University of Wisconsin-Whitewater

800 West Main Street, Whitewater WI 53190

Dear      :

The University of Wisconsin-Whitewater wishes to express their appreciation to you and your organization for allowing       to perform scholarly research on your premises.

The researcher will require access to data (and other resources if listed below) necessary to conduct research for a project titled       with University of Wisconsin-Whitewater Institutional Review Board for the Protection of Human Subjects Protocol. The researcher has agreed to safeguard all data from unauthorized access and protect confidentiality to the extent possible under the law.

I understand that the contact person at your organization with whom the researcher is to communicate with regarding the research project is       who may be reached at      .

If any problems and/or concerns arise concerning this project, please notify Carol Katch, IRB Administrator in the University of Wisconsin-Whitewater Office of Research and Sponsored Programs, 800 West Main Street, Whitewater, WI 53190, E-mail: [katchc@uww.edu](file:///\\shared.uww.edu\SHARED\RSP-General%20Files\IRB\FORMS\Sample%20Forms\katchc@uww.edu), Telephone: 262.472.5288,

Please sign a copy of this letter to acknowledge receipt and your understanding of the scope of the researcher’s proposed activity. Return it to       at the address listed above.

Thank you for your cooperation.

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| Principal Investigator / UW-Whitewater: |  | Authorized Collaborating Institutional Official: |
|  |  |  |
| Signature |  | Signature |
|  |  |  |
| Printed Name and Title |  | Printed Name and Title |
|  |  |  |
| Date |  | Date |