

**Academic Staff Assemblyⁱ
30 September 2009 Agenda**

**12:00 – 1:30 p.m.
University Center 264**

- 1. *Approval 16 September 2009 Meeting Minutes***
- 2. Academic Staff Committees Reports**
 - a. Awards [Miolo]
 - b. Economic Issues [Ehlen]
 - c. Elections/Balloting [Clokey]
 1. Instructional Academic Staff Vacancy
 - d. Government [Fragola]
 - e. Organization [Miolo]
 - f. Professional Development [Ehlen]
 - g. Instructional Promotions [Farmer]
 - h. Review [Ogunsola]
 - i. Title Appeals [Ehlen]
 - j. Titling [Naff]
 - k. Rewards and Recognition [Flanagan]
- 3. 2009 Academic Staff Leadership Conference**
 - a. Evaluation Report
 - b. 2009-2010 Seminar Series
- 4. Updates/Announcements**
 - a. University Committees [Miolo/Ehlen]
 - b. Council of Academic Staff Representatives [Ehlen/Miolo]
 - c. Strategic Planning and Budget Committee [Ehlen]
 - d. Provost Search and Screen Committee [Ehlen]
- 5. Other Business**
 - a. Collective Bargaining [Clokey/Ehlen]
 - b. Unit Clarification [Clokey/Ehlen]
 - c. Memorial Name Request [Simes]
 - d. Academic Staff Service [Flanagan]
 - e. Assembly Email [Ehlen]
 - f. Retirement Resolutions [Ehlen]
 - g. Miscellaneous/Round Robin [Assembly Staff]

ⁱ *Italicized items include attachments for review/discussion.*

**Academic Staff Assembly
16 September 2009 Minutes**

**12:00 – 1:30 p.m.
University Center 264**

PRESENT: Freda Briscoe, George Clokey, Denise Ehlen [Chair], Nancy Farmer, Michael Flanagan, Patricia Fragola, Nadine Kriska, Giuliana Miolo [Vice Chair], Kyle Naff, Elizabeth Ogunsola, and Kim Simes

ABSENT: Curt Weber (notified Chair of schedule conflict)

1. **Approval 6 May 2009 Meeting Minutes:** Simes / Briscoe move to approve minutes. Assembly discussed/reviewed minutes. Approved by unanimous vote.
2. **Academic Staff Committees** [Miolo]
 - a. Organization: Miolo distributed updated committee lists.
 - b. Liaisons: Beginning 2009-2010, committee members may serve as Assembly liaisons. All liaisons are expected to provide periodic reports to the Assembly.
3. **Academic Staff Committees Reports:** Ehlen asked each liaison to discuss with Committee's development and implementation of standardized deadlines. Liaisons will provide updates during the next meeting's "Committee Reports."
 - a. Awards [Miolo]
 - b. Economic Issues [Ehlen]
 1. Merit: The Assembly voted unanimously (on an Ehlen / Miolo motion) to suspend merit reviews in 2009 since no funds have been allocated for merit-based pay increases this biennium.
 2. Equity Adjustments: Ehlen will convene the Economic Issues Committee in October to finalize the draft plan for equity adjustments. The draft will be presented to the Assembly for review prior to distribution to Chancellor Telfer.
 - c. Elections/Balloting [Clokey]
 1. Instructional Academic Staff Vacancy: Clokey requested nominations to fill the instructional academic staff vacancy. Clokey will provide an update during the next meeting's "Committee Reports."
 - d. Government [TBD]: Fragola volunteered to serve as the liaison to the Government Committee.
 - e. Organization [Miolo]: See items 2a and 2b.
 - f. Professional Development [Ehlen]: Ehlen will convene the Committee to review/finalize the "call for proposals" and provide an update during at a future meeting.
 - g. Instructional Promotions [Farmer]: No report
 - h. Review [Ogunsola]: No report
 - i. Title Appeals [TBD]: Ehlen volunteered to serve as the liaison to the Title Appeals Committee.
 - j. Titling [Miolo/Naff]: Naff reported the Titling Committee had met once during the last eight weeks.

- k. Rewards and Recognition [Flanagan]: Flanagan reported he will convene the Committee in the next month for a planning/organization meeting.

4. 2009 Academic Staff Leadership Conference

- a. Debriefing: Ehlen requested members who attended the Conference forward feedback—highlighting recommendations to improve the event—by email by 15 October 2009.
- b. Evaluation Report: Ehlen distributed the Conference evaluation report for member review.
- c. 2009-2010 Seminar Series: Ehlen proposed offering a 2009-2010 academic staff seminar series highlighting Whitewater Leadership Conference presenters. A subcommittee was established (Simes, Ogunsola, Miolo, Ehlen, Clokey, and Naff) to discuss and begin planning. Ehlen will convene the subcommittee in October and provide an update at the next Assembly meeting.

5. Updates/Announcements

- a. University Committees [Miolo]
 - 1. LGBT Taskforce Report [Ehlen for Hollar]: Ehlen read Ms. Hollar's Taskforce Report into the record (refer to 16 September 2009 agenda for full text).
 - 2. Alumni Board [Ehlen]: Ehlen informed the Assembly she has resigned from the Board effective immediately. The current coordinator will not seek a replacement Academic Staff Assembly representative to this Committee. The Alumni Board should be removed from the Organization Committee's official listing of University committees.
- b. Council of Academic Staff Representatives [Ehlen/Miolo]: Ehlen reported that she and Miolo will serve as co-representatives to the Council in 2009-2010. Miolo will attend the first meeting on 25 September 2009 and provide a report at the next Assembly meeting.
- c. Strategic Planning and Budget Committee [Ehlen]: No report
- d. Provost Search and Screen Committee [Ehlen]: Ehlen reported application reviews had been completed and reference calls will be conducted prior to 1 October 2009.

6. Other Business

- a. Collective Bargaining [Clokey/Ehlen]: Clokey provided an overview on current status of collective bargaining. A session focused on collective bargaining and unit clarification will be offered as part of the 2009-2010 academic staff seminar series.
- b. Unit Clarification [Clokey/Ehlen]: Clokey provided an overview on current status of unit clarification.
- c. Memorial Name Request [Simes]: Simes reported that the Memorial Committee plans to review the request to name the PRIDE Center in honor of Dr. P.B. Poorman "the next time they have business in front of them."
- d. Furlough Service [Flanagan]: The Assembly voted unanimously to pursue options for encouraging academic staff service. Flanagan will discuss options with Ron Buchholz and provide an update at the next Assembly meeting.
- e. Assembly Email [Ehlen]: Ehlen reported that a "generic" Assembly email account has been established (acadstaffassemb@uww.edu) and will be implemented when an Assembly Governance Associate is hired.
- f. Retirement Resolutions [Ehlen]: Review of retirement resolutions was tabled due to time constraints.
- g. Miscellaneous/Round Robin [Assembly Staff]