



UNIVERSITY OF WISCONSIN
WHITEWATER

Department of Social Work - Field Program

USE OF PERSONAL AUTOMOBILE IN FIELD

Some Field Placement Agencies ('Agency') require students transport clients in their personal vehicles. While the University of Wisconsin-Whitewater Department of Social Work ('We') discourages students from using personal vehicles for this purpose, circumstances may dictate the use of the student's personal vehicle in order to be placed within the Agency. If the student is using a personal vehicle to transport clients, we encourage the student to consult with his/her personal automobile insurer to determine if his/her individual automobile policy will cover him/her when driving Agency clients. In addition, the student may be asked by the Agency to share his/her driver's license number and/or share Proof of Insurance.

After reading the above, please check the box that may apply to your field placement.

- My field placement Agency confirms that they provide coverage for use of my personal automobile as part of my field placement duties.
- I will be using my personal automobile to transport clients as part of my field placement duties and am responsible for any liability that may arise from the use of my personal automobile. I have consulted with my personal automobile insurer and understand that my automobile insurance will cover work related use of my vehicle, including carrying clients in my car and my insurance limits meet the agency requirements.
- I will be using my personal automobile as part of my field placement duties but will not transport clients.
- I will not be using my personal automobile as part of my field placement duties.

I, _____ (print name) understand that the University of Wisconsin-Whitewater does not provide liability or medical coverage for use of my personal automobile as part of my field placement duties.

 Student Signature

 Date

 Agency Field Instructor Signature

 Date

Please submit a copy of the signed form to your Faculty Field Liaison by the date requested.