

MINUTES

Self-Study Committee #1

Meeting #2, 18 October 2004, Roseman 2007

Present: James Bronson (chair), Brenda Clayton, Mark Dorn, George Ferencz, Jim Freer, M. Jodi Hare, Jeff Janz, Tisa Mason, Carolyn Morgan.

1. The meeting was called to order by Bronson at 9:02 a.m.
2. Minutes of the 9/17 meeting were approved.
3. Announcement: John Stone's workshop presentation, also scheduled for 10/18, concerning the campus's self-study project, was cancelled.
4. This Committee is to do its own presentation, the second in this series, on 15 November. Each of the Self-Study committees is, in turn, to do a similar workshop presentation. A portion of the morning's meeting was devoted to planning for that 11/15 workshop.

Among suggestions/concerns were Brenda Clayton's—suggesting that we contact deans/chairs, and ask to have a person chosen from each such constituency to attend the 11/15 presentation. She also recommended that specific goals for 11/15 be announced in advance, to encourage involvement. Though ours will be the first Self-Study Committee presenting, it was agreed that our overview shouldn't needlessly duplicate John Stone's (cancelled) initial workshop.

5. The remainder of discussion concerned this committee's collective sense of its goal and working methods. While the campus has devoted great effort into mission, criteria, etc. for the Self-Study, it is essential that the effort be understood and supported across the campus.

The university mission statement will be the starting point for our inquiries. The present re-working of the campus website has, however, made access to mission and other such documents temporarily less convenient. It was agreed that (as stated by Bronson) "we will collect, gather and make available evidence of how the university supports each of those seven [mission] statements." It was further noted that much documentation already exists on campus—"core values," college/department mission statements, etc., and that part of our task is to seek and collect these. Also, one goal might be to gauge how well the campus's mission is being incorporated into college/department goals, etc.

6. The meeting was adjourned at 9:57 a.m. The next meeting will be on 11/1/04.