

**Academic Staff Assembly
2 December 2009 Minutes**

**12:00 – 1:30 p.m.
University Center 261**

PRESENT: Freda Briscoe, George Clokey, Denise Ehlen [Chair], Nancy Farmer, Mike Flanagan, Patricia Fragola, Nadine Kriska, Giuliana Miolo [Vice Chair], Kyle Naff, Elizabeth Ogunsola, and Kim Simes

ABSENT: Gene Toboyek and Curt Weber [Due to schedule conflict]

1. **Approval 11 November 2009 Minutes:** Flanagan/Kriska moved to approve minutes. The Assembly discussed/reviewed minutes. Approved by unanimous vote.
2. **Academic Staff Committee Reports**
 - a. Awards [Miolo]: No report
 - b. Economic Issues [Ehlen]: Ehlen requested feedback on the Academic Staff Salary Equity Adjustment Policy and Procedures draft by Tuesday 22 December 2009.
 - c. Elections/Balloting [Clokey]: No updates
 - d. Government [Fragola]: No report
 - e. Organization [Miolo]: Defer until next meeting
 - f. Professional Development [Ehlen]: Ehlen reported one application by 1 December 2009. The Committee will review the application and request ratifications of the recommendation via email.
 - g. Instructional Promotions [Farmer]: Farmer reported that she is trying to identify a date and time when all members of the Committee are able to meet. Ehlen will send a reminder to the Deans.
 - h. Review [Ogunsola]: No updates
 - i. Title Appeals [Ehlen]: No report
 - j. Titling [Naff]: Naff reported that the Committee had two meetings in November and will have two more meetings in the upcoming weeks.
 - k. Rewards and Recognition [Flanagan]: Flanagan reported that the Committee met on Monday 30 November 2009 to review nominations. Nelson Edmonds, Patricia Fragola, Ronald Gayhart, and members of the 2009 Academic Staff Leadership Conference Executive Committee—Ron Buchholz, Tracey Chynoweth, Mike Cohen, Eric Field, Therese Kennedy, and Carrie Lencho—were recommended to receive awards. Miolo/Ogunsola moved to approve recommendations. Ehlen, Fragola, and Naff abstained. All others voted to approve the recommendations. Letters will be sent to the nominators and awardees.
3. **2009-2010 Academic Staff Professional Development Seminars:** Ehlen reviewed the draft seminar agenda. Ogunsola/Simes moved to approve the agenda. Approved by unanimous vote. Lemmon will send the draft agenda to the Assembly for review and request feedback by 9:00 am on Friday 4 December 2009. Lemmon will publicize the seminar series on the announcement board by the close of business on Friday 4 December 2009.
4. **Updates/Announcements**
 - a. University Committees [Miolo/Ehlen]: No updates

- b. Council of Academic Staff Representatives [Ehlen/Miolo]: Miolo will attend the Friday 4 December 2009 meeting.
- c. Strategic Planning and Budget Committee [Ehlen]: No updates
- d. Provost Search and Screen Committee [Ehlen]: Ehlen reported that the Search and Screen Committee made recommendations and forwarded them on to the Chancellor. A decision should be made by January.
- e. Campus Climate Survey and Diversity Leadership Committee [Ogunsola/Ehlen]: Ogunsola reported that the Committee met on Monday 16 November 2009. The Committee would like to host a Diversity Leadership forum tentatively scheduled for Friday 9 April 2010. The date may change Friday 23 April 2010 to accommodate the Early Childhood Conference on campus.

5. Other Business

- a. Collective Bargaining [Clokey/Ehlen]: Ehlen reviewed the memo sent from UW System regarding the consultant for collective bargaining training.
- b. Unit Clarification [Clokey/Ehlen]: Ehlen discussed unit clarification filings with WERC.
- c. Assembly Email/Governance Associate [Ehlen]: Discussion deferred until next meeting.
- d. Retirement Resolutions [Ehlen]: Ehlen reported that there are revised retirement resolutions that will be presented for ratification at the next meeting to include recommendations for emeritus status. Lemmon will draft the revised resolutions.
- e. Imputed Tax [Ehlen]: Ehlen reviewed the memo sent from UW System.
- f. Performance Reviews [Ehlen]: Ehlen reviewed the academic staff performance review policy. Ehlen will send the policy to the Assembly for their reference.
- g. LGBTQ Taskforce Committee [Ehlen/Miolo]: Ehlen reviewed highlights from the Thursday 12 November 2009 meeting. Kate Burrow will replace Chris Hollar as the Assembly representative to the Taskforce Committee.
- h. Policy on Non-medical Leaves of Absence for Unclassified Staff [Ehlen]: Ehlen reviewed the policy documents and draft.
- i. Miscellaneous/Round Robin [Assembly Staff]: Miolo announced that the department of Communication Sciences and Disorders has been nominated to represent Excellence in Teaching.

Consensus to adjourn at 1:30 pm

Respectfully submitted,
Casey Lemmon, Governance Associate