

# Minutes

of the Physics Department meeting  
held Wednesday May 1, 2013 in UH168.

Present: Benjamin, Boukahil, Constantinescu, Doering, Nawash, Rybski, Sahyun

- I. Meeting called to order at 12:10 pm.
- II. Rybski/Benjamin moved approval of the April 24, 2013 minutes. Passed with edit.
- III. Announcements
  - a. Chair's Announcements – information for this year's Annual Report will be submitted by using the Digital Measures (DM) site. There will be an introduction to DM at the next department meeting.
- IV. Old Business
  - a. Nanophysics position search update: We are happy to welcome Dr. Ozgur Yavuzcetin to the department. The contract has been signed and returned and all candidates have been informed that the search is closed.
- V. New Business
  - a. There was an extended discussion on the Audit & Review Evaluation Report Face-to-Face meeting preparation. Sahyun submitted a preliminary document outlining responses to committee report questions. Numerous suggestions from the faculty were made and these were incorporated into the final document. Notable points included stressing the department's growth and success of our majors, pointing out our strong contacts with students including current contact lists, and significant efforts at assessment of programs and courses in the department.
  - b. Benjamin provided a detailed list and graphs of assessment data for our majors that will be included in the review and assessment meetings.
- VI. Other Announcements
- VII. Rybski/Doering moved to adjourn at 1:10 pm

Respectfully Submitted,

Steven  
Sahyun

Secretary of the day

cc: Dean Pinkerton