola]: No report
 - e. Organization [Miolo]: Miolo reported that liaisons should send information regarding committee member terms (years of service) prior to the next meeting. Miolo will provide updates at future meeting(s).
 - f. Professional Development [Ehlen]: Ehlen reported that the Request for Proposals for the Academic Staff Professional Development Grant Program is now available. The first round of proposals will be reviewed in November.
 - g. Instructional Promotions [Ehlen for Farmer]: No report
 - h. Review [Ogunsola]: No report
 - i. Title Appeals [Ehlen]: No report
 - j. Titling [Naff]: No report
 - k. Rewards and Recognition [Ogunsola for Flanagan]: Ogunsola reported that the spring nomination deadlines are 13 February 2009, 13 March 2009, and 13 April 2009. Ogunsola respectfully requests the Chair encourage self-nomination in future promotions and communication.
- 3. 2009-2010 Academic Staff Professional Development Seminars:** Ehlen reported scheduling should be completed in November.
- 4. Updates/Announcements**
 - a. University Committees [Miolo/Ehlen]: Naff/Simes reported that Chris Hollar can no longer serve as the Academic Staff Assembly representative to the LGBTQ Taskforce. Miolo will work with Naff and Simes to identify a replacement. Miolo will provide an update at the next meeting.

- b. Council of Academic Staff Representatives [Ehlen/Miolo]: Miolo reported that she will attend the next Council meeting on 30 October 2009.
- c. Strategic Planning and Budget Committee [Ehlen/Ogunsola]: Ogunsola provided an update from work groups.
- d. Provost Search and Screen Committee [Ehlen]: Ehlen reported that four finalists have been identified. Assembly members are encouraged to participate in the open forums. Candidate schedules can be accessed online at <http://www.uww.edu/provostsearch/>.
- e. Campus Climate Survey [Ogunsola/Ehlen]: Ogunsola reported that there was a 32 percent response rate for the survey. A report will be drafted in the next eight to ten weeks. Ogunsola will provide updates future meeting(s).

5. Other Business

- a. Collective Bargaining [Clokey/Ehlen]: Clokey/Ehlen will offer a seminar on this topic in November.
- b. Unit Clarification [Clokey/Ehlen]: Clokey/Ehlen will offer a seminar on this topic in November.
- c. Memorial Committee/Naming Request [Simes]: Simes reported that the Committee met on 28 October 2009 and an update is forthcoming. Simes will provide an update at the next meeting.
- d. Academic Staff Service [Ehlen for Flanagan]: No report
- e. Assembly Email/Governance Associate [Ehlen]: No updates
- f. Retirement Resolutions [Ehlen]: No updates
- g. Miscellaneous/Round Robin [Assembly Staff]: A webinar titled "Stop the Hate" will be offered at 2:00 pm on Tuesday 3 November 2009 in the University Center Room 259B.