

CALENDAR 2007-2008

Instructional Staff August 26 - May 24

FALL TERM 2007

Faculty/Staff Orientation	August 27 - 31
Labor Day	September 3
Classes Begin 7:45 am	September 4
First 8-week Classes End	October 26
Second 8-week Classes Begin	October 29
Thanksgiving Recess Begins 5:00 pm	November 21
Thanksgiving Recess Ends 7:45 am	November 26
Classes End	December 12
Study Day - 7:45-4:00 p.m.	December 13
Exam Period Begins 4:00 p.m.	December 13
Commencement	December 15
Final Day of Term	December 21

SPRING TERM 2008

Faculty/Staff Orientation	January 14 - 18
Martin Luther King Holiday	January 21
Classes Begin 7:45 am	January 22
First 8-week Classes End	March 14
Second 8-week Classes Begin	March 17
Spring Recess Begins 9:00 pm	March 20
Spring Mini-Break	March 21
Spring Recess Ends 7:45 am	March 31
Classes End	May 12
Study Day 7:45 a.m. – 4:00 p.m.	May 13
Exam Period Begins 4:00 p.m.	May 13
Commencement	May 17
Final Day of Term	May 22

Fall Term 2007	5 Administrative Days	
	70 Teaching Days	
	1 Commencement Day	
	7 Exam Days	= 83

Spring Term 2008	5 Administrative Days	
	73 Teaching Days	
	1 Commencement Day	
	8 Exam Days	<u>= 87</u>

TOTAL = 170

WINTERIM 2008 January 2 – 18 (13 days)

SUMMER 2008	May 27 - August 15
Session 1	May 27 - June 13
Session 2	June 16 - July 3
Session 3	July 7- July 25
Session 4	July 28 - August 15

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2	3
4 SUMMER WEEK 3	5	6	7 3W1 Grade Rosters Available 1 st Installment Bills Printed for Summer	8	9 Last Day of 3W1 Session	10
11 SUMMER WEEK 4	12 3W2, 6W2 & 9W2 Sessions Begin	13	14 3W1 Grades Due by 4 pm	15 3W1 Grades Available to Students Transfer Orientation & Registration	16	17
18 SUMMER WEEK 5	19 Honors Preview 2006 Deadline to complete course and degree requirements for May Graduates	20 Summer Tuition Payment Due without Credit Agreement 1 st Summer Installment 'E' Bill Date	21 Preview 2006	22	23 Preview 2006	24
25 SUMMER WEEK 6	26	27 Preview 2006	28 3W2 & 6W1 Grade Rosters Available	29 Preview 2006	30 Last day of 3W2, 6W1 Sessions	

2006

2006 Summer Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

Length of Course and Session	<i>Last day to Add a course</i>	<i>Last day to change a class' grading basis to/from: Graded, S/NC, or Audit</i>	<i>Last day to Drop a course so that no 'W' grade is assigned</i>	<i>Last day to drop a course for 100% refund</i>	<i>Last day to drop a course for 50% refund</i>	<i>Last day to drop a course for 25% refund</i>	<i>Last day/final deadline to Drop a course – 'W' grade is assigned</i>
First 3-week May 22 - Jun 09	May 23	May 23	May 26	May 26	NA	NA	May 26
Second 3-week Jun 12 – Jun 30	Jun 13	Jun 13	Jun 16	Jun 16	NA	NA	Jun 16
Third 3-week Jul 03 – Jul 21	Jul 05	Jul 05	Jul 10	Jul 09	NA	NA	Jul 14
Fourth 3-week Jul 24 – Aug 11	Jul 25	Jul 25	Jul 28	Jul 28	NA	NA	Jul 28
First 6-week May 22 – Jun 30	May 23	May 23	May 26	May 28	Jun 04	NA	Jun 09
Second 6-week Jun 12 – Jul 21	Jun 13	Jun 13	Jun 16	Jun 18	Jun 23	NA	Jun 23
Third 6-week Jul 03 – Aug 11	Jul 05	Jul 05	Jul 10	Jul 09	Jul 16	NA	Jul 21
First 9-week May 22 – Jul 21	May 23	May 23	May 26	May 28	Jun 04	Jun 11	Jun 16
Second 9-week Jun 12 – Aug 11	Jun 13	Jun 13	Jun 16	Jun 18	Jun 25	Jun 30	Jun 30
12-week May 22 – Aug 11	May 23	May 23	May 26	Jun 04	Jun 18	NA	Jun 23

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1
2 SUMMER WEEK 7	3 3W3 & 6W3 Sessions Begin	4 INDEPENDENCE DAY No Classes	5 Preview 2006 3W2 & 6W1 Grades Due by 4 pm	6 3W2 & 6W1 Grades Available to Students	7 Preview 2006	8 Graduate Students Comprehensive Exam
9 SUMMER WEEK 8	10	11 Preview 2006	12	13 Preview 2006	14	15
16 SUMMER WEEK 9	17 Preview 2006	18	19 3W3, 6W2 & 9W1 Grade Rosters Available	20 New Freshmen & Transfer Orientation & Registration 1 st Summer Installment Payment Due 2 nd Summer Installment 'E' Bill Date	21 Last Day of 3W3, 6W2 & 9W1 Sessions On-Campus Day	22
23 SUMMER WEEK 10	24 3W4 Session Begins	25	26 3W3, 6W2, 9W1 Grades Due by 4 pm	27 3W3, 6W2, 9W1 Grades Available to Students	28	29
30 SUMMER WEEK 11	31					

2006

2006 SUMMER TERM WITHDRAWALS

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal can be done through WINS by dropping classes by the appropriate deadlines. Any refund of fees is based on the official effective date of the course drops/withdrawal as recorded by WINS (nonattendance does not exempt the student from tuition and fee payment responsibilities).

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

Students who need to withdraw after the deadline for dropping classes must contact the Registrar's Office (Baker Hall, 262-472-1211, withdraw@uww.edu). Withdrawals processed after the final deadline to drop courses will result in the student receiving grades of 'F' in those classes which are not being passed at the time of withdrawal.

International students, student athletes, and students who are receiving financial aid, veteran's, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
SUMMER WEEK 11		1	2 Summer '06 I & P Grade Extensions Due	3	4 Summer '05 I & P Make-up Grades Due to Registrar	5
6 SUMMER WEEK 12	7 3W4, 6W3, 9W2 & 12W Grade Rosters Available	8	9	10 Transfer Student Orientation & Registration	11 Last Day of 3W4, 6W3, 9W2 & 12W Sessions On-Campus Day Textbook Return	12
13	14 Summer Grades Due by 4 pm Rental Textbooks Due by 4:15 pm	15	16 Summer Grades Available to Students	17	18	19 2 nd Summer Installment Payment Due
20	21 Advance 'E' Bills for Fall 2006	22	23	24 New Freshmen Orientation & Registration	25	26
27 First Day of Instructional Staff Contractual Period for first term 2006-07	28 Graduate Student Orientation 5:00 – 7:00 pm Fall Term Faculty & Staff Orientation Week	29 Graduate Council Materials Due Faculty Senate Materials Due Last day to change Meal Plan prior to term start Fall Term Faculty & Staff Orientation Week	30 UCC Materials Due Dining Halls Open for Lunch Residence Halls Open 9:00 am (New Freshmen) Fall Term Faculty & Staff Orientation Week	31 New Freshmen Fall Orientation Textbook Pickup Fall Term Faculty & Staff Orientation Week		

September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1 New Freshmen Fall Orientation Textbook Pickup Fall Term Faculty & Staff Orientation Week	2
3 FALL WEEK 1	4 LABOR DAY No Classes Residence Halls Open for Returning Students HawkCard Office open 9 am – 5 pm	5 Classes Begin 7:45 am	6 Deadline for Spring '07 Special Course Proposals to Assoc VC	7 Graduate Council Meeting Winterim Schedule of Classes Info due to Dean of Continuing Education	8 UCC Meeting Applications due to Registrar for December 2006 Commencement	9 Office Hours until 6:30 pm on Sept. 5, 6, 7 and 11 for Registrar's Office and 6:00 pm for HawkCard Office and Financial Aid; 7:00 pm for Bookstore and Textbook Rental
10 FALL WEEK 2	11 Deadline to complete course and degree requirements for August graduates First Day to Change a Meal Plan	12 Faculty Senate Meeting	13 UCC Materials Due Spring Schedule of Classes Department Access Ends Winterim 2007 Term Added to Database	14	15 Deadline for Fall '07 Special Course Proposals for Faculty-Led Courses Abroad to Assoc VC	16
17 FALL WEEK 3	18 Date of Record for On-Campus Enrollment & Academic Progress	19 Spring Schedule of Classes Proofs to Chairs/Depts	20 Last Day to Change a Meal Plan Full Tuition Due Without Credit Agreement 1 st Installment 'E' Bill Date for Fall 2006	21	22 UCC Meeting Spring 2007 Term Added to Database Deadline to Change Meal Plan at 3 pm	23
24 FALL WEEK 4	25 Spring Schedule of Classes Proofs due to Deans 10 am Winterim Schedule of Classes to Printer Spring Registration Appointments Assigned	26 Spring '07 Schedule Proofs to Registrar's Office 2 pm Faculty Senate Materials Due Graduate Council Materials Due	27 UCC Materials Due	28	29 Applications due to Graduate School for December 2006 Commencement	30

2006 Fall Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS. However, students who desire to withdraw from the University and drop all classes for a term will not be able to do so using WINS. These students should contact the Registrar's Office, 262-472-1570 or withdraw@uww.edu in Baker Hall for the proper withdrawal forms and procedures.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

Length of Course and Session	Last day to add a course	Last day to change a class' Grading Basis to/from: Graded, S/NC or Audit	Last day to drop a course so that no 'W' grade is assigned	Last day to drop a course for 100% refund	Last day to drop a course for 50% refund	Last day to drop a course for 25% refund	Final deadline to drop a course – 'W' grade is assigned
Full term Sep 05 – Dec 22	Sep 11	Sep 18	Sep 18	Sep 18	Oct 2	NA	Oct 13
First 8-week Sep 05 – Oct 27	Sep 06	Sep 06	Sep 11	Sep 11	Sep 18	Sep 22	Sep 22
Second 8-week Oct 30 – Dec 22	Oct 31	Oct 31	Nov 3	Nov 5	Nov 12	Nov 17	Nov 17

October

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1 FALL WEEK 5	2	3	4	5 Graduate Council Meeting	6 UCC Meeting	7 Family Fest
8 FALL WEEK 6	9 Non-resident On-Campus Day	10 Faculty Senate Meeting	11 UCC Materials Due	12	13 On-Campus Day Last Day to Charge Purple Points to Student Bill	14 Homecoming
15 FALL WEEK 7	16 Spring Advising Begins Summer Schedule of Classes Access Instructions to Depts	17	18	19	20 UCC Meeting 1 st Installment Payment Due 2 nd Fall Installment 'E' Bill Date	21
22 FALL WEEK 8	23 Winterim Priority Registration Begins	24 Graduate Council Materials Due Winterim Priority Registration	25 UCC Materials Due: Deadline for Summer '07 Courses 8W1 Grade Rosters Available Winterim Priority Registration	26 Winterim Priority Registration	27 8W1 Classes End On-Campus Day Winterim Priority Registration Ends	28
29 FALL WEEK 9	30 8W2 Classes Begin	31 Faculty Senate Materials Due				

2006

2006 FALL TERM WITHDRAWALS

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal cannot be done through WINS. Each student who finds it necessary to withdraw from all classes (even before the classes begin) should contact the Registrar's Office (262-472-1211 or withdraw@uww.edu) in Baker Hall for the proper forms and procedures. Any refund of fees is based on the official effective date of the withdrawal as recorded by the Registrar's Office (nonattendance does not exempt the student from tuition and fee payment responsibilities). After processing the withdrawal, the Registrar's Office will notify a number of campus offices including Textbook Rental, Financial Services, International Education and Programs, Financial Aid, New Student Programs, Residence Life, and the HawkCard Office. This notification by the Registrar's Office does not replace the student's responsibility for taking care of obligations with the offices mentioned or other offices with which the student has unfinished business.

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

Withdrawals initiated after the last day/final deadline to withdraw will result in the student receiving grades of 'F' in those classes which are not being passed at the time of withdrawal and the student may be suspended for not meeting the minimum grade point requirements.

International students, student athletes, and students who are receiving financial aid, veteran's, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.

ACADEMIC DEADLINES FOR TERM WITHDRAWALS

<i>Last day to withdraw so that no 'W' grades are assigned</i>	<i>Last day/final deadline to withdraw ('W' grades are assigned and classes appear on transcript)</i>
September 18 (full-term classes) September 11 (first 8-week classes) November 3 (second 8-week classes)	December 1

REFUND SCHEDULE FOR WITHDRAWALS

- - - Percent Refunded If Classes Dropped By Date Listed - - -

<i><u>Length of session</u></i>	<i><u>100%</u></i>	<i><u>50%</u></i>	<i><u>25%</u></i>	<i><u>0%</u></i>
Full term (Sep 05 – Dec 22)	Sep 18	Oct 2	NA	After Oct 2
First 8-weeks (Sep 06– Oct 27)	Sep 11	Sep 18	Sep 22	After Sep 22
Second 8-weeks (Oct 30 – Dec 22)	Nov 5	Nov 12	Nov 17	After Nov 17

November

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
			1 8W1 Grades Due by 4 pm	2 Transfer (Junior & Senior) Orientation & Registration Graduate Council Meeting	3 UCC Meeting	4 Graduate Students' Comprehensive Exam
5 FALL WEEK 10	6 Fall Schedule of Classes Access Instructions to Depts Spring Priority Registration Begins	7 Spring Priority Registration	8 UCC Materials Due: Deadline for Summer '07 Special Course Proposals to Assoc VC Transfer (Sophomore, Junior & Senior) Orientation & Registration Spring Priority Registration	9 Spring Priority Registration	10 Winterim Course Enrollment Review Spring Priority Registration	11
12 FALL WEEK 11	13 Spring Priority Registration	14 Faculty Senate Meeting Spring Priority Registration	15 Spring Priority Registration	16 Spring Priority Registration	17 UCC Meeting Deadline for Summer '07 Courses Spring Priority Registration	18
19 FALL WEEK 12 2 nd Fall Installment Payment Due	20 Summer 2007 Schedule of Classes Dept Access Ends 1 st Advance 'E' Bills for Spring '07	21 UCC Materials Due	22 Thanksgiving recess begins 5 pm (no classes 5 pm or later) Dining Halls close after lunch meal at 4 pm Hall close 7 pm	23 THANKSGIVING DAY No Classes	24 No Classes	25
26 FALL WEEK 13 Residence Halls open 1:00 pm Dining Halls open for dinner meal	27 Thanksgiving recess ends Classes Resume 7:45 am Spring Priority Registration	28 Summer Schedule of Classes Proofs to Depts Faculty Senate Materials Due: Deadline for Summer '07 Undergraduate Courses Graduate Council Materials Due: Deadline for Summer '07 Courses Spring Priority Registration	29 Spring Priority Registration	30 Spring Priority Registration		

EXAMINATION SCHEDULE

FALL TERM 2006

All instructional staff are expected to meet with their on-campus and off-campus classes at the times scheduled for the final examination period. The final examination period may be used to administer course examination or as a regular period of instruction. Exception to meeting classes during the examination period requires specific written approval in advance from the college dean.

Courses meeting four or five periods a week, i.e. MTWRF at 7:45 or a combination of the MWF vs TR, pattern may use either the MWF or TR period for the exam, whichever is most convenient for all concerned. Examinations in off-campus evening classes are scheduled for the regular class meeting time that falls during the examination week that begins Friday, December 15.

FINAL EXAMINATION POLICY

All comprehensive final examinations shall be administered at the prescribed time during the final examination period. For those classes where there is no final examination, the time prescribed during the final examination period shall be used as a regular class meeting.

No student shall be required to take more than two comprehensive final examinations on the same day. Any student with more than two comprehensive final examinations scheduled on the same day who wants to reschedule the excessive examination(s) will try to make arrangements with the instructors involved. If this is unworkable, the student must notify the Registrar by Friday, October 28. The Registrar shall arrange times as necessary with instructors involved and shall notify the student of the arrangements by Monday, December 4.

This policy covers only comprehensive final examinations given during the final examination period.

Thursday, December 14, 2006

7:45-4:00 p.m. Study Day
6:00-8:00 p.m. Thursday evening classes beginning 5:45 p.m. or later

Friday, December 15, 2006

7:45-9:45 a.m. MWF classes beginning between 8:50-9:40 a.m.
10:00-12 Noon MWF classes beginning between 11:00-11:50 a.m.
1:00-3:00 p.m. MWF classes beginning between 2:15-3:05 p.m.
3:15-5:15 p.m. MWF classes beginning between 12:05-12:55 p.m.

Monday, December 18, 2006

7:45-9:45 a.m. MWF classes beginning between 7:45-8:35 a.m.
10:00-12 Noon MWF classes beginning between 9:55-10:45 a.m.
1:00-3:00 p.m. MWF classes beginning between 1:10-2:00 p.m.
3:15-5:15 p.m. MWF classes beginning between 3:20-4:35 p.m.
6:00-8:00 p.m. Monday evening only classes beginning 5:45 p.m. or later

Tuesday, December 19, 2006

7:45-9:45 a.m. TR classes beginning between 7:45-8:35 a.m.
10:00-12 Noon TR classes beginning between 8:50-9:40 a.m.
1:00-3:00 p.m. TR classes beginning between 1:10-2:00 p.m.
3:15-5:15 p.m. TR classes beginning between 11:00-11:50 a.m.
6:00-8:00 p.m. Tuesday evening classes beginning 5:45 p.m. or later

Wednesday, December 20, 2006

7:45-9:45 a.m. TR classes beginning between 9:55-10:45 a.m.
10:00-12 Noon TR classes beginning between 2:15-3:05 p.m.
1:00-3:00 p.m. TR classes beginning between 12:05-12:55 p.m.
3:15-5:15 p.m. TR classes beginning between 3:45-4:45 p.m.
6:00-8:00 p.m. Wednesday evening classes beginning 5:45 p.m. or later

Thursday, December 21, 2006

7:45-9:45 a.m. MWF classes beginning between 4:25-6:00 p.m.
10:00-12 Noon TR classes beginning between 4:25-6:00 p.m.
1:00-3:00 p.m. {Special session exams for on-campus students
3:15-5:15 p.m. {not covered by regular exam schedule.

FINAL GRADES DUE IN WINS BY FRIDAY, DECEMBER 22 - 4:00 p.m.

December

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
					1 On-Campus Day New Freshmen & Transfer Orientation & Registration UCC Meeting Spring Priority Registration Ends	2
3 FALL WEEK 14	4 8W2 & Regular Term Grade Rosters Available Summer Schedule of Classes Proofs due to Deans 10 am	5 Summer '07 Schedule Proofs to Registrar's Office 2 pm	6 I & P Extensions Due to Registrar	7 Graduate Council Meeting: Deadline for Summer '07 Courses	8 New Freshmen & Transfer Orientation & Registration I & P Make-up Grades due to Registrar	9
10 FALL WEEK 15	11	12 Faculty Senate Meeting: Deadline for Summer '07 Courses	13 Classes End 9 pm	14 STUDY DAY until 4 pm EXAMS Textbook Return	15 EXAMS Textbook Return Book Buyback 9 am – 4 pm	16 Commencement Textbook Return 8 am – 3 pm
17 FALL WEEK 16	18 EXAMS Textbook Return Book Buyback 9 am – 6 pm	19 EXAMS Textbook Return Book Buyback 9 am – 6 pm	20 EXAMS Textbook Return Book Buyback 9 am – 6 pm 2 nd Advance 'E' Bill for Spring '07	21 Make-up Exams Residence Halls Close 5 pm Dining Halls Close after Lunch at 4 pm	22 Grades Due by 4 pm Rental Textbooks Due by 4:15 pm End of Fall Term	23
24 CHRISTMAS EVE DAY	25 CHRISTMAS DAY	26	27	28 Winterim Textbook Pickup Fall Grades Available to Students	29 Winterim Textbook Pickup	30
31 NEW YEAR'S EVE DAY						

January

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
WINTERIM WEEK 1	1 NEW YEAR'S DAY	2 Winterim Begins Deadline to Add Winterim Classes	3 Deadline to Drop Winterim Course Summer Schedule of Classes to Printer	4	5	6
7 WINTERIM WEEK 2	8	9	10 Last Day of Instructional Staff Contractual Period for First Term	11 First Day of Instructional Staff Contractual Period for Second Term	12	13
14 WINTERIM WEEK 3	15 MARTIN LUTHER KING DAY	16 Winterim Grade Rosters Available Spring Term Faculty/Staff Orientation Week	17 UCC Materials Due: Deadline for Fall '07 Courses Spring Term Faculty/Staff Orientation Week	18 New Freshmen & Transfer Orientation & Registration Textbook Pickup Spring Term Faculty/Staff Orientation Week	19 Winterim Ends Winterim Textbook Return Textbook Pickup New Student Orientation Spring Term Faculty/Staff Orientation Week	20 Residence Halls Open 9 am
21 SPRING WEEK 1 Textbook Pickup Dining Halls open for lunch HawkCard Office open 10 am – 5 pm	22 Classes Begin 7:45 am Deadline to complete course and degree requirements for December graduates	23 Winterim Grades Due by 4 pm	24	25 Winterim Grades Available to Students Deadline for Fall '07 Special Courses to Assoc VC	26 UCC Meeting: Deadline for Fall '07 Courses Applications due to Graduate School for May 2007 Commencement	27 Office Hours until 6:30 pm on Jan 22, 23, 23 & 25 for Registrar's Office; and 6:00 pm for HawkCard Office and Financial Aid; 7:00 pm for Bookstore and Textbook Rental
28 SPRING WEEK 2	29 Spring Tuition Payment Due without Credit Agreement 1 st Spring Installment 'E' Bill Date	30 Graduate Council Materials Due: Deadline for Fall '07 Courses Faculty Senate Materials Due: Deadline for Fall '07 Undergraduate Courses Summer 2007 Terms Added to Database	31 UCC Materials Due			

2007 Spring Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS. However, students who desire to leave the University and withdraw from all classes for a term will not be able to do so using WINS. These students should contact the Registrar's Office, 262-472-1570 or email withdraw@uw.edu, in Baker Hall for the proper withdrawal forms and procedures.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

Length of Course and Session	Last Day to Add a Course	Last Day to Change a class' Grading Basis to/from: Graded, S/NC, or Audit	Last Day to drop a course so that no 'W' grade is assigned	Last Day to drop a course for 100% refund	Last Day to drop a course for 50% refund	Last Day to drop a course for 25% refund	Final deadline to Drop a course – 'W' grade assigned
Full term Jan 22 – May 23	Jan 26	Feb 2	Feb 2	Feb 4	Feb 18	NA	Mar 2
First 8-week Jan 22 – Mar 16	Jan 23	Jan 23	Jan 26	Jan 28	Feb 4	Feb 9	Feb 9
Second 8-week Mar 19 – May 23	Mar 20	Mar 20	Mar 23	Mar 25	Apr 1	Apr 8	Apr 13

February

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
SPRING WEEK 2				1 Fall 2007 Terms Added to Database Graduate Council Meeting: Deadline for Fall '07 Courses	2 Date of Record for On-Campus Enrollment and Academic Progress On-Campus Day Applications to Graduate School for May 2007 Commencement Deadline to Change Meal Plan at 3 pm Fall Registration Appointment Assigned	3
4 SPRING WEEK 3	5 Summer Term Priority Registration Begins	6 Fall '07 Schedule of Classes Access Ends Summer Term Priority Registration	7 Summer Term Priority Registration	8 Summer Term Priority Registration	9 UCC Meeting Summer Term Priority Registration Ends	10
11 SPRING WEEK 4	12 Applications Due to Registrar for May 2007 Commencement	13 Fall '07 Schedule of Classes Proofs to Depts Faculty Senate Meeting: Deadline for Fall '07 Courses	14 UCC Materials Due	15	16 Deadline to Add Purple Point Charges to Student Bill	17
18 SPRING WEEK 5	19 Fall '07 Schedule of Classes Proofs to Deans 10 am	20 Fall '07 Schedule of Classes Proofs to Registrar's Office 2 pm	21	22	23 UCC Meeting	24
25 SPRING WEEK 6	26 Applications Due to Registrar for August 2007 Graduation	27 Graduate Council Materials Due Faculty Senate Materials Due	28 UCC Materials Due 1 st Spring Installment Payment Due 2 nd Spring Installment 'E' Bill Date			

2007 SPRING TERM WITHDRAWALS

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal cannot be done through WINS. Each student who finds it necessary to withdraw from all classes (even before the classes begin) should contact the Registrar's Office (262-472-1211 or email withdraw@uww.edu) for the proper forms and procedures. Any refund of fees is based on the official effective date of the withdrawal as recorded by the Registrar's Office (nonattendance does not exempt the student from tuition and fee payment responsibilities). After processing the withdrawal, the Registrar's Office will notify a number of campus offices including Textbook Rental, Financial Services, International Education and Programs, Financial Aid, New Student Programs, Residence Life, and the HawkCard Office. This notification by the Registrar's Office does not replace the student's responsibility for taking care of obligations the offices mentioned or other offices with which the student has unfinished business.

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

Withdrawals initiated after the last day/final deadline to withdraw will result in the student receiving grades of 'F' in those classes which are not being passed at the time of withdrawal and the student may be suspended for not meeting the minimum grade point requirements.

International students, student athletes, and students who are receiving financial aid, veteran's, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.

ACADEMIC DEADLINES FOR TERM WITHDRAWALS

<i>Last day to withdraw so that no 'W' grades are assigned</i>	<i>Final deadline to withdraw ('W' grades are assigned and classes appear on transcript)</i>
Full Term Classes Feb 2 First 8-week Classes Jan 26 Second 8-week Classes Mar 23	May 2

REFUND SCHEDULE FOR WITHDRAWALS

- - - Percent Refunded If Withdrawal Processed By Date Listed - - -

<u><i>Length of session</i></u>	<u><i>100%</i></u>	<u><i>50%</i></u>	<u><i>25%</i></u>	<u><i>0%</i></u>
Full term (Jan 22 – May 23)	Feb 4	Feb 18	NA	After Feb 18
First 8-weeks (Jan 22 – Mar 16)	Jan 28	Feb 4	Feb 9	After Feb 9
Second 8-weeks (Mar 19 – May 23)	Mar 25	Apr 1	Apr 8	After Apr 8

March

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
SPRING WEEK 6				1	2 On-Campus Day	3
4 SPRING WEEK 7	5	6	7	8 Graduate Council Meeting	9 UCC Meeting	10
11 SPRING WEEK 8	12	13 Faculty Senate Meeting	14 8W1 Grade Rosters Available UCC Materials Due	15	16 Last Day of 8W1 Courses	17
18 SPRING WEEK 9	19 Fall Advising Begins Beginning of 8W2 Courses	20	21 8W1 Grades Due by 4 pm	22 8W1 Grades Available to Students	23 UCC Meeting Classes End 9:00 pm Halls Close 5:00 pm Dining Halls Closed after lunch meal at 4 pm	24
25	26 SPRING BREAK	27 SPRING BREAK Graduate Council Materials Due Faculty Senate Materials Due	28 SPRING BREAK	29 SPRING BREAK	30 SPRING BREAK 2 nd Installment Payment Due	31

2007

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1 SPRING WEEK 10	2 Classes Resume 7:45 am Summer 2007 Advanced 'E' Bills Fall Priority Registration Begins	3 Fall Priority Registration	4 UCC Materials Due: Deadline for Spring '08 Courses Fall Priority Registration	5 Graduate Council Meeting Transfer (Junior & Senior) Orientation & Registration Fall Priority Registration	6 Spring Mini Break NO CLASSES Fall Priority Registration	7
8 SPRING WEEK 11	9 Fall Priority Registration	10 Faculty Senate Meeting Fall Priority Registration	11 Transfer (Sophomore, Junior, & Senior) Orientation & Registration Fall Priority Registration	12 Fall Priority Registration	13 UCC Meeting: Deadline for Spring '08 Courses Fall Priority Registration	14 Graduate Student Comprehensive Exam
15 SPRING WEEK 12	16 Fall Priority Registration	17 Fall Priority Registration	18 Spring '08 Schedule of Classes Access Instructions to Depts Fall Priority Registration	19 Fall Priority Registration	20 Fall Priority Registration Ends	21
22 SPRING WEEK 13	23	24 Graduate Council Materials Due: Deadline for Spring '08 Courses Faculty Senate Materials Due: Deadline for Spring '08 Undergraduate Courses	25 UCC Materials Due	26	27 Transfer Orientation & Registration	28
29 SPRING WEEK 14	30 Summer '07 Advance 'E' Bills					

EXAMINATION SCHEDULE SPRING TERM 2007

All instructional staff are expected to meet their on-campus and off-campus classes at the times scheduled for the final examination period. The final examination period may be used to administer course examination or as a regular period of instruction. Exception to meeting classes during the examination period requires specific written approval in advance from the college dean.

Courses meeting four or five periods a week (i.e. MTWRF at 7:45 or a combination of the MWF vs TR pattern) may use either the MWF or TR period for the exam, whichever is most convenient for all concerned. EXAMINATIONS IN OFF-CAMPUS EVENING CLASSES ARE SCHEDULED FOR THE REGULAR CLASS MEETING TIME DURING EXAMINATION WEEK BEGINNING MONDAY, MAY 14.

FINAL EXAMINATION POLICY

All comprehensive final examinations shall be administered at the prescribed time during the final examination period. For those classes where there is no final examination, the time prescribed during the final examination period shall be used as a regular class meeting.

No student shall be required to take more than two comprehensive final examinations on the same day. Any student with more than two comprehensive final examinations scheduled on the same day who wants to reschedule the excessive examination(s) must make arrangements with the instructors involved. If the student and instructors are unable to reach mutual agreement about alternate arrangements, the student must notify the Registrar by Friday, March 9th. The Registrar shall arrange times as necessary with instructors involved and shall notify the student of the arrangements by Monday, April 23.

This policy covers only comprehensive final examinations given during the final examination period.

Monday, May 14, 2007

7:45-9:45 a.m.	MWF classes beginning between 8:50-9:40 a.m.
10:00-12 Noon	MWF classes beginning between 11:00-11:50 a.m.
1:00-3:00 p.m.	MWF classes beginning between 2:15-3:05 p.m.
3:15-5:15 p.m.	MWF classes beginning between 12:05-12:55 p.m.
6:00-8:00 p.m.	Monday evening only classes beginning 5:45 p.m. or later

Tuesday, May 15, 2007

7:45-9:45 a.m.	TR classes beginning between 7:45-8:35 a.m.
10:00-12 Noon	TR classes beginning between 8:50-9:40 a.m.
1:00-3:00 p.m.	TR classes beginning between 1:10-2:00 p.m.
3:15-5:15 p.m.	TR classes beginning between 11:00-11:50 a.m.
6:00-8:00 p.m.	Tuesday evening classes beginning 5:45 p.m. or later

Wednesday, May 16, 2007

7:45-9:45 a.m.	MWF classes beginning between 7:45-8:35 a.m.
10:00-12 Noon	MWF classes beginning between 9:55-10:45 a.m.
1:00-3:00 p.m.	MWF classes beginning between 1:10-2:00 p.m.
3:15-5:15 p.m.	MWF classes beginning between 3:20-4:35 p.m.
6:00-8:00 p.m.	Wednesday evening only classes beginning 5:45 p.m. or later

Thursday, May 17, 2007

7:45-9:45 a.m.	TR classes beginning between 9:55-10:45 a.m.
10:00-12 Noon	TR classes beginning between 2:15-3:05 p.m.
1:00-3:00 p.m.	TR classes beginning between 12:05-12:55 p.m.
3:15-5:15 p.m.	TR classes beginning between 3:45-4:45 p.m.
6:00-8:00 p.m.	Thursday evening classes beginning 5:45 p.m. or later

Friday, May 18, 2007

7:45-9:45 a.m.	MWF classes beginning between 4:25-6:00 p.m.
10:00-12 Noon	TR classes beginning between 4:25-6:00 p.m.
1:00-3:00 p.m.	{Special session exams for on-campus students
3:15-5:15 p.m.	{not covered by regular exam schedule.

Monday, May 21, 2007

7:45-9:45 a.m.	{
10:00-12 Noon	{Special makeup exams
1:00-3:00 p.m.	{if authorized by instructor
3:15-5:15 p.m.	{

FINAL GRADES DUE IN WINS BY WEDNESDAY, MAY 23 - 4:00 PM

May

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
SPRING WEEK 14		1	2 I & P Grade Extensions Due to Registrar	3 Graduate Council Meeting: Deadline for Spring '08 Courses	4 UCC Meeting I & P Make-up Grades Due to Registrar	5
6 SPRING WEEK 15	7 8W2 & Regular Term Grade Rosters Available	8 Faculty Senate Meeting: Deadline for Spring '08 Courses	9	10	11 Classes End 9 pm Mini Preview	12 STUDY DAY
13 SPRING WEEK 16 STUDY DAY	14 EXAMS Book Buyback 9 am – 6 pm Textbook Return	15 EXAMS Book Buyback 9 am – 6 pm Textbook Return Deadline for Spring '08 Special Course Proposals for Faculty-led Courses Abroad to Assoc VC	16 EXAMS Book Buyback 9 am – 6 pm Textbook Return	17 EXAMS Book Buyback 9 am – 6 pm Textbook Return	18 EXAMS Book Buyback 9 am – 2 pm Textbook Return Dining Halls close after lunch at 4 pm	19 Commencement Textbook Return 8 am – 3 pm 5 pm Residence Halls Close
20 SPRING WEEK 17	21 Make-up Exams	22	23 8W2 & Regular Term Grades Due by 4 pm Rental Textbooks Due by 4:15 pm End of Term	24	25 Grades Available to Students Summer Textbook Pickup Applications Due to Graduate School for August 2007 Graduation	26 Last Day of Instructional Staff Contractual Period for 2006-07
27 SUMMER WEEK 1	28 MEMORIAL DAY No Classes	29 3W1, 6W1, 9W1 & 12W Summer Sessions Begin	30 Summer '07 Advance 'E' Bills Transfer Orientation & Registration	31		

2007

2007 Summer Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

Length of Course and Session	Last day to Add a course	Last day to change a class' grading basis to/from: Graded, S/NC, or Audit	Last day to Drop a course so that no 'W' grade is assigned	Last day to drop a course for 100% refund	Last day to drop a course for 50% refund	Last day to drop a course for 25% refund	Last day/final deadline to Drop a course – 'W' grade is assigned
First 3-week May 29 – Jun 15	May 30	May 30	Jun 04	Jun 04	NA	NA	Jun 08
Second 3-week Jun 18 – Jul 06	Jun 19	Jun 19	Jun 22	Jun 22	NA	NA	Jun 22
Third 3-week Jul 09 – Jul 27	Jul 10	Jul 10	Jul 13	Jul 13	NA	NA	Jul 13
Fourth 3-week Jul 30 – Aug 17	Jul 31	Jul 31	Aug 03	Aug 03	NA	NA	Aug 03
First 6-week May 29 – Jul 06	May 30	May 30	Jun 04	Jun 04	Jun 11	NA	Jun 15
Second 6-week Jun 18 – Jul 27	Jun 19	Jun 19	Jun 22	Jun 24	Jul 01	NA	Jul 06
Third 6-week Jul 09 – Aug 17	Jul 10	Jul 10	Jul 13	Jul 15	Jul 22	NA	Jul 20
First 9-week May 29 – Jul 27	May 30	May 30	Jun 04	Jun 04	Jun 11	Jun 18	Jun 22
Second 9-week Jun 18 – Aug 17	Jun 19	Jun 19	Jun 22	Jun 24	Jul 01	Jul 08	Jul 13
12-week May 29 – Aug 17	May 30	May 30	Jun 04	Jun 11	Jun 25	NA	Jun 29

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
SUMMER WEEK 1					1	2
3 SUMMER WEEK 2	4	5 Summer Advance 'E' Bills	6	7	8	9
10 SUMMER WEEK 3	11	12	13 3W1 Grade Rosters Available	14 Transfer Orientation & Registration	15 Last Day of 3W1 Session Deadline for Summer '08 Special Course Proposals for Faculty-led Courses Abroad to Assoc VC	16
17 SUMMER WEEK 4	18 3W2, 6W2, 9W2 Sessions Begin Honors Preview	19	20 3W1 Grades Due by 4 pm Preview 2007 Payment due without Credit Agreement 1 st Summer Installment 'E' Bill Date	21 3W1 Grades Available to Students	22 Preview 2007	23
24 SUMMER WEEK 5	25 Deadline to complete course and degree requirements for May Graduates	26 Preview 2007	27	28 Preview 2007	29	30

2007

2007 SUMMER TERM WITHDRAWALS

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal can be done through WINS by dropping classes by the appropriate deadlines. Any refund of fees is based on the official effective date of the course drops/withdrawal as recorded by WINS (nonattendance does not exempt the student from tuition and fee payment responsibilities).

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

Students who need to withdraw after the deadline for dropping classes must contact the Registrar's Office (Baker Hall, 262-472-1211, withdraw@uww.edu). Withdrawals processed after the final deadline to drop courses will result in the student receiving grades of 'F' in those classes which are not being passed at the time of withdrawal.

International students, student athletes, and students who are receiving financial aid, veteran's, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1 SUMMER WEEK 6	2	3	4 INDEPENDENCE DAY No Classes	5 3W2, 6W1 Grade Rosters Available	6 Last day of 3W2, 6W1 Sessions Preview 2007	7 Graduate Students Comprehensive Exam
8 SUMMER WEEK 7	9 3W3 & 6W3 Sessions Begin	10 Preview 2007	11 3W2, 6W1 Grades Due by 4 pm	12 Preview 2007	13	14
15 SUMMER WEEK 8	16 Preview 2007	17	18 Preview 2007	19	20 1 st Summer Installment Payment Due	21
22 SUMMER WEEK 9	23 Preview 2007 2 nd Summer Installment 'E' Bill Date	24	25 3W2, 6W2 & 9W1 Grade Rosters Available	26 New Freshmen & Transfer Orientation & Registration	27 Last day of 3W3, 6W2 & 9W1 Sessions	28
29 SUMMER WEEK 10	30 3W4 Session Begins	31				

2007

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
SUMMER WEEK 10			1 3W3, 6W2, 9W1 Grades Due by 4 pm	2 3W3, 6W2 & 9W1 Grades Available to Students	3	4
5 SUMMER WEEK 11	6	7	8 Summer '07 I & P Grade Extensions Due	9	10 Summer '06 I & P Make-up Grades Due to Registrar	11
12 SUMMER WEEK 12	13 3W4, 6W3, 9W2 & 12W Grade Rosters Available	14	15	16 Transfer Student Orientation & Registration	17 Last day of 3W4, 6W3, 9W2 & 12W Sessions Textbook Return	18
19 2 nd Summer Installment Payment Due	20 Summer Grades Due by 4 pm Rental Textbooks Due by 4:15 pm Advance 'E' Bills for Fall 2007	21	22 Summer Grades Available to Students	23 New Freshmen Orientation & Registration	24	25
26	27 Graduate Student Orientation 5 – 7 pm Fall Term Faculty & Staff Orientation Week	28 Fall Term Faculty & Staff Orientation Week	29 Residence Halls open for New Students 9 am Fall Term Faculty & Staff Orientation Week	30 New Student Fall Orientation Fall Term Faculty & Staff Orientation Week	31 New Student Fall Orientation Fall Term Faculty & Staff Orientation Week	<i>Fall Classes Begin September 4</i>

2007