

**VISITING ARTISTS AND SPEAKERS FINAL REPORT**

1. *Please return your completed report to Richard Haven within two weeks of the completion of the artist/speaker(s) visit.*
2. *Use the same format for each of the major events. For example, a visiting musician might present three types of events--recital, masterclasses, and lecture/discussion. These would be the three events that should be included in the report.*
3. *Thanks for your cooperation in filing this information. This data makes it possible for us to demonstrate the value of the visiting artist/speaker program.*

**Faculty Name and Department:** \_\_\_\_\_  
**Visiting Artist(s)/Speaker(s):** \_\_\_\_\_  
**Date(s) of visit:** \_\_\_\_\_

**I. Event 1:** \_\_\_\_\_

**A. Class/Student interaction**

1. Brief description  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Approximate number of students involved: \_\_\_\_\_

**B. Opportunities for faculty interaction**

1. Brief description  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Approximate number of faculty involved: \_\_\_\_\_

**C. Opportunities for community interaction**

1. Brief description  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Approximate number of community members involved: \_\_\_\_\_

**II. Event 2:** \_\_\_\_\_

**A. Class/Student interaction**

1. Brief description

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2. Approximate number of students involved: \_\_\_\_\_

**B. Opportunities for faculty interaction**

1. Brief description

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2. Approximate number of faculty involved: \_\_\_\_\_

**C. Opportunities for community interaction**

1. Brief description

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2. Approximate number of community members involved: \_\_\_\_\_

**III. Event 3, 4, etc. (use another page for additional events)**

**IV. Your evaluation of the visit.**

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