

Title Page

Please follow the format of the sample title page. Again, the title page is not numbered, but it is considered as page i.

TITLE IN CAPS by Student's Name
A Thesis submitted in Partial Fulfillment of the requirements for The Master of ????? Degree
Thesis Chair: Dr. Paul Smith
THE UNIVERSITY OF WISCONSIN-WHITewater July 13, 2004

Thesis Approval Page

The Graduate Studies Office cannot accept your thesis without this page containing your thesis chair and committee members' original signatures. See the following format for an example of an adviser approval page.

The University of Wisconsin-Whitewater
Thesis Approved
Student's Name
Date: _____
Committee Members: _____
(Include enough lines
for all committee
members to sign) _____

Abstract

Preparation of an abstract is required of all students who write a thesis. Since these abstracts will be printed, distributed, and deposited in the libraries

of other institutions as well as our own, they are official publications of the University of Wisconsin-Whitewater and must be prepared properly and carefully. The format requirements for the abstract are the same as those listed for the thesis. Two copies of the abstract must be submitted along with the thesis. One copy of the abstract is the original, typed or printed on rag paper, and the second may be a photocopy. The abstract should not exceed 350 words in length and be double spaced. The abstract must not be hole punched. The title of the thesis must be centered at the top of the first page (upper and lowercase lettering).

Content

- Brief statement of Problem and its Significance
 - Brief description of Design of the Study
 - Main point of Summary and Conclusions
- See the following format for an example of the title page of the abstract (Please double space).

Abstract of Thesis
Student's Name
Elementary Education
The Task Responsibilities in
Elementary Reading Programs
July 13, 2004
Dr. Paul Smith, Thesis Chair
The University of Wisconsin-Whitewater

Bibliography

The bibliography should meet the style requirements found in most journals or books. See the **Publication Manual of the American Psychological Association** for further description. Link: <http://library.uww.edu/guides/apacite.pdf>

Appendices

Unusual or supplementary materials, such as questionnaires or copies of photographs, may be

put in appendices. The appendix must be consecutively paginated with the text. The paper quality and margins of the appendix must conform to the standards for the rest of the thesis.

Additional Guidelines

Reprints and use of copyrighted material

It is your responsibility to obtain and keep for your records written permission for use of copyrighted material in the thesis. The copyrighted material very often includes photographs of works of art or musical score examples. Usually a letter of request from the student to the copyright holder is sufficient. Most often the response is an approval stamp or signature on that letter, which is returned. In some cases, holders of copyright request acknowledgment in a specific manner on each page.

Reference Manuals

For general guidelines to use in preparing the thesis, students are advised to consult the department of their major for information about the most appropriate style manual. Unless the department specifies otherwise, students should use the most current edition of the **Publication Manual of the American Psychological Association**. Currently this is the 5th ed. (APA, 2001 <http://library.uww.edu/guides/apacite.pdf>).

Contents of Thesis

Order of the thesis should be as follows:

- Title Page
- Adviser Approval Page
- Acknowledgements (Optional)
- Table of Contents
- List of Tables and/or List of Figures
- Abstract cover page and body of abstract
- Body of paper
- References
- Appendices

For more information, contact:

The Graduate Studies Office
(262) 472-1006 or (800) 628-4559



A Guide to Preparing Your MASTER'S THESIS

The School of Graduate Studies

University of Wisconsin-
Whitewater

JULY 2010