



Minutes: November 8, 2023 (12:30-1:45)

Approved by ASA 12/13/23

Membership Attendance		<i>Absent (A), In Person (IP), Virtual (V), Non-voting (NV)</i>			
V (partial)	Jessica Berge	IP	Michael Gorman	IP	Becky Mueller
V	Heather Conte	V	Christine Hoover (NV)	V	Huckleberry Rahr
V	Ciera Edwards	V	Brenda Johansen	V	David Reinhart
IP	Tatiana Fadeeva	IP	Becky Jones (NV)	IP	Brian Schanen
V (partial)	Nicholas French	A	Nadine Kriska	V	Jessica Walz
V (partial)	Dana Gordon	V	Kirsten Mortimer	A	Abbie Windsor

Also in attendance virtually: Grace Dargiewicz, Pamela Warren, Kat Bastien (USC), Jessica Smith, Marianne Hayek, Pamela Warren, Rori Eilenfeldt, Ryan Wright, Michael Wessely, Dana Wagner, Stacie Collins, Kari Pahl, Jodi Simek

Meeting called to order at 12:31 p.m. by Chair Becky Jones.

Minutes from the 10/25/23 meeting were approved as presented by unanimous consent.

IAS Review Process Resolution – Brian Schanen discussed the need for an adjustment to the Personnel Rules section in regards to the review procedures for instructional academic staff. The use of the word “identical” leads to challenges, and leaves the ASA process dependent on changes and decision-making in other areas of campus. Brian presents a proposed update that replaces “identical” with “similar” as well as adding in some detail on the process and timeline.

Michael Gorman moves and Brenda Johansen seconds to accept the proposed resolution. A roll call vote was taken, with 11 in favor and 1 abstaining, and the resolution was passed.

Membership Attendance		<i>Yes (Y); Non-Voting (NV); Nay (N)</i>			
Absent	Jessica Berge	y	Michael Gorman	y	Becky Mueller
y	Heather Conte	nv	Christine Hoover (NV)	y	Huckleberry Rahr
y	Ciera Edwards	y	Brenda Johansen	Abstain	David Reinhart
y	Tatiana Fadeeva	nv	Becky Jones (NV)	y	Brian Schanen
y	Nicholas French	Absent	Nadine Kriska	y	Jessica Walz
Absent	Dana Gordon	y	Kirsten Mortimer	Absent	Abbie Windsor

Chair Report – Becky Jones

Becky sent out several emails this week on upcoming events. The Board of Regents agenda for tomorrow includes consideration of the UW-W Shorelight contract, which involves bringing international students.



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System is releasing the full student enrollment report. Highlights include the Rock campus with the highest increase across two-year campuses. Green Bay broke the 10,000 milestone.

Becky was hoping to have an update on the final amounts for base pay increases at instructional academic staff promotional levels, but the amounts have not yet been finalized. Becky hopes to send a message out to all IAS with the amounts as soon as possible.

Promotions – Brian will reach out this week to the Promotions Committee members to finalize the current promotions rules. Further action will wait until the salary increase amounts have been finalized.

Future Guests – The ITS team will present a demo on the Explorance Blue course evals, which have been rolled out this fall. The next meeting (11/29/23) will be held virtually, and a demo will be provided. If anyone does not have a machine available to attend virtually, reach out to Becky Jones.

Andrew Browning from the CARE team and Jessica Stein from the Navigate program will present at the December meeting on how to help students who are struggling.

If anyone has suggestions for future guests who may have topics of interest to present at an ASA meeting, please reach out.

Still in need of a representative for the Campus Landscape and Planning Committee, which will review the status of the Little Red Schoolhouse and the Log Cabin. It is crucial that ASA have representation on this

Vice Chair Report – Mike Gorman

System level governance met recently. Pay plan was a major theme of the discussion. Governor Evers' lawsuit challenging the legislature's authority to avoid implementing a budget that has been passed is moving forward, but the timeline is unknown currently. President Rothman continues to be optimistic on finding ways to work with legislators. It is clear that the legislation is continuing to hear messages about this. Note that if a university employee wishes to contact their legislator, a clear and distinct line must be drawn between personal time and electronic devices and university time and devices. Lobbying has strict guidelines as a university employee. ATP implementation has been moved to 2025.

Conversation around the state of two-year campuses revolved mostly around the level of communication being received from individual chancellors. Chancellor King stands out as doing a great job of proactive communication with Whitewater employees.

USC update: Discussion centered around the previous joint shared governance resolution responding to the pay plan, and on the sense that USC members are receiving negative pushback for attempts to advocate for preserving the Little Red Schoolhouse. Potential raise of campus minimum wage was discussed, as this would impact many university staff members. USC was concerned about the potential impact of the pay plan delay on any potential decisions on minimum wage. USC also seeking a more comprehensive definition of essential workers, noting that employees who are told they are essential may not also have defined duties that are essential and may not feel as though they are treated as essential.



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ASA Committee update – Most committees are ramping up and working to schedule. Awards and Recognition, Elections, and Outreach/Onboarding could use some more members. In particular several members of the Onboarding committee plan to step away after this year, so hope to be able to transition the work to new members. Governing Documents Committee is a great opportunity for a new assembly member to get experience with understanding and updating current policies/procedures. If anyone believes that they are on a committee, but have not heard anything about getting started, please reach out to Mike Gorman to make sure you're listed correctly.

Faculty Senate Liaison Report

- Faculty Senate meets next Tuesday, and promotions applications will be open soon

Past Chair's Report

- No report

Committee Reports

- **Admissions and Academic Standards** – will begin meeting in January
- **ATP** – The trainings have transitioned this fall over to smaller, process-based, specific trainings for this fall. Mike asks whether the proper training implementation is taking place. Brenda notes that currently, the focus is on exposure to individual processes, and that in order for the trainings to truly begin, the final system needs to be completely built out. Becky Mueller notes that the ATP website has been updated with some more specifics around the individual user testing. Discussion centered around the plans and processes, and the expected discomfort when the switchover finally happens, and it was agreed that this is a pretty natural part of a process as complex as this. Brenda notes that it continues to be important for individual groups on campus to identify the information and system connections that they currently expect in order to ensure that these items are translated over. Kirsten notes that Sara Deschner has advocated strongly for a more acceptable, reasonable project plan that includes a realistic workload and timeline.
- **ARCE** – no meetings since Brenda joined as ASA rep; Becky Mueller notes that at the last meeting she recalls they reviewed the UW System Audits held on campus, which included no major findings for our campus (except for a lack of support from UW System on export controls for comprehensive campuses)
- Campus Safety
- **Inclusive Excellence** – having a transition period between the previous committee made of people in interest areas to the updated committee with shared governance representatives
- **Mental Health** – no report
- **LGBTQ** – renaming committee, focusing on two areas (safety/support and institutional commitment) identified in Pride Index survey from last year – continuing to generate plans for improving the experience for LGBTQ students on campus
- **SWD** – first meeting this past Friday, but Dana wasn't available – they are working with people about accessibility in Heide/Winther



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- **Student Success** – met a few weeks ago, will meet early December – specific tasks doled out to administrators, conversation focused around list of programs to support first year students (long list) – goal of understanding which programs have the greatest impact
- **Veterans Success** – no report
- **Leadership Council** –
- **Intercollegiate Athletics** – Met 11/1/23, provided staffing updates and some changes to WIAC rules, academic by-laws changes around (**missed**), noted that changes bring us in line with other similar campuses (previously UW-Whitewater by-laws were stricter than peer institutions) (missed more), Perkins Stadium will have a structural study once it's approved, roster management may have increased maximums, Rock County campus now has athletics and the Women's Volleyball team has played their first game
- **SPBC** – meets next week and will include the results of the Deloitte study, assuming they are ready
- **Title IX** – has not yet met, nothing scheduled so far, the chancellor is working to create a new compliance department for the university that will hopefully begin meeting late November. Mike notes that there will be an updated method of Title IX investigations, because the burnout level is excessive. UW System is creating a panel of lawyers/investigators who work professionally in the field to assist individual campuses, which will hopefully reduce the burnout.
- **Titling Committee** – meets 11/13
- **UC Advisory Board** – next meeting scheduled late November
- **Technology** – met 11/7/23, working on 5-year strategic plan and technology roadmap. Goals for year 1 – young auditorium equipment update, subscribe to Eduroam (sp?) to log into UW-W Wi-Fi from any other campus (currently only campus not using this), guest Wi-Fi move to open, data storage increasing by 65% and looking for streamline, project prioritization has no single method of centralizing projects – Kirsten clarifies that previously anything that required 20 hours or more of work time was called a project, which was difficult – now things that are not a “break/fix” will become a project, which will help determine the needs/requirements – 4 vacancies of 9 positions in network, working with contractors, shift to administrative affairs discussed – Kirsten clarifies that UTC hopes to have people bring needs to Abbie as UTC rep by next meeting – please help generate a needs list and a “doing great” list – if you can share items for either list with Abbie
- **Inauguration Committee** – Kirsten is serving on the communication subcommittee – save the date has been sent, and the formal invitation will go out early January. A walkthrough of Young Auditorium has been done to identify concerns. Concerns brought to initial meeting have been addressed well, and the work proceeds smoothly.
- **Parking Oversight** – has not yet met – discussions ongoing between WSG and Chief Kiederlen – WSG President notes that Brenda Jones and Chief prefer to make this a task force rather than a committee. Becky thinks that's to make it issue focused rather than ongoing oversight. It is a WSG legislative committee as of now. The students feel as if their voices are not being heard on parking issues as of now, especially regarding parking in north lots while working out, or traveling to general services.



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- **Search Committees** – search hasn't been launched yet for any, but we could still use one more name for the Director of International Education

Open Floor

Executive Officer stipends – Brenda Johansen notes that, given the grant-funded nature of her position, she cannot accept the stipend normally reserved for the Communication Director role. Brenda moves and Becky Mueller seconds that, for the 2023-2024 year, the stipend for the Communication Director role be transferred over to the Past Chair in recognition of the additional work and committee meeting attendance expected in that role. The motion passes unanimously through a voice vote.

Becky Jones notes that, in past years ASA had a budget of \$10,500, which is split per the by-laws. In the last two years, possibly because the Communications Director stipend hadn't been used, the budgeted amount was reduced, but ASA was not aware of that. Brenda also notes that there is currently a very different method of compensation for the work of each shared governance group, each of which has grown up over time and in its own way. Brenda notes that it would be good for the shared governance groups to continue to work towards standardizing this process.

Meeting adjourned at 1:39 p.m.