



Middle Tier Committee

University of Wisconsin - Whitewater

Tuesday, July 17th, 2018

11:00 a.m. to 12:00 p.m. | Andersen Library - 2005

Vonnie Buske X	Lauree Miller X	Elizabeth Watson X
Connie Murray	Elena Pokot X	Lynsey Schwabrow X
Matt Aschenbrener X	Jackie Briggs X	Claudio D'Agostino X
Elizabeth Hachten	Janelle Crowley X	Heather Chermak
Dane Seckar-Anderson X	Louann Gilbertson	Bill Trippett
Todd Carothers		

Minutes

1. Review and approve April 25th, 2018 meeting minutes (handout)

Minutes were reviewed and approved.

2. Projects for Next Quarter (handout)

Elena Pokot welcomed Janelle Crowley to the group and went over the functions of the Middle Tier Committee. Claudio D'Agostino gave a brief summary of the current and upcoming projects for next quarter. Lauree Miller asked about scholarship projects and Claudio explained that they are located under admissions. Claudio continued to explain that the current project freeze of new developments started in April, there are a lot of projects in the pipeline and will be worked once the freeze is lifted. Elena added that a majority of projects in place are not PeopleSoft related. Janelle asked when the freeze will be lifted? Claudio stated the freeze will end in August after which he will set up meetings to begin to prioritize new projects.

Janelle mentioned that she created a business intelligence tool at her previous role and would like to do that here. Elizabeth Watson explained that she is still having issues with WINS linking up with textbooks in the bookstore. She said that there were about 300 books missing from WINS last year. This needs to be fixed in order to be in line with federal law. Claudio mentioned that the person he had been working with from the bookstore is not the correct contact and will follow up with the right person to get this addressed.

3. PeopleSoft 9.2 Upgrade (handout)

Claudio went over the final plans for the PS 9.2 upgrade (handout). There are no issues at this time, they are currently running QA testing in 9.2. The go/no-go date is 7/23/18. He told the group that each major area on campus is responsible for testing. He is asking the group to get testing done by Friday. There is an outage communication in place which will be starting later today (7/17).

4. Security Posture

i. IT Audit

Elena Pokot gave went over the IT Audit with the committee. The audit has been completed with an unsatisfactory grade. This is in line with other UW universities. There will be a lot of work required to get up to date. Elena addressed a few concerns for the committee including, MFA (multifactor authentication) access to WINS, as well as 15 other high-risk data apps. Additionally, passwords need to be at least 12 characters long and be changed every 180 days. The high-risk apps will be converted to MFA in the next 2 months and we will be communicating with those owners regarding the change. She added that ImageNow does not have a great interface for MFA. After the PS upgrade, we will find out if a new version of ImageNow will allow MFA. If not, we will add VPN to it or another piece of tech if needed.

i. Shared accounts (handout)

Elena Pokot went over the Shared Account Project summary with the committee. She reminded the group that shared accounts cannot be used to access mid/high risk data. The accounts will not lose their functionality, they will only be accessed in a new way (through the individuals Net-ID). Matt Aschenbrener asked if accounts owners will be contacted? Elena explained that email accounts are easy to fix, however, accounts with access to network drives or applications will take a bit more time. Elizabeth Watson added that she would need 40 XIDs if this is the case, they currently share XIDs for logging into WINS. Elena replied that we will work with you and each department to figure out the best course of action regarding this project.

Lynsey Schwabrow brought up a concern regarding Qualtrics. She explained that survey data is owned by a login. She added that there may be some issues regarding university data is someone leaves, or if accounts are shared. She is concerned over this course of action. Elena reiterated that using a shared account will not go away, only the means in which that account is accessed.

ii. Local accounts

Elena gave the group a brief overview of local accounts on campus. Right now there are over 100 apps not being managed centrally. Local accounts can remain, but they need to be compliant.

iii. Computer Inactivity Screen Lock

Elena explained that the UW Regents Policy dictates that high risk data needs to have a 30 minute inactivity timeout. This is currently in place for WINS, but there are many apps that do not have this security measure built in. This will only affect individual workstations for now, not classroom computers. The next step will be to pick a date and provide proper communication to the campus.

ii. Security Training

Elena updated the group regarding IT security training. She started by explaining that annual training will be mandatory, each employee will need to take this once a year. There had also been an issue with XIDs and training, it is being worked on at this time.

5. Tech Open House (Flyer)

Dane Seckar-Anderson gave each member a flyer for the 2018 Tech Open House hosted by ICIT. The event will be held on August 29th.

6. Involvio

Elena gave an update to the committee regarding the Involvio project. She explained that at this time, they are focusing on getting the pilot going. The pilot will include learning communities and athletes, with a goal of 500 individuals. Liz Hachten suggested using some people from John Domingues' group (student diversity). She added that this may be a good group to add as long as there is buy-in from Lavar Charleston. Elena continued by explaining the app will be available in the app store and will be branded as the official UW-W App. Downloads will be restricted to current UW-W students. The pilot group will get full access of the app, however, other students may find it, but will not be supported yet. Once the app is downloaded, they will be greeted with a welcome message. This will be followed up by a survey with questions geared towards the student experience and growth mindset.

Elena added that once the survey is completed, the pilot group will be presented with campus resources through the app. These resources include the calendar feature, course schedule and events.

Elena concluded by talking about the Student Success Network. The idea of this network is to help any at risk students by giving them access to helpful resources (advisors, coaches, RAs, etc.) We are currently looking for additional non-WINS groups (student peers, disabilities, etc.). As this moves forward, the student success network would show 5 people that they individual can contact for help. The goal is to give the student a quick and easy way to connect to a resource in their success network. The means of communication will depend on what the network agrees to.

7. Other Topics

Elizabeth Watson explained how Google Translator is being used in PowerPoint. Students can have translations sent to them during class discussions. Right now it's an add-in app. Students can watch on their phone for a live stream translation. Looking for additional potential, will add to next UTC agenda.

Claudio talked about the Warhawk Maps project. Warhawk Maps is a Google-based project that allowed locations on campus to be officially claimed by UW-W in Google. This allows community members to review locations and find events. It also helps with branding and recruitment of future students.

8. Next Meeting: Now 20th 2018.