

**Academic Staff Assembly  
Academic Staff Assembly Unapproved Minutes  
October 17, 2007**

**2007-2008 Assembly**

**Present:** Mike Cohen (Chair), Denise Ehlen (Vice), Nancy Farmer, Gail Fox, Amy Margulies, Giuliana Miolo, Eric Roche, Wayne Youngquist, Sarah Thayer (Program Associate, Secretary).

**Excused/Absent:** Sandi Scott-Duex, Deb Bowen, George Clokey, Michael Flanagan, Paula Mohan

**Guests:** Dr. Richard Telfer

The meeting was brought to order by Chair Michael Cohen at 12:05 p.m.

**1. Policy Recommendations for Leave Reporting - Dr. Telfer**

Dr. Richard J. Telfer, Interim Chancellor was welcomed. His visit today was to discuss the policy recommendations for leave reporting and the recommended changes to the UW-Whitewater Background Check Policy. Discussion ensued over the memo regarding recommendations for improvements in leave reporting. Cohen reported that the Assembly must respond to the leave reporting request by October 31, 2007. Dr. Telfer reported that the proposed resolution by the Fringe Benefits Advisory Committee is to continue Colleague Coverage, but require employees to take a sick day if they are ill. Cohen will redraft the Assembly's response to the leave reporting document and send it to President Kevin Reilly.

**2. UW Whitewater Background Check Policy**

Dr. Telfer reported that the System Legal Council denied the recommended changes to the Background Check Policy in attempt to keep uniformity among the background check policies of all UW schools. Youngquist recommended that "any charges" be replaced with "any felony or misdemeanor" in number 3 of the Job Application Supplement. *Youngquist moved the reconsideration of the action taken on the Background Check Policy at the September 19, 2007 meeting. Motion was 2<sup>nd</sup> by Roche. Motion approved unanimously. Ehlen motioned approval of the policy as submitted to the Assembly by System Administration, with the exception of the change to number 3 on the Job Application Supplement. Motion was 2<sup>nd</sup> by Roche. Motion approved unanimously.*

**3. Approval of Minutes:** Minutes of the October 3, 2007 meeting were reviewed. *Minutes of September 5, 2007 were approved unanimously on an Ehlen/Farmer motion.*

**4. LGBT Task Force**

Ehlen met with Duex to discuss the search for someone to serve on the LGBT Task Force. Ehlen and Duex will contact one of the academic staff that volunteered to be on a committee, but are not currently assigned to one.

**5. Appointment to Alumni Board**

Ehlen volunteered to serve on the Alumni Board as a replacement for James Sisak. No other nominations were made. *Farmer moved that nominations be closed. 2<sup>nd</sup> was made by Miolo. Ehlen was appointed to the Alumni Board by a unanimous vote.*

**6. Academic Staff Committees and Liaisons**

- a. Academic Staff Awards Committee/Miolo - no report.
- b. Academic Staff Economic Issues Committee/Cohen - no report.
- c. Academic Staff Elections & Balloting/Bowen - no report.
- d. Academic Staff Government/Mohan - no report.
- e. Academic Staff Organization/Ehlen - Meeting with the committee to identify a staff member to serve on the UC Board for one term. Roche volunteered to serve on UC Board for a two year term.
- f. Academic Staff Professional Development/Ehlen - Call for proposals was released. No requests have been made. Applications submitted by the first of the month will be reviewed at the next Academic Staff Professional Development Committee meeting.
- g. Academic Staff Instructional Promotions/Farmer - meeting pending.
- h. Academic Staff Review/Cohen - no requests.
- i. Academic Staff Title Appeals/Margulies -no requests.
- j. Academic Staff Titling Committee/Youngquist -no new requests.

- k. **Academic Staff Rewards and Recognition Committee/Flanagan** - Non-instructional rewards and recognition nomination forms have been sent out to all faculty and academic staff - forms are due back to the Governance Office by October 26, 2007.

9. **Announcements:**

- a. Cohen received a thank you card from Linda Long, from the Department of New Student Programs, for receiving the Academic Staff Excellence Award.
- b. System meeting of representatives took place last week with an update on common business systems.
- c. Chancellor Telfer sent out campus email on state budget situation
- d. Margulies reported that the Safety Committee meetings have been set and that she is seeking someone to attend on her behalf - the meetings are scheduled for October 26, 2007 and November 30, 2007 from 10-11:30am.

10. **Future Agenda Items**

- a. UC Board Appointment

*Meeting adjourned at 1:48 p.m. on a Margulies/Miolo motion.*

Respectfully submitted by Sarah Thayer, Program Associate/Secretary