Annual Report 2003-04
Office of International Education and Programs
University of Wisconsin- Whitewater

There were a number of very specific goals that were set for the 2003-04 year in this office. A number of the goals related to office structure and function while others related to services provided directly for students.

1. Stabilize office staff and increase hours for the Student Status Examiner. Progress: Linda Eshelman was moved to full time for the remainder of the fiscal year.
2. Develop a student internship program to increase workforce for the office. Karlin Stukenburg became the first intern working 10 hours per week. Next year there will be two interns in the office.
3. Perform a needs assessment for a general office worker (program assistant). In conjunction with Human Resources, the position has been examined and recommendations will be made shortly.
4. Reestablish the International Education Advisory Committee. A new committee has been formed with members appointed by the Deans of each college and several at large members. The committee has met several times to develop policy.
5. Reestablish Phi Beta Delta- the service fraternity for international scholars. An induction ceremony was held in May with some 25 new members inducted. An acting board of officers has also been appointed.
6. Increase the number of Travel Study opportunities for students. Two new Travel Study programs were added: Canada and London. In addition, a new Spanish emersion program was added in Monterrey Mexico.
7. Increase the number of International Exchange partners. New programs were added with the Ecole du Commerce in Dijon, France, an exchange was expanded in Finland, and several new exchanges are under development.
8. Establish a sustainable program of international student recruitment. A recruitment trip was made to Stockholm, Sweden and one to Moterrey, Mexico. Four new exchange students will arrive from Monterrey next year. Recruitment for next year has already been planned.
9. Set a new set of fees for the Office to assist in sustaining services. A new fee schedule was approved by the Provost and Chancellor.
10. Develop guidelines for faculty members taking students abroad. A tentative set of guidelines has been approved by the Advisory Committee and slight revisions are being made.
11. Major remodeling of the Website. A class in IT has begun this project and will complete it next semester.
12. Efforts are underway to modify Study Abroad orientation procedures to make them more efficient.
13. Increase UWW visibility. We will hold the next Study in Wisconsin meeting here in July.
Professional Development for the Director.

1. The Director has taken over as campus representative for the Global Access Project.
2. The Director held a session on taking faculty abroad for the Title VI conference in Montreal, Ca.
3. The Director has undertaken a major research project on Gender Issues in Study Abroad. Part of his data has already been used for a presentation to the Education Committee of the Board of Regents and a proposal has been submitted to the International Studies Assoc. for next year’s conference.
4. The Director has been working with the Salzburg Seminars to develop a seminar on Educational Mobility. The seminar will be held in July.
5. The Director sits on the Advisory Board of the Institute for Global Studies and on the Council for International Education.
6. The Director attended the NAFSA conference in Baltimore in late May.

Goals for 2004-05

1. Have a well-established long term plan for international student recruitment underway.
2. Increase the number of international student applications for next Spring.
3. Have clear guidelines for faculty taking students abroad finished.
4. Hold workshops for new faculty interested in Travel Study.
5. Increase the number of Travel Study programs.
6. Increase the number of International Exchange partners by at least five.
7. Increase the number of students having a credit bearing Study Abroad experience by at least 10%.
8. Streamline the Orientation and paperwork processes for both international and domestic students.
9. Organize one Study Abroad Fair per semester and invite exchange partners to send representatives.
10. Develop an action plan for the creation of an Island Program for UW-Whitewater. Probably in South America.
11. Increase the number of opportunities for student teaching abroad.
12. Increase the membership of Phi Beta Delta and include members of Host families.
13. Hire a full time Asst Director for International Student Services and a full time Office manager.
14. Train a minimum of two new interns.
15. Establish clear guidelines for the disbursement of financial aid to Study Abroad participants.