MEMORANDUM

TO: All Faculty and Staff
FROM: Jack Miller, Chancellor
DATE: January 6, 2005
RE: Excellence Grants 2005

Due to the budget constraints during this past year and the lack of available funds, there was not a round of competition for the Chancellor’s Excellence Grants. This is one of the areas in which we need to rebuild in our infrastructure. For many of the excellent ideas across the campus, this is one of the few venues for funding.

Although budget constraints have greatly limited our ability to support such efforts, we will fund those that we can. We will emphasize proposals that support University goals (make sure you address them in your proposal), illustrate efforts to obtain other funds, are multi-disciplinary, define impact, and clearly explain how funds will be used.

Proposals for this 2004-2005 academic year will be accepted from this date through February 1, 2005. Decisions and awards will be made on or shortly after February 1st. Recipients will be able to use the funds throughout the spring until June 30, 2005. Proposals may come from any area of the university and must be prioritized and forwarded via the appropriate division head.

Your request should be in the form of a concise one-page narrative indicating exactly what the project is designed to accomplish in terms of excellence or efficiency by the one-time investment. Other non-institutional funding sources should be considered before submitting. We cannot fund any item that should be financed by some other source. Most importantly, be sure to explain the relationship between the project and one or more of our institutional goals. (Please see the UW-Whitewater web page http://www.uww.edu/chancellor/goals2000.html or call my office for a copy of the “2004 Report Card University Goals” pamphlet.)

Please remember that approved proposals will constitute a contract between the proposers and the University to accomplish the proposed improvement. Don’t prepare something you cannot accomplish. I look forward to receiving and reviewing the proposals. Send them via the appropriate division heads.

REMINDER: The proposal should be no more than one page, should concisely define the excellence or efficiency to be achieved by the one-time investment, and should be related to the institutional goals.

JM/rlr