



## Middle Tier Committee

University of Wisconsin - Whitewater

Tuesday, November 20th, 2018

1:00 p.m. to 2:00 p.m. | Andersen Library - 1007

Todd Carothers X	Lauree Miller X	Elizabeth Watson X
Connie Murray	Elena Pokot X	Lynsey Schwabrow X
Matt Aschenbrener	Jackie Briggs X	Claudio D'Agostino X
Elizabeth Hachten X	Janelle Crowley X	Heather Chermak X
Dane Seckar-Anderson X	Louann Gilbertson X	Bill Trippett X

# Minutes

## 1. Review and approve July 17th, 2018 meeting minutes (handout)

The minutes were reviewed and approved.

## 2. Projects for Next Quarter (handout)

Claudio D'Agostino went over the current and completed project lists with the committee. He then gave a brief summary of the completion of the PeopleSoft 9.2 Upgrade Project.

The summary entailed:

- 18 month project
- 15+ critical milestones
- Over 300 tasks
- More than 35 team members
- Reduced 30% of customizations

Claudio highlighted that this project hit all milestones and deadlines according to the plan without the aid of consultants. The upgraded PS environment was opened to 15,000 users with minimal disruptions. He thanked everyone of the committee for their parts in the project. The next steps of the project will be the development and implementation of the Fluid Interface into PeopleSoft. Claudio will be calling on the committee to help test this environment once they are ready to go.

### **3. Restructuring**

Elena updated the group on the current status of the UW-System restructuring initiative. UW Rock staff and students are currently being migrated into WINS and will be getting their UW-W Net-IDs and emails soon. Additional IT services are being handled by transition teams including; network and workstation management, student printing, Help Desk, classroom support and software contracts.

All UW-Rock employees will also need to take Security Awareness Training. We are working on adding them to the training, and developing the communication plan at this time.

Elena continued to explain that ICIT has played a large role by taking on several MOU's during the initiative including:

- Admissions & Registration – UWW Responsible for Fall 2019 cycle
- Auxiliaries – UWW may assume responsibility for services
- Business Services
- CITS – Infrastructure Management
- Financial Aid – UWW responsible for 2019-20 aid year
- Governance – Shared governance – supported by collaboration technology
- Human Resources – Onboarding UW-Rock faculty and staff
- Marketing - Website
- Instruction – Transition to Canvas and Distance Education
- Procurement – UWW approves IT purchases > \$25,000
- Student Accommodation & Accessibility
- Student Support Services

Elena and the committee also suggested adding a UW-Rock staff member to the Middle Tier Committee. Dane Seckar-Anderson will reach out.

### **4. Security Posture**

#### **i. IT Audit**

##### **i. Shared accounts**

Elena Pokot went over the Shared Account Project summary with the committee. She reminded the group that shared accounts cannot be used to access mid/high risk data. The accounts will not lose their functionality, they will only be accessed in a new way (through the individual's Net-ID).

##### **ii. Local accounts**

Elena gave the group a brief overview of local accounts on campus. Right now there are over 100 apps not being managed centrally. Local accounts can remain, but they need to be compliant.

### **iii. Computer Inactivity Screen Lock**

Elena went over the inactivity timeout initiative. Starting this Winterim, when your office computer is inactive for 30 minutes, a screen lock will be triggered. To start using the computer again, you will simply re-enter your password. You will find your computer in the same state prior to the screen lock, with all previously used applications remaining open. The inactivity timeout will only be implemented for office workstations, not lab or classroom computers

### **ii. Security Training**

Elena explained to the group that yearly, mandatory Computer Security Training will now be required for all employees, including students. This will begin in the Spring semester. Students will not lose WINS access for not completing training, so ICIT will need the help of student supervisors to get them to finish training.

### **5. Involvio**

Elena gave the group a quick update on the Involvio project. The App is set to launch (as a pilot) around Thanksgiving. The group selected for the pilot will be Pathways for Success. Involvio will be available in the App store and will be branded as the official UW-W App. Downloads will be restricted to current UW-W students. The pilot group will get full access of the App, however, other students may find it, but will not be supported yet. Once the app is downloaded, they will be greeted with a welcome message. This will be followed up by a survey with questions geared towards the student experience and growth mindset.

Elena concluded by explaining the Student Success Network is still a main focus of phase one. The network is designed to help any students at risk by giving them access to helpful human resources such as a coach, RA or advisor. The goal of the SSN is to give students a quick and easy way to connect to a resource. The means of communication will depend on what the network agrees to. More info to come as the pilot app officially launches.

### **6. Other Topics**

Text book rentals vs purchase for UW-Rock students entering into the UW-W ecosystem. Claudio to check into.

### **7. Next Meeting: February 21, 2019**