

**Academic Staff Assembly
24 February 2010 Minutes**

**12:00 – 1:30 p.m.¹
University Center 266**

PRESENT: Freda Briscoe, George Clokey, Denise Ehlen [Chair], Mike Flanagan, Patricia Fragola [arrived at 12:10 p.m.], Giuliana Miolo [Vice Chair], Kyle Naff, Kim Simes, Gene Toboyek [arrived at 12:30 p.m.], and Curt Weber [arrived at 12:35 pm]

ABSENT: Nancy Farmer, Nadine Kriska, and Elizabeth Ogunsola [Due to schedule conflict]

- 1. Approval of 20 January 2010 and 3 February 2010 Minutes:** Miolo/Kim moved to approve minutes. The Assembly discussed/reviewed minutes. Approved by unanimous vote.

- 2. Academic Staff Committee Reports**

- a. Awards [Miolo]: Miolo reported that the Committee had an organizational meeting on 8 February 2010. The Committee is in the process of reviewing the eight applications submitted on Monday 15 February 2010 and anticipates reviews will be completed by Friday 26 February 2010.
- b. Economic Issues [Ehlen]: Ehlen reported that the joint meeting of the Economic Issues Committee and interested Assembly members, to review the Academic Staff Salary Equity Adjustment Policy and Procedures draft, will be on Thursday 25 February 2010 at 10:30 am in UC 264.
- c. Elections/Balloting [Clokey]: Clokey reported that elections start in March. Clokey will convene the Committee in the upcoming weeks.
- d. Government [Fragola]: No report
- e. Organization [Miolo]: Miolo reported that she received updated information on terms for various Committees. Miolo also reported that she is working on standardizing timelines/deadlines and will have an update at an upcoming meeting.
- f. Professional Development [Ehlen]: Ehlen reported that four applications were received by 1 February 2010. The Committee completed reviews and will meet on Thursday 25 February 2010 at 1:15 pm to review the applications and request ratifications of the recommendations via email.
- g. Instructional Promotions [Ehlen for Farmer]: The Committee adjusted the timeline for submission of applications. Lemmon will send Farmer an email to inform her that she should bring the timeline to the next Assembly meeting for ratification.
- h. Review [Ogunsola]: No report
- i. Title Appeals [Ehlen]: No report
- j. Titling [Naff]: Naff reported that the Committee will meet on Wednesday 24 February 2010 at 1:00 pm and 1:30 pm to review two re-titling requests. The Committee will also meet in the upcoming weeks to review two additional re-titling requests.
- k. Rewards and Recognition [Flanagan]: Flanagan reported that no applications were submitted in February. The next deadline for submission is 13 March 2010.

¹ Quorum was not achieved until 12:35 p.m.

- 3. 2009-2010 Academic Staff Professional Development Seminars:** Ehlen reported that the Tuesday 16 February 2010 seminar with Diana Rogers-Adkinson and Terry Tumbarello had high attendance and was videotaped. Lemmon will contact Tapan Shah to move forward with posting of the video to the ASA website. The next seminar with Sara Kuhl and Melissa Di Motto will be on Tuesday 16 March 2010 at 12:00 pm in UC 262.

4. Updates/Announcements

- a. University Committees [Miolo/Ehlen]: Miolo reported that the academic staff seat on the University Technology Committee has been filled by Ehlen.
- b. Council of Academic Staff Representatives [Ehlen/Miolo]: Miolo reviewed highlights from the Friday 19 February 2010 meeting.
- c. Diversity Leadership Committee [Simes for Ogunsola/Ehlen]: Simes reported that the Committee met on Wednesday 17 February 2010. The Committee discussed a "Diversity Day" that will happen in the Fall semester. Additionally, the Committee will receive the preliminary results of the Campus Climate Survey in the upcoming weeks.

5. Other Business

- a. Collective Bargaining [Clokey/Ehlen]: Clokey reminded the Assembly that he will be giving a presentation on Collective Bargaining and Unit Clarification on Thursday 25 February 2010 at 5:30 pm in UC 264.
- b. Review and Audit Plan [Ehlen]: Ehlen reviewed highlights from the plan and encouraged the Assembly to review the plan.
- c. Workplan for Audit of UPG 3.05 [Ehlen]: Ehlen reviewed the highlights from the workplan and encouraged the Assembly to review the workplan.
- d. LGBTQ Taskforce Meeting [Simes for Ehlen]: Simes reviewed highlights from the meeting.
- e. Performance Reviews [Ehlen]: Ehlen announced that she would like to have a discussion to discuss the language in the handbook.
- f. December 2010 Furlough Date Change [Ehlen]: Ehlen announced that the Assembly approved the date change.
- g. Miscellaneous/Round Robin [Assembly Staff]: Ehlen announced that Mary Pinkerton and a group of faculty will discuss baccalaureate learning outcomes and the LEAP initiative at the 3 March 2010 Assembly meeting. Briscoe announced that Russ Feingold will be speaking on campus on Friday 26 February 2010 at 2:30 pm in Hyland 1000. Simes announced that there will be first aid/AED training on Friday 26 February 2010 in UC 69. Training sessions are by department/division request only; there is no set schedule.

Consensus to adjourn at 1:05 p.m.

Respectfully submitted,
Casey Lemmon, Governance Associate