



The personal mobility program is developed for employees at the University of Wisconsin - Whitewater who by the nature of their job scope are required to be in contact with other campus personnel, students, and other entities that conduct business with the campus, while on-campus away from their desks and off campus either for business or personal reasons. It is expected that these personnel would use wireless phone devices any time during work and personal hours.

*This agreement outlines the terms, conditions and expectations of this program.*

As a user of this program, you must understand and agree to the following terms:

1. Your eligibility for the program will be reviewed by the University's Telecom Manager based on your business need for wireless service and the actual use of wireless services for work-related purposes.
2. You will be using wireless services according to DOA and UW-W wireless policies. You will not be eligible to use the state negotiated "per minute" plans and instead will use standard plans from a wireless provider (AT&T) with standard government/educational discounts applied.
3. You are responsible for receiving and paying your AT&T wireless bill. Bills may be sent to your home address or you may supply a credit card number for AT&T to bill directly, but payment of the bill in a timely manner remains your responsibility. The University bears corporate liability for your bill if you fail to pay it, so the University shall possess the ability to review your payment status periodically.
4. You will purchase the wireless device from personal funds (unless business needs require the use of a special phone, such as cellular web access for business, but not for personal use, when off campus. In such cases the university may fund the difference). You will be responsible for proper use of the device, and for the damages and breakage resulting from improper use. The wireless device purchased under this program will remain your personal property and responsibility (unless partially funded by the university, in which case the phone is returned to the university when access is revoked). The University does not own, maintain, service or repair any equipment under this program.
5. The University's Telecom Manager will assist you with selecting an appropriate plan for your needs.
6. You are eligible for this program only while you remain a current employee of the University. If you separate from the University, you will no longer be eligible. Number portability is guaranteed in both directions, so you will be able to move your previous number into this program on entry and out of this program on exit.

*By signing this agreement, you agree to the terms and conditions outlined above.*

Requestor: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_