

2008

Homecoming Steering Committee

Deadline: MARCH 5th, 2008

Please complete and return this application to the Career & Leadership Development in the University Center by 3/5/08. In addition to this application, please attach your answers and reference contacts. A brief description of the Homecoming Steering Committee positions is attached for your information. If you would like more information about the Homecoming Program, please contact Chris Pahl, HSC Chair at x1180. Thank you for your interest.

Name _____ Date _____

Campus Address _____ Phone _____

Perm. Address _____ Phone _____

_____ (city) _____ (state) _____ (zip code)

Year in School _____ Graduation Date _____

Major _____ Minor _____

ID Number _____ Cumulative GPA _____

Credit Load for Spring 2008 _____ e-mail _____

Expected Credit Load for Fall 2008 _____

From whom did you hear about the position _____

HOMECOMING STEERING COMMITTEE POSITION(S) APPLYING FOR

(Check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> Banners/Windows | <input type="checkbox"/> Secretary/Tabulator |
| <input type="checkbox"/> Court | <input type="checkbox"/> Senior Awards |
| <input type="checkbox"/> Dance | <input type="checkbox"/> Spirit Rally |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Variety Show |
| <input type="checkbox"/> Games | <input type="checkbox"/> Warhawk Trivia Challenge |
| <input type="checkbox"/> Parade | <input type="checkbox"/> General Member |
| <input type="checkbox"/> Promotional Coordinator | <input type="checkbox"/> All of above |
| <input type="checkbox"/> Publicity | |

Please respond to the following (no more than 250 words) and attach.

1. Briefly describe what you believe is the purpose of the Homecoming program.
2. What do you hope to gain by serving on the Homecoming Steering Committee?
3. Please provide a list of recent campus involvement.
4. Please provide the contact information for 3 references. Have references fill out the online reference form:
<http://www.uww.edu/leaderdev/employ/reference.php>

POSITION DESCRIPTIONS

All members of HSC work together to select a theme and oversee all the Homecoming undergraduate activities. In addition to that they each have a specific area of responsibility as well.

BANNERS/WINDOWS COORDINATOR: Responsibilities include coordinating both the window painting and banners contests.

COURT COORDINATOR: Responsibilities include implementing interviews, voting, and selection procedures for all Homecoming Court Candidates.

DANCE COORDINATOR: Responsibilities include planning the dance, selecting the entertainment, and developing an atmosphere related to the Homecoming theme.

FUNDRAISING COORDINATOR: Solicit financial support for the Homecoming program from campus and community and manage sales of promotional items.

GAMES COORDINATOR: Responsibilities include developing rules and conducting outdoor games to be held during Homecoming week.

PARADE COORDINATOR: Responsibilities include developing parade route, obtaining permits, recruiting parade participants, arranging an order for all entrants and coordinating efforts of staff during the parade.

PROMOTIONAL COORDINATOR: Responsibilities include selecting coordinating selling of Homecoming buttons and promo item to assist in raising money for Homecoming week.

PUBLICITY COORDINATOR: Responsibilities include developing and implementing the Homecoming publicity plan which includes the use of campus media resources, posters, flyers, and table tents, and develop with alumni relations information regarding Homecoming to be distributed to UWW Alumni.

SECRETARY/TABULATOR: Responsibilities include typing and distributing all HSC minutes, help prepare the Homecoming information packet, coordinate order of plaques and trophies, and coordinate the record keeping of spirit and championship points.

SENIOR AWARDS COORDINATOR: Responsibilities include establishing an interview committee, conducting interviews, and selecting Klumb Award recipients.

SPIRIT RALLY COORDINATOR: Responsibilities include planning and implementing the Spirit Rally, which includes the “Yell Like Hell” contest, introduction of athletes, court introduction, and Senior Award presentation.

VARIETY SHOW COORDINATOR: Responsibilities include planning and implementing the Variety Show which includes soliciting acts, developing criteria for auditions and judging, and hosting the show.

WARHAWK TRIVIA CHALLENGE: Coordinating the Warhawk Trivia Challenge which includes acquiring questions, moderators and equipment as well as managing the event.

GENERAL MEMBER: Responsibilities include assisting coordinators with their responsibilities as needed.