

## Quality Matters Online Course Review Intention Form

Please complete the information below, obtain all signatures, and return to Lorna Wong , either via email to [wongl@uww.edu](mailto:wongl@uww.edu), or campus mail to LTC Office (Andersen 1002).

Faculty Name: \_\_\_\_\_

Department: \_\_\_\_\_ College \_\_\_\_\_

Campus Email: \_\_\_\_\_

### Online course Information:

Course Name according to UWW Course Catalog – (Subject Code, Course number, Course Name)  
[e.g. Histry-353-Ancient History]

\_\_\_\_\_

D2L Course that you want to open to the QM Peer Reviewers (including semester & Section codes)  
[e.g. 2071-HISTORY-ANCIENT HISTORY-01]

\_\_\_\_\_

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I agree to have the above course open to QM Review Team with special accounts set up by the LTC

\_\_\_\_\_  
Faculty Signature

\_\_\_\_\_  
Date

My Department /College has approved for this course to be submitted to QM Review and will be responsible for the course review fee -\$750

\_\_\_\_\_  
Dean or Department Chair

\_\_\_\_\_  
Org Code to be charged

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*Faculty:* Please indicate if you would like the LTC to do a brief review of your course before submitting the Review application to QM (this will delay the submission by 1-2 weeks) : Yes \_\_\_\_ No \_\_\_\_