

## **Role of DEAC**

The role of the Distance Education Advisory Committee (DEAC) is to advise the Dean concerning matters pertaining to online education.

As reference, the charter for the DEAC was defined in the September 21, 2004 meeting minutes:

The Distance Education Committees role was discussed. The results of the discussion included:

- a. The name of the Distance Education Committee will be changed to the Distance Education Advisory Committee.
- b. The Committee is an advisory committee to the Dean of the College of Business & Economics. The Committee will include five faculty members and the Executive Director of the Online MBA Program. The Dean will appoint faculty for two year terms. Faculty may be reappointed.

The Dean may take recommendations

The DEAC can review all online courses, but must review the online courses receiving the bottom 25 percent of student evaluation scores each semester.

The online student evaluation scores are calculated as the mean of median scores for the following questions in the online student evaluation.

1. Course materials stimulate my desire to learn.
2. My instructor plays an important role in facilitating learning in this course.
3. Course assignments are interesting and hold my attention.
4. The course builds understanding of concepts and principles.
5. The climate of this course is conducive to learning.
6. My instructor readily maintains rapport with this class.
7. I understand what is expected of me in this course.

The average mean of median score for graduate online classes is 4.2 to 4.3. The average mean of median score for undergraduate online classes is 4.1 to 4.2.

After reviewing an online course the committee may complete the following actions:

The committee may find the course acceptable and no changes are needed. In this case, no action will be taken.

The committee may identify recommendations for course changes based on the course review and student evaluations/comments. In this case, the DEAC Chairperson will send an email to the appropriate faculty member with the recommendations.

The committee may submit recommendations to the Dean for consideration. This recommendation will generally occur after an instructor earns poor evaluations two or more times or if the Quality Matters Assessment is not completed in a timely manner. The recommendation to the Dean may take place in serious situations on the first time a course has significant problems.

The Dean will consider the recommendation and, if necessary, correspond with the faculty member. The faculty member can accept the recommendation or ask to meet with the Dean, or DEAC, or both after receiving the recommendations.

The committee is also assigned the more limited role of gathering information concerning hybrid courses.

Current Members of the DEAC are:

Robert Schramm     Chair

James Bronson

Lois Smith

John Chenoweth

Linda Yu

Denise Schulz

Renee Pfeifer-Luckett