

## ADMISSION INFORMATION

**TYPICAL FRESHMAN ADMISSION:** Students can apply for admission as new freshman applicant as early as September 15 of the senior year. UW-Whitewater encourages all applicants to use the online application, which is available through the “Apply Online” link on the admissions home page. Or, students can navigate directly to the online application at [apply.wisconsin.edu](http://apply.wisconsin.edu). Completed applications must include the application, the application fee, official copies of a high school transcript, and (preferably) an ACT or SAT exam score to receive consideration.

To be considered for Admission, UW-Whitewater enforces the following unit requirements for all new freshman applicants on behalf of the UW System Board of Regents:

English	4 units	Which may include one unit of speech
Mathematics	3 units	Including algebra, geometry and advanced algebra or algebra II or their equivalents
Natural Science	3 units	Preferably biology, chemistry and physics
Social Studies	3 units	
Electives	4 units	From any of the required areas or from the fine arts, computer science, foreign language, accounting or other academic areas approved by UW-Whitewater

Applicants who have completed the required academic unit pattern will be eligible for admission if they (1) rank in the top 40 percent of their high school class, or they (2) have combined high school class rank percentile and ACT/SAT percentile scores of 100 or above.

UW-Whitewater has discontinued the use of a Waiting List in favor of providing students with immediate notification of their status. We will continue to reevaluate a student’s application whenever new information becomes available.

**ACT REQUIREMENT:** The ACT is required for all incoming freshmen prior to enrollment at UW-Whitewater. The exam is administered at a number of different times and locations; it is recommended that the exam be taken in the junior year or early in the senior year. Applicants must request ACT to forward scores to UW-Whitewater. If the ACT requirement is not satisfied by the time of enrollment, registration may be denied and/or classes may be cancelled for that or subsequent terms. Questions regarding the ACT may be directed to the Office of Testing and Student Affairs Research (262-472-5613). The SAT Test is also acceptable.

**FRESHMAN ORIENTATION, REGISTRATION, AND ACADEMIC ADVISING:** Incoming freshmen attend one of several summer registration/orientation programs. At that time students meet with an adviser (usually the major department chair) for assistance in selecting courses to be taken in the freshman year. Parents are invited and encouraged to attend, as there will be a special program scheduled for parents while students are receiving advising and are registering.

Also, there will be additional orientation activities during the first few days of the fall term. These programs are designed to make the freshman transition to college life as smooth as possible.

**TYPICAL TRANSFER STUDENT ADMISSION:** To apply for admission, an application can be obtained from a UW System university or college, or an electronic application is available through the Internet at this address: [www.apply.wisconsin.edu](http://www.apply.wisconsin.edu). Instructions with the admissions application will explain the procedure to be followed. An application fee is required for all transfer students, except those who last attended a UW college (two year campus). In addition to the admissions application and high school records, official transcripts from all post-secondary institutions attended must be submitted. Applicants may be accepted on a tentative basis during the last term of enrollment at the sending institution provided they meet the minimum academic requirements for University admission.

UW-Whitewater requires a minimum 2.0 (4.0 system) cumulative grade point average to transfer; however, admission requirements may be higher for students planning to enroll in particular academic programs and during periods of enrollment limitation. Students who are enrolled in their first term, and who do not meet freshman admissions standards, must complete 12 college transferable units to receive transfer admission consideration.

**Guaranteed Transfer Program -** Students participating in the UW-College/ UW-W Guaranteed Transfer Program may begin their university education at a UW-College and upon completion of 60 units be guaranteed the same opportunity to continue at UW-W as students who began at UW-W. Please note that upon transferring to UW-W it is necessary for students to submit another UW-System admission application. Students reapplying under this program are not required to resubmit a second high school transcript. UW-College transcripts should be forwarded to the UW-W Office of Admissions at the time of application. A minimum cumulative grade point average of 2.0 (4.0 system) is required for transfer; however, grade point average requirements may be higher for students planning to enroll in particular programs, notably business and education.

**College of Education:** In order to enroll in a program leading to teacher certification, a student must be admitted to Professional Education (which normally occurs after completion of 40 or more college units). Students who are pursuing teacher education programs will be admitted on a competitive basis of experience with children and diverse groups as well as cumulative grade point average. The application and information on criteria for admission may be obtained from the College of Education Information desk, Winther Hall 2033 (262-472-1184).

**College of Business and Economics:** applicants interested in pursuing a business major must declare “Pre-Business” as the major. Pre-Business students are eligible to enroll in lower division business courses after they have completed twenty-four units and possess at least a 2.50 combined grade point average. After a student completes fifty-four or more units and has satisfactorily completed or is enrolled in ACCOUNT 244, 249 or 341/342, ECON 201, 202, 245 and MANGEMNT 211 (COMPSCI 162 and 171 for BBA MCS majors), the student can apply for admission to a major in the College of Business and Economics. All students with a 2.80 combined GPA or better would be admitted to a major in the College. Application forms for admission to the College of Business and Economics are available at the Assistant Dean’s Office and are completed during the required Pre-Business advising meetings. Students who have questions concerning admission should contact the Assistant Dean of the College of Business and Economics 262-472-4900.

Transfer credit is not granted for upper-division business courses at UW-W unless the equivalent courses were taken after completing 60 Units and were junior or senior level at the previous institution. Before receiving a degree in Business, students must earn at least 18 units in their major at UW-W (21 units if majoring in accounting or management computer systems).

For transfer students enrolling in the College of Business and Economics or the College of Education, the grade point average compiled at previous post-secondary institutions is considered for purposes of determining eligibility.

**READMITTED STUDENTS:** Students returning to the University after an absence of one term or more must file an application for readmission. The application can be obtained from the UW-W Admissions Office or any other UW System university or college, or an electronic application is available through the Internet at this address: [www.apply.wisconsin.edu](http://www.apply.wisconsin.edu). It is also necessary to furnish transcripts covering college-level work taken elsewhere during their absence from UW-Whitewater. Readmitted students must receive advising before registering and are encouraged to seek other assistance as needed for their unique situation.

**SPECIAL STUDENTS:**

**SPECIAL STUDENTS WITHOUT CREDENTIALS.** Students who wish to enroll for six units or less in any term may apply for admission as a "special student without credentials". The application fee is not required but some record of previous academic work may be required to establish academic eligibility. Prospective students who do not meet admission standards will not be granted admission as a special student. Special students without credentials may attend summer school without establishing academic eligibility and may take as many units as are regularly allowed in the summer school for all students.

Special students without credentials are not considered candidates for a degree and are not required to receive formal academic advising upon enrollment. Advising Reports (ARs) are not available for special students.

**SPECIAL STUDENTS WITH CREDENTIALS.** Students who have a conferred bachelor's degree and wish to enroll only for undergraduate work may apply as a "special student with credentials". An admissions application and an official transcript indicating receipt of the degree must be submitted for review. An admissions application fee is required for students seeking teaching licensure or a second bachelor's degree and who have not previously attended a UW System campus as a matriculated student. Students in this classification must meet the UW-W program grade point average requirement and are considered to have fulfilled proficiency, general education, core and diversity requirements. Transfer unit evaluations and Advising Reports (ARs) are not available for these special students. Formal academic advising is not required.

**INTERNATIONAL STUDENTS:** The University will consider applications from international students who demonstrate academic potential, are proficient in English, and have adequate financial resources to meet expenses while attending UW-Whitewater.

To assess academic potential, results of nationally-administered examinations and the secondary school record will be considered. Please note that secondary education must consist of a college-preparatory program.

**ACADEMICALLY DISMISSED STUDENTS:** Students dismissed for academic reasons at UW-Whitewater will be considered for readmission if their grade point average is improved by means of work taken through UW-Whitewater summer sessions. Students will also be eligible for readmission if they have remained out of college for the time specified under the probation and dismissal policies of the University. Please note that it is necessary to reapply for admission after and absence of one term or more. Students who have been academically dismissed and attend other post-secondary institutions during their absence from UW-W will be evaluated based upon their academic performance (final grades) at the sending institution; this may delay the readmission process to the University and could affect admission eligibility.

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## CREDIT IN TRANSFER OR BY EXAMINATION

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**GENERAL TRANSFER:** UW-Whitewater will accept credit only from regionally accredited colleges and universities. Wherever possible, transfer courses are converted to exact UW-Whitewater course equivalents. If this is not possible, courses will be accepted as electives. Students who receive credit for equivalent courses should be careful not to enroll in courses with the same course number since duplicate credit in courses cannot be awarded.

Although grades earned at other post-secondary institutions will be included on the evaluation of transfer credit and the AR, the UW-Whitewater grade point average is not affected by grades earned elsewhere. Grades earned at other institutions are considered only for purposes of determining eligibility for admission to the University and eligibility for registration in certain majors, such as those in business, education and management

computer systems.

For majors requiring higher grade point averages, the combined cumulative GPA of both the transfer college(s) and UW-Whitewater will be used to determine eligibility for course enrollment. Also, business students must complete course work in residence at UW-W in at least six courses (18 unit minimum) in their major field. A maximum of two transfer courses will be allowed to count in any major in the BBA curriculum. Regardless of major, a minimum of 25% of the major course units and 25% of the minor course units must be completed at UW-Whitewater.

In order to be equated to a UW-Whitewater course, a course taken at another post-secondary institution must be taken for at least 2/3 of the number of term units for which the course is offered at UW-Whitewater.

Credit may be transferred to UW-Whitewater if the grade earned in the course at the previous institution is recognized as a passing grade (D or better) and the course parallels work offered at UW-Whitewater. If a course is repeated, credit will only be granted for repeated courses in which grades of D and F were received. Students may repeat courses transferred to UW-Whitewater from other post-secondary institutions subject to UW-Whitewater's repeat policy. Coursework completed at one transfer institution and repeated at a second transfer institution is recognized when calculating the transfer grade point average during the admission process. Please contact the Office of Admissions for further details or reference the repeat policy section of this Catalog.

Appropriate units may be transferred from one curriculum to another within the University. Waiver(s) granted by one of the four colleges may not be recognized if the student switches colleges.

**Quarter Units:** The number of units earned for a course taken on the quarter system must be multiplied by 2/3 in order to convert to the term (semester) system. Thus a course for 3 quarter units would be changed to 2 term units when transferred to UW-Whitewater.

It is possible that some credit in academic areas other than those offered at UW-Whitewater may be accepted upon written appeal to the office of the Associate Director of Admissions. In considering appeals, the Associate Director will consult with the appropriate department chairperson to determine whether the course content is related to the major or minor and whether granting the credit is of demonstrable educational value.

Students who feel that an adjustment in an evaluation is necessary should contact the Admissions Office before proceeding with academic advising and registration. Any adjustment in the unit evaluation must be requested within one year of the date of UW-W enrollment.

**TWO-YEAR COLLEGE TRANSFERS:** Courses taken at two-year campuses may be equated only to UW-Whitewater 100-level (freshman) or 200-level (sophomore) courses. When a course taken at a two-year college appears to parallel a 300-level (junior) or 400-level (senior) course at UW-Whitewater, the course may be accepted as a general elective.

After accumulating 72 units, a minimum of 48 additional units must be earned at UW-Whitewater and/or other accredited four-year colleges before a degree may be awarded. Upper-division UW-Whitewater students who decide to attend a two-year college after accumulating 72 units toward graduation must obtain prior permission from the dean of their college.

Students enrolled in the Wisconsin Technical College System (WTCS) who wish to continue their education at UW-W may be eligible to transfer credits toward their bachelor's degree in the following ways:

1. Students enrolled in the college parallel programs at Madison Area Technical College, Milwaukee Area Technical College, and Nicolet Area Technical College may be eligible to transfer up to 72 credits toward their baccalaureate degree.

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- Students who have successfully completed coursework in the Wisconsin Technical College System may be eligible to transfer up to 30 credits of general education course work in communications, social science, and science.
- Students may be eligible for credit by earning appropriate scores on national standardized examinations (e.g. College Level Examination Program) or examinations developed by UW-W. Contact the Academic Advising and exploration Center for more information.
- Students with a declared business major who attain an Associate of Applied Science degree from the Division of Business and Marketing may be eligible to transfer a maximum of 12 units in business related coursework.
- Other program-to-program articulation agreements have been developed. For a listing of these, visit the Transfer Information System website: [www.uwsa.edu/tis](http://www.uwsa.edu/tis).

For more information about these transfer opportunities, students should consult with their Wisconsin Technical College advisers or the UW-W Admissions Office.

**TRANSFER INFORMATION SYSTEM (TIS).** The Transfer Information System (TIS) is a source of information for students and advisers with questions regarding transferability of units among UW System institutions and the Wisconsin Technical Colleges. This computer-based system provides information regarding transfer course equivalencies, academic program array, and student services departments. The TIS resource link [www.uwsa.edu/tis](http://www.uwsa.edu/tis). TIS is very user friendly with easy to use commands and an extensive tutorial. Access is available at all University Computer Labs.

**UNIVERSITY DEVELOPMENTAL, GENERAL EDUCATION, AND DIVERSITY FULFILLMENT:** Transfer students with an Associate of Arts and Science degree from the UW Colleges, or an Associate of Arts/Associate of Science degree from Madison Area Technical College, Milwaukee Area Technical College, Nicolet Area Technical College, or any accredited, state community college, who transfer at least 40 acceptable units to UW-Whitewater may be considered to have fulfilled the General Education (Communication & Calculation Skills, Core and General Studies Electives) Requirements. Although the Associate Degree satisfies all General Education requirements, there may be additional courses still required to meet degree and/or major/minor requirements. In addition to satisfying General Education requirements, the UW-Colleges' Associate of Arts and Science Degree satisfies the Diversity requirement. Students should remind Advisers that they have earned the associate degree to ensure they are not needlessly advised into General Education courses. The final official transcript from the sending institution must indicate that the degree specified has been awarded or the student will be responsible for fulfilling the remaining General Education Requirements.

If a student transfers into a UW-W degree program which requires math, and the student has not completed the equivalent of UW-W MATH 141 or higher (Intermediate Algebra), the student will be required to complete a math placement exam unless the ACT math subscore is available.

For applicants who have a bachelor's degree from an accredited post-secondary institution and are seeking a second bachelor's degree at the University of Wisconsin-Whitewater, the first degree satisfies the General Education and Diversity requirements.

All transfer students will be required to complete the following General Education Core Course requirements:

# of Units Transferred	UW-W Core Course Requirements
0 - less than 21	All General Education Core Courses
21 - less than 40	GENED 390 and an additional core

course assigned by Gened Coordinator. Check AR for required course.

40+ units

GENED 390 World of Ideas only  
-no AA/AS degree

Conferred AA/AS degree from UW-Colleges, Madison/Milwaukee Area Technical Colleges, Nicolet Technical College, or other state community colleges

General Education and Core Course requirements satisfied

Students transferring without the associate or bachelor's degrees described above are required to complete any remaining Communication & Calculation Skills requirements prior to completion of 60 units toward graduation. Transfer students with 60 or more units toward graduation must complete any remaining proficiency requirements within their first UW-W term.

Students who do not receive transfer credit for English 101 or Mathematics 141 will be placed according to ACT or SAT subscores or will be required to take the appropriate placement examination.

**CREDIT BY EXAMINATION AND ADVANCED STANDING:** The University provides opportunities for a student to receive advance academic credit and/or advanced standing on the basis of examination. Students desiring credit by examination should contact the Testing Office (RS 2054, 262-472-5613) for information and/or the CREDIT BY EXAMINATION OPPORTUNITIES booklet which lists the examinations which have been approved by the University. The maximum number of units by examination allowed is 60 units. This includes departmental and nationally-administered examinations or other credit by examination transferred to UW-W from another institution.

A student with a score of three or better on a College Entrance Examination Board (CEEB) Advanced Placement Examination will receive credit for a specific course offered at UW-W if the appropriate department has approved the examination and the particular test is included in the CREDIT BY EXAMINATION OPPORTUNITIES booklet. General elective credit will be granted for CEEB Advanced Placement courses even if they do not have direct relationship to specific courses offered at UW-W provided a score of three or better is earned.

The University also recognizes certain tests offered by the College Level Examination Program (CLEP) and the International Baccalaureate Program (IB). For detailed information on the specific examinations and related UW-W courses consult the UW-W CREDIT BY EXAMINATION OPPORTUNITIES booklet.

If a student is enrolled in a course and desires to take a test for credit, the test must be taken no later than one month after the beginning of classes. Students who have completed credit by examination elsewhere should have official test scores sent to the Testing Office.

Each department at the University is authorized to devise its own test for purposes of granting advance credit for any course offered by the department.

Students may be placed in advanced courses, without receiving advanced units, on the basis of standardized tests, high school performance, or departmental interviews.

Qualified students may attempt to earn retroactive units in foreign language (French, German and Spanish). The procedure in each case is outlined in the CREDIT BY EXAMINATION OPPORTUNITIES booklet.

**ACADEMIC ADVISING AND COURSE SELECTION:** Transfer students are required to attend an orientation session and receive academic

advising for registration purposes. Advising is normally handled by personnel from the major department; however, students should consult with their minor department as well. Students admitted under the "special student" classification are not required to attend the orientation program or to seek advising assistance.

## RESIDENCY REGULATIONS

Applicants who are adults and who have been bona fide residents of the State of Wisconsin for one full year prior to the beginning of the term of enrollment or minor students whose parents have been bona fide residents of the state for 12 months prior to the beginning of the term of enrollment are exempt from payment of nonresident tuition. Also, applicants who have been continuously employed full time in this state, and were relocated to Wisconsin by their current employer; or applicants who moved to Wisconsin for employment purposes and accepted current employment before applying for admission to UW-Whitewater, may, along with their spouse and dependents, be exempt from the payment of nonresident fees provided the person making application demonstrates an intent to establish and maintain a permanent home in Wisconsin.

In addition, persons may qualify as bona fide residents if they meet any of the following criteria:

- nonresident members of the armed forces (including spouse & dependents) stationed in the state, or members of the armed forces who reside in Wisconsin and are stationed at a federal military installation located within 90 miles of the borders of Wisconsin;
- graduates of a Wisconsin high school whose parents have been bona fide residents of the state 12 months prior to the beginning of the term of enrollment, or whose last surviving parent was a bona fide resident of the state 12 months preceding his/her death;
- minor students who are orphans and have resided substantially in the state during the years of minority and at least 12 months preceding the beginning of the term of enrollment;
- minor students under guardianship in the state during the years of minority and at least 12 months preceding the beginning of the term of enrollment;
- adult students who have been employed as migrant workers in the state for at least 2 months each year for 3 of the 5 years next preceding the beginning of any term or session for which they register at a university or center, or for at least 3 months each year for 2 of the 5 years preceding the beginning of the term of enrollment;
- official refugees who moved to the state immediately upon arrival in the United States and who have resided in the state continuously; or
- minors or dependent adult students provided one or both parents have been bona fide residents of the state for at least 12 months preceding the beginning of the term of enrollment.

Intent to become a bona fide resident may be demonstrated or disproved by factors including, but not limited to, filing of Wisconsin income tax returns, eligibility to vote in Wisconsin, motor vehicle registration in Wisconsin, possession of a Wisconsin operator's license, employment in the state, and self-support.

However, applicants who enter and remain in this state principally to obtain an education are presumed to continue to reside outside this state, and such presumption continues in effect until rebutted by clear and convincing evidence of bona fide residence.

## MINNESOTA-WISCONSIN RECIPROcity AGREEMENT

This agreement allows Minnesota residents to pay a reduced non-resident fee to attend a Wisconsin university. Arrangements to participate in this program may be made by filing an application with the Minnesota Higher Education Services Office, 1450 Energy Park Dr, Suite 350, St. Paul, Minnesota, 55108-5227. (Subject to yearly approval by Minnesota-Wisconsin state governments.) (Telephone 651-642-0567 or 1-800-657-3866)

## MINORITY RECRUITING

One of the primary functions in this area is to recruit ethnic minority students to the UW-Whitewater campus. As an extension of the overall commitment by the University System to increase the enrollment, retention, and graduation of minority students, recruiters contact high schools, community centers, churches, and individual minority community leaders to acquaint them with higher education opportunities for minorities at UW-Whitewater.

Freshman and transfer students entering the University are encouraged to participate in an inclusive array of academic support services. One such program is the Educational Opportunity Program (EOP), which provides services to students who have academic potential, but who may be from low-income families, may be the first students from their family to attend college, or may have a disability (physical or learning). Such students may need a period of time to adjust to the academic and social environment of the University.

Cultural events and student activities for minorities are available on campus. Programs are geared to foster cross-cultural awareness among all students and faculty on campus. Special efforts are made throughout the academic year to encourage full cooperation between activity-oriented bodies to coordinate functions in such a way that the pluralistic society in which we live is reflected in planned campus activities.

For further information, contact Rob Gamsky, Assistant Director of Admission - Minority Student Recruitment at 262-472-5180 or email at [gamskyr@uww.edu](mailto:gamskyr@uww.edu).