

**HLC Criterion 3 Committee  
Core Component 3b Subcommittee**

**Meeting  
October 27, 2004**

The Core Component 3b Subcommittee met on October 27, 2004 in UC 203.

Members present: Steve Friedman, Anne Hamilton, Barbara Monfils, Wilfred Tremblay.

Monfils called the meeting to order at 1:04 pm and updated the subcommittee about the work of the HLC Steering Committee. Specifically, John Stone has: (1) developed four self-study questionnaires; (2) established a template for identifying strengths and weaknesses of programs; and, (3) developed a style guide for the use of terminology by all groups.

Monfils also announced that the Audit and Review self-studies will be available on the D2L web site.

The committee then identified various components to study:

1. Curricular content: department specific issues, core courses, interdisciplinary majors.
2. Professional development: LEARN Center workshops, sabbatical program, the University-wide PDP, college discretionary funds, CCD, web based courses, Title III grant, learning communities, honors program.
3. Evaluates teaching: various strategies across departments, university requirements, evaluation of web-based courses. Lack of consistent evaluation of travel study was identified as an area for improvement.
4. Services to support improved pedagogy: LEARN Center, particularly peer coaching program, Reading groups, teaching scholars program, test scoring center, academic support services.
5. Innovative practices that enhance learning: learning communities, service learning, experiential learning.

Items 6 and 7 were not discussed due to lack of time.

Friedman volunteered LEARN Center materials for 4 of the 7 items.

The next subcommittee meeting will be Wednesday, October 10, 2004 at 1:00 pm at a location to be named.

The meeting adjourned at 1:50 pm.

Respectfully submitted,

Wilfred Tremblay