**Minutes**

**University Curriculum Committee Meeting**

**September 22, 2023**

**2:15 p.m.   
Meeting Number (access code):**  2631 525 5417 **Meeting Password:** fyKyiqBn727

**UCC Members**

Jim Kates, Eric Appleton, Mike Hackett, Brian Huels, Weineng Xu, Amir Fard Bahreini, Denise Roseland, Rowand Robinson, Ted Gimbel, Wesley Hough, Zach Oster, Jeff Suarez, Kerri Wrinn, Andrea Ednie, Susan Johnson, Kim Kostka, Jessica Bonjour, Paul Waelchli, Heather Chermak, Tamela Rocke, Lindsey Radloff, Michael Lango, Becky Pfeifer, and Kelli Danielski.

1. **Introductions –** Zach Oster asked that the committee members do introductions.
2. **Announcements –** Kristin Plessel informed that the new CourseLeaf forms are live.
3. **Approval of Minutes from the** [April 21 meeting](http://www.uww.edu/Documents/acadaff/UCC/2022-2023/April%2021%20Minutes.docx)**.** Michael Hackett and Eric Appleton moved approval of area II., motion passed with three abstentions.
4. **Informational Only Item (To Be Received and Recorded)**
5. **Special Course approved since the most recent UCC meeting:**

Michael Hackett and Ted Gimbel moved approval of IV. A.: motion passed unanimously.

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| --- | --- | --- | --- |
| **Course No.** | **Title** | **Term** | **Approved** |
| [GEOLGY 491C](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6741/index.html&step=showfullrecord) | Geology and Physics of Iceland | Spring 2024 | 08/14/2023 |
| [PHYSCS 491C](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6740/index.html&step=showfullrecord) | Geology and Physics of Iceland | Spring 2024 | 04/14/2023 |
| [MAT 496A](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6614/index.html&step=showfullrecord) | Introduction to Contemporary Statistics | Fall 2023 | 04/14/2023 |
| [POLISCI 491G](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6747/index.html&step=showfullrecord) | Law, Crime and Punishment | Spring 2024 | 04/28/2023 |
| [BIOLOGY 296-E](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/specialtopicsadmin/5/index.html&step=showfullrecord) | Env Effects Water Pollution | Spring 2024 | 09/12/2023 |
| [ACCOUNT 496-A](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/specialtopicsadmin/2/index.html&step=showfullrecord) | Mach & Deep Learn in Acct | Spring 2024 | 09/05/2023 |

1. **Action Items**
2. **Curricular Action from the College of Arts and Communications**
3. **Action from the Department of Theater and Dance**

Eric Appleton and Michael Hammer motioned A. 1. 1.1.: motion passed unanimously.

Michael Hammer and Eric Appleton approved friendly amendment for Kristin to change learning objective formatting. Ted Gimbel suggested a consult with History to assist with cross college communication for future collaboration.

1.1 Course Change - Course Title, 25-abbrev., Prerequisite, Grade Basis, and Course Catalog Description - [Theatre 345: History of Clothing](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/539/index.html&step=showfullrecord)

**B. Curricular Actions from the College of Business and Economics**

**1. Action from the Department of Finance and Business Law**

Brian Huels and Michael Hammer motioned B. 1. 1.1.: motion passed unanimously.

1.1 Course Change – Prerequisite and Course Components & Hours – [FNBSLW 402: Advanced Retirement and Financial Planning](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/4715/index.html&step=showfullrecord)

**2. Actions from the Department of Management**

Weineng Xu and Brian Huels motioned B. 2. 2.1 – 2.2: motion passed unanimously.

2.1 Program Change – [Nonprofit Management Minor for Business Majors](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/454/index.html&step=showfullrecord)

2.2 Program Change – [Nonprofit Management Minor](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/459/index.html&step=showfullrecord)

**C. Curricular Action from the Colleges of Letters and Sciences and Professional Studies**

**1. Actions from the Colleges of Letters and Sciences and Professional Studies**

Michael Hammer and Wesley Hough motioned C. 1. 1.1 – 1.5: motion passed unanimously.

1.1 Suspended Program – [Social Studies Broadfield – Economics Emphasis (BSE)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/239/index.html&step=showfullrecord)

1.2 Suspended Program – [Social Studies Broadfield – History Emphasis (BSE)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/264/index.html&step=showfullrecord)

1.3 Suspended Program - [Social Studies Broadfield – Social Studies Emphasis (BSE)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/272/index.html&step=showfullrecord)

1.4 Suspended Program - [Social Studies Broadfield – Political Science Emphasis (BSE)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/341/index.html&step=showfullrecord)

1.5 Suspended Program – [Social Studies Broadfield – Geography Emphasis (BSE)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/254/index.html&step=showfullrecord)

**D. Curricular Actions from the College of Letters and Sciences**

**1. Action from the Department of Chemistry**

Ted Gimbel and Michael Hackett motioned D. 1. 1.1: motion passed unanimously.

1.1 Deactivation Program – [Chemistry Analytical/Instrumental Emphasis (BA/BS)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/228/index.html&step=showfullrecord)

**2. Action from the Department of History**

Wesley Hough and Michael Hackett motioned D. 2. 2.1: motion passed unanimously.

2.1 Course Change – Course Title, 25-Abbrev., Prerequisite, Course Component & Hours, Added Gen Ed, and Course Catalog Description – [HISTRY 375: The Age of Atlantic Revolutions](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/2672/index.html&step=showfullrecord)

**3. Action from the Department of Languages and Literatures**

Wesley Hough and Michael Hammer motioned to receive and record D. 3. 3.1: motion passed unanimously.

3.1 Other Administrative Action – Department Name Change – [Language & Literatures to Literature, Writing and Film](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/miscadmin/133/index.html&step=showfullrecord)

**4. Actions from the Department of Sociology, Criminology, and Anthropology**

Ted Gimbel and Michael Hammer motioned D. 4. 4.1 a-b: motion passed unanimously.

4.1 a. Course Change – Prerequisite, Grade Basis, Course Component Type & Hours, and Course Catalog Description – [SOCWORK 337: Introduction to Social Gerontology](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/3282/index.html&step=showfullrecord)

b. New Course – [GERON 337: Introduction to Social Gerontology](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/courseadmin/6759/index.html&step=showfullrecord)

Ted Gimbel and Michael Hackett motioned D. 4. 4.2: motion passed unanimously.

4.2 Program Change – [Disabilities Studies Certificate](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/378/index.html&step=showfullrecord)

Ted Gimbel and Michael Hammer motioned D. 4. 4.3 – 4.5: motion passed unanimously.

4.3 Program Change – [Criminology (BA/BS)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/363/index.html&step=showfullrecord)

4.4 Program Change – [Sociology – Global Comparative Studies Emphasis (BA/BS)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/365/index.html&step=showfullrecord)

4.5 Program Change – [Sociology – Sociology Emphasis (BA/BS)](https://uww-next.courseleaf.com/courseleaf/courseleaf.cgi?page=/programadmin/361/index.html&step=showfullrecord)

1. **Other Discussion Items**

Reminder of Fall 2024 – Thursday, January 11 from 1:00 p.m. – 5:00 p.m. – Kristin Plessel reminded everyone of the deadline meeting and using upcoming meetings to get things through for approval for Fall 2024 curriculum.

B. Review CourseLeaf New Forms - Kristin Plessel reviewed and demonstrated the new special course form and how it is created in CourseLeaf.

Kristin Plessel informed the committee that the department chairs should have received an email regarding course components needing to be confirmed and then responses should go back to Kristin.

**VII.** Michael Hackett and Denise Roseland motion to adjourn @ 3:23 p.m.

Respectfully,

Becky Pfeifer

University Curriculum Committee Secretary