

University of Wisconsin-Whitewater

PURPLE BOOK

Contents and Organization

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Updated and replaced prior to each annual performance evaluation

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Year 1 - Annual Performance Evaluation

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2. Signed Document of Intent for the Review Period
3. Narrative Statement
4. Performance Evaluation Form
5. Summary for Evaluation of Instruction for all Courses taught during the Review Period
6. Peer Reviews of Teaching during the Review Period
7. Summary of Consultation

Year 2 - Annual Performance Evaluation

1. Faculty Reappointment, Tenure and Promotion Routing Form
2. Signed Document of Intent for the Review Period
3. Narrative Statement
4. Performance Evaluation Form
5. Summary for Evaluation of Instruction for all Courses taught during the Review Period
6. Peer Reviews of Teaching during the Review Period
7. Report of Decision (Added by the department)¹
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9. Reconsideration Report of Decision (Added by the department following reconsideration of a negative decision, if applicable)¹
10. Report of Recommended Action (Added by the Constituency Dean)²
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Year 3 - Annual Performance Evaluation

1. Faculty Reappointment, Tenure and Promotion Routing Form
 2. Signed Document of Intent for the Review Period
 3. Narrative Statement
 4. Performance Evaluation Form
 5. Summary for Evaluation of Instruction for all Courses taught during the Review Period
 6. Peer Reviews of Teaching during the Review Period
 7. Summary of Consultation - if the 1st year of a 2 year contract
- OR
7. Report of Decision (Added by the department) ¹
 8. Record of Feedback Session for Affirmative Decisions (Added by the Faculty Member after review process is completed.)
 9. Reconsideration Report of Decision (Added by the department following reconsideration of a negative decision, if applicable)¹
 10. Report of Recommended Action (Added by the Constituency Dean)²
 11. Report of Recommended Action (Added by the Provost & Vice Chancellor for Academic Affairs)²
 12. Report of Decision (Added by the Chancellor)

Year 4 - Annual Performance Evaluation

1. Faculty Reappointment, Tenure and Promotion Routing Form
2. Signed Document of Intent for the Review Period
3. Narrative Statement
4. Performance Evaluation Form
5. Summary for Evaluation of Instruction for all Courses taught during the Review Period
6. Peer Reviews of Teaching during the Review Period
7. Report of Decision (Added by the Department) ¹
8. Record of Feedback Session for Affirmative Decisions (Added by the Faculty Member after review process is completed.)
9. Reconsideration Report of Decision (Added by the department following reconsideration of a negative decision, if applicable)¹
10. Report of Recommended Action (Added by the Constituency Dean)²
11. Report of recommended Action (Added by the Constituency Standards Committee)²
12. Report of Recommended Action (Added by the Provost & Vice Chancellor for Academic Affairs)²
13. Report of Decision (Added by Chancellor)

Year 5 - Annual Performance Evaluation

1. Faculty Reappointment, Tenure and Promotion Routing Form
2. Signed Document of Intent for the Review Period
3. Narrative Statement
4. Performance Evaluation Form
5. Summary for Evaluation of Instruction for all Courses taught during the Review Period
6. Peer Reviews of Teaching during the Review Period
7. Summary of Consultation - if the 1st year of a 2 year contract

OR

7. Report of Decision (Added by the department) ¹
8. Record of Feedback Session for Affirmative Decisions (Added by the Faculty Member after review process is completed.)
9. Reconsideration Report of Decision (Added by the department following reconsideration of a negative decision, if applicable)¹
10. Report of Recommended Action (Added by the Constituency Dean)²
11. Report of Recommended Action (Added by the Provost & Vice Chancellor for Academic Affairs)²
12. Report of Decision (Added by Chancellor)

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1. Faculty Reappointment, Tenure and Promotion Routing Form
2. Signed Document of Intent for the Review Period
3. Narrative Statement
4. Performance Evaluation Form
5. Summary for Evaluation of Instruction for all Courses taught during the Review Period
6. Peer Reviews of Teaching during the Review Period
7. Report of Decision (Added by the department) ¹
8. Reconsideration Report of Decision (Added by the department following reconsideration of a negative decision, if applicable)¹
9. Report of Recommended Action (Added by the Constituency Dean)²
10. Report of recommended Action (Added by the Constituency Standards Committee)²
11. Report of Recommended Action (Added by the Provost & Vice Chancellor for Academic Affairs)²
12. Report of Decision (Added by Chancellor)

¹A faculty member may submit a written rebuttal to the department's Report of Decision. Within 3 (three) business days of the emailed date of the Report of Decision, the faculty member must notify the review party of the intent to write a rebuttal. The rebuttal must be received within 7 (seven) business days after the emailed date of the Report of Decision being rebutted. Such rebuttals shall be placed in the portfolio behind the Report of Decision being rebutted. (UW-Whitewater Faculty Personnel Rules III, D)

²A faculty member may submit a written rebuttal to any and all Reports of Recommended Action. Within 3 (three) business days of the emailed date of the Report of Recommended Action, the faculty member must notify the review party of the intent to write a rebuttal. The rebuttal must be received within 7 (seven) business days after the emailed date of the Report of Recommended Action being rebutted. Such rebuttals shall be placed in the portfolio behind the Report of Recommended Action being rebutted. (UW-Whitewater Faculty Personnel Rules III, D)