

# UNIVERSITY OF WISCONSIN-WHITewater

## 2010-2011 VERIFICATION WORKSHEET - DEPENDENT STUDENT

Your application has been selected for review in a process called "Verification." In this process, the Financial Aid Office will be comparing information from your FAFSA application with signed copies of your and your parent(s)' 2009 Federal tax forms and W-2 forms. If there are differences between your application information and your financial documents, the Financial Aid Office will send corrections electronically.

*Complete this verification form and submit it and any other required documents to the Financial Aid Office as soon as possible so that your financial aid will not be delayed. If you need any help, contact the Financial Aid Office at (262)472-1130.*

### WHAT YOU SHOULD DO:

1. Fill in and sign the worksheets – you and at least one parent.
2. Attach **signed** copies of requested 2009 Federal income tax forms and 2009 W-2 forms.
3. Submit all requested documents to the Financial Aid Office.

### A. Student Information

Last Name	First Name	M.I.	Social Security Number
Address			ID #
City	State	ZIP Code	Phone Number
			Date of Birth

### B. Family Information

List the people in your **parent(s)' household**; INCLUDE:

- Yourself and your parent(s) (including stepparent) even if you don't live with your parents; If your parents are **divorced**, please provide information for the parent you lived with more during the past 12 months. If you lived with both parents equally, include the parent who provided more financial support. *If you need help determining which parent you should list, please contact the Financial Aid Office.*
- Your parents' other children, even if they don't live with your parents, if (a) your parents will provide more than half of their support from July 1, 2010 through June 30, 2011, **or** (b) the children would be required to provide parental information when applying for Federal Student Aid.
- Other people if they now live with your parents, **and** your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Write the names of all household members in the spaces below. **Also** write in the name of the **college** for any household member who will be attending college at least half-time between July 1, 2010 and June 30, 2011, and will be enrolled in a degree, diploma, or certificate program. **DO NOT** include **parents** or siblings receiving financial aid as independent students (i.e. graduate students). If you need more space, attach a separate page.

FULL NAME of ALL Household Members	DATE OF BIRTH (mm-dd-yyyy)	RELATIONSHIP to student; i.e., mother	COLLEGE/ Year in School
		Self	UW-Whitewater

### C. Tax Forms and Income Information

**Did you or will you file a 2009 Federal income tax return?** Tax returns include the 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

**Student:**       YES (follow step a)       NO (follow step b)

**Parent:**       YES (follow step a)       NO (follow step b)

- a.** You must attach **signed** copies of these returns, including all individual W-2 forms, schedules, and attachments. Please provide federal taxes only, not state. If you and/or your parents have not yet filed, but are planning to file, please provide copies of your tax forms once they are completed.
- b.** If you and/or your parents did not file and were **not required** to file a 2009 Federal income tax return, list your employers and other sources of income received in 2009 and the amount of money from each employer and source of income. If you need more space, attach a separate page. Attach copies of any W-2 forms.

STUDENT Employer/Source of Income	2009 Amount
	\$
	\$
	\$
	\$

PARENT Employer/Source of Income	2009 Amount
	\$
	\$
	\$
	\$

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### D. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on it is complete and correct.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**At least one parent must sign.**

<p><b>WARNING:</b> If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.</p>
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- If you do not have a copy of your tax return, request a copy from your tax preparer or a tax transcript from the Internal Revenue Service by calling 1-800-829-1040. (Please allow a minimum of 10 days for delivery). Be sure to sign the tax transcript.
  - If you do not have a copy of your W-2 form, contact your employer for a copy.
  - Be sure to **SIGN ALL** tax forms and include **ALL** W-2 forms.
  - If we receive an incomplete set of taxes, a tax return that is not signed, or a worksheet that is not filled out, we will return the incomplete document to you, which can **delay the awarding process**. Please make sure everything is complete **before** submitting your documentation.
  - **SUBMIT ALL DOCUMENTS TO:**  
FINANCIAL AID OFFICE  
800 W MAIN ST  
WHITEWATER, WI 53190-1790  
FAX: (262)472-5655