
If you have problems getting into courses which you need and for which you are eligible, contact the department which offers the course to request an override. The College of Business and Economics Departments are as follows:

Accounting-----	Carlson 5019-----	472-1344
Info. Tech. & Bus. Ed.-----	Carlson 4018-----	472-1322
Economics-----	Carlson 4003-----	472-1361
Finance & Bus. Law-----	Carlson 5002-----	472-1316
Management-----	Carlson 5045-----	472-3964
Marketing-----	Carlson 4019-----	472-1333
MCS-----	McGraw 104-----	472-1467
Jan Olson (Last Resort)-----	Carlson 4035-----	472-4900

Scheduling Priorities

For a student who meets the College admission requirements:

1. Comm. & Calc. requirements
2. Unique degree and lower division business requirements
3. Upper division core courses and foundation course for major
4. University requirements (Gen Ed) and diversity
5. Electives*

For a student who does not meet the College admission requirements but has at least a 2.50 gpa:

1. Repeat D/F courses
2. Comm. & Calc. requirements
3. Unique degree and lower division business requirements
4. University requirements (Gen Ed) and diversity
5. Electives*

For a student who does not have a 2.50 or higher gpa:

1. Repeat D/F courses
2. Comm. & Calc. requirements
3. Unique requirements
4. University requirements (Gen Ed) and diversity
5. Electives* or courses which you can use toward another major in the event that a major change is likely

*An elective is a course that is not required in your program. Students generally choose an elective for one of the following reasons:

1. The course looks interesting.
2. You believe you'll do well in the course.
3. The course complements their major (leadership, communication, safety, courses about other cultures, etc.)



YOU CAN'T GRADUATE WITHOUT THESE THINGS!

- 20 hours of community service
- 2.50 gpa overall, in business, and in major
- 32 total credits in general education
- 120 credits toward degree

(If something is bold on your AR and you don't understand it, see your advisor!)

Questions? Call the Assistant Dean's Office: 262-472-5588

Email: businessadvising@uww.edu

Office: Carlson 4035

Internet: <http://www.uww.edu/cobe/students/advising/index.html>

Community Service Form: Available online through website above or Carlson 4035

NOTES FOR PRE-BUSINESS MAJORS WITH 54+ CREDITS

Admission to the College of Business and Economics Upper Division

Admission to the College of Business and Economics upper division requires that a student meet the following criteria:

- Have 54 or more projected credits. Projected credits are the number of credits earned at the end of the present term.
- Have finished or be registering for the last courses in the communication (ENGLISH 101, 102 and SPEECH 110) unique (MATH 143, ECON 201 and 202) and lower division business requirements (ACCOUNT 244 and either ACCOUNT 249 or 341 or 342, ECON 245, (and ITBE 280 – if admitted as new freshman fall 2007 or later) and have passed the Computer Applications Test or COMPSCI 162.
- Have earned a combined (transfer and UW-W) gpa of at least 2.8.

All of these criteria are effective at the end of the semester in which an application is submitted. If any one of these is found to be lacking at the end-of-semester review, admission to the upper division will be rescinded. Students are admitted to the upper division on a temporary basis for registration purposes; admission is not final until the end-of-semester review.

Students who do not meet the 2.8 gpa requirement may be admitted based on the “8-Point Formula.” This formula considers the cumulative combined gpa and the gpa earned in the following courses:

Comm. & Calc.	Unique Req.	Lower Division Bus.
ENGLISH 101 Fresh. Eng.	MATH 143 Finite Math	ACCOUNT 244 Intro. Finc. Actg.
ENGLISH 102 Fresh. Eng.	ECON 201 Microecon.	ACCOUNT 249 OR 341 OR 342 Mgrl./Interm./Cost
SPEECH 110 Speech	ECON 202 Macroecon.	ECON 245 Business Statistics
		ITBE 280 Intro to Information Systems

The computation is: $(2 \times \text{combined gpa}) + \text{gpa in completed courses above} = \underline{\hspace{2cm}}$. If the result is 8 or more, the student will be admitted. This computation is not done until the end of the semester in which the student applies.

Pre-business students may repeat for “No Credit” a maximum of three Business and Economics classes in which grades of “C” were earned in order to meet this 8-Point Formula. The new grade will not replace the “C,” in the student’s combined cumulative gpa, but it will be used by the College to determine eligibility for admission. Athletes, veterans, and students received financial aid who use this repeat option should check whether or not their eligibility would be affected.

Junior and Senior Years: After admission to the upper division (College), students take upper division core courses and major courses. The College core courses required for all business majors and include:

ITBE 353 Business Communication	MANGEMENT 306 Operations Mgnt (Prereq: Econ 245)
FNBSLW 341 Business and Commercial Law	MARKETNG 311 Principles of Marketing
FNBSLW 344 Business Finance (Prereq: 2 nd Actg)	ITBE 388 Career Information
MANGEMNT 301 Organizational Behavior	MANGEMENT 489 Administrative Policy**

**Administrative Policy has six prerequisites (ITBE 353, FNBSLW 341, FNBSLW 344, MANGEMNT 301, MANGEMENT 306, MARKETNG 311) and requires senior standing.

Other upper division courses that may be taken, depending on major:

Human Resource Majors: MANGEMENT 320 Human Resource Management

MCS, ITI and Accounting Majors: Continue major sequence