

HIGHER LEARNING COMMISSION

Steering Committee

Minutes

March 6, 2006

We're in the home-stretch now. The HLC team will begin arriving about Noon on Sunday, March 12th. John and Barb will be picking up the team members in Milwaukee, while one team member will be driving themselves from Chicago.

UPDATES

There are, right now, five scheduled events for the campus. On Monday morning, at 8:30 a.m., in Hyer 142, the visiting team will meet with the Chancellor and some staff members. From there, John will take the team to the Documents Room, Library 2005. Also on Monday, there will be an open meeting for faculty and staff in UC 219 from 2:00 – 3:00 p.m. Students will have an opportunity to meet with team members on Tuesday, March 14th from 10:00 – 11:00 a.m. Students should be strongly encouraged to attend their open meeting. The department chairs will meet with the team on Tuesday, from 12:30 – 1:30 p.m. in the South Commons. Other meetings will be set as requested by team members.

There have been a few recent challenges. The posters that were hung on the walls of the academic buildings were taken down by the custodial staff. To remedy the lack of publicity for students, table tents have been made and will be placed on all the tables in the University Center. Hopefully, students and staff will take notice.

Dining options for Monday night were discussed. Randy's is closed on Mondays, so that leaves few "nice" restaurant options. Any suggestions would be appreciated.

The Documents Room will have two areas – a digital documents area with links to documents on the Higher Learning Commission site – and a print documents area. Johns is working the rest of the week preparing this room. John distributed a list of documents that will be included and asked the group for any documents that should be included that were not on the list. A few suggestions included the retention and graduation rate report, hiring procedures for academic staff and faculty, and emergency plans.

With no other issues to discuss, the winner of the tenth *Know Your Campus* quiz was announced. Barb Jones was awarded with an umbrella.

Respectfully submitted,

Sally Lange