

# CALENDAR 2007-2008

## Instructional Staff August 26 - May 24

### FALL TERM 2007

Faculty/Staff Orientation	August 27 - 31
Labor Day	September 3
Classes Begin 7:45 am	September 4
First 8-week Classes End	October 26
Second 8-week Classes Begin	October 29
Thanksgiving Recess Begins 5:00 pm	November 21
Thanksgiving Recess Ends 7:45 am	November 26
Classes End	December 12
Study Day - 7:45-4:00 p.m.	December 13
Exam Period Begins 4:00 p.m.	December 13
Commencement	December 15
Final Day of Term	December 21

### SPRING TERM 2008

Faculty/Staff Orientation	January 14 - 18
Martin Luther King Holiday	January 21
Classes Begin 7:45 am	January 22
First 8-week Classes End	March 14
Second 8-week Classes Begin	March 17
Spring Recess Begins 9:00 pm	March 20
Spring Mini-Break	March 21
Spring Recess Ends 7:45 am	March 31
Classes End	May 12
Study Day 7:45 a.m. – 4:00 p.m.	May 13
Exam Period Begins 4:00 p.m.	May 13
Commencement	May 17
Final Day of Term	May 22

Fall Term 2007	5 Administrative Days	
	70 Teaching Days	
	1 Commencement Day	
	7 Exam Days	= 83

Spring Term 2008	5 Administrative Days	
	73 Teaching Days	
	1 Commencement Day	
	8 Exam Days	<u>= 87</u>

TOTAL = 170

WINTERIM 2008 January 2 – 18 (13 days)

SUMMER 2008	May 27 - August 15
Session 1	May 27 - June 13
Session 2	June 16 - July 3
Session 3	July 7- July 25
Session 4	July 28 - August 15

# June 2007

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>SUMMER WEEK 1</b>					<b>1</b> Applications Due to Graduate School for August 2007 Commencement	<b>2</b>
<b>3</b> <b>SUMMER WEEK 2</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>
<b>10</b> <b>SUMMER WEEK 3</b>	<b>11</b>	<b>12</b>	<b>13</b> 3W1 Grade Rosters Available	<b>14</b> Transfer Orientation & Registration	<b>15</b> Last Day of 3W1 Session Deadline for Summer '08 Special Course Proposals for Faculty-led Courses Abroad to Assoc. VC	<b>16</b>
<b>17</b> <b>SUMMER WEEK 4</b>	<b>18</b> 3W2, 6W2, 9W2 Sessions Begin  Honors Preview	<b>19</b>	<b>20</b> 3W1 Grades Due By 4:00 p.m. Preview 2007 Payment due without Credit Agreement 1 <sup>st</sup> Summer Installment E-Bill	<b>21</b> 3W1 Grades Available to Students	<b>22</b> Preview 2007	<b>23</b>
<b>24</b> <b>SUMMER WEEK 5</b>	<b>25</b> Deadline to complete course and degree requirements for May Graduates	<b>26</b> Preview 2007	<b>27</b>	<b>28</b> Preview 2007	<b>29</b>	<b>30</b>

## 2007 Summer Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

<i>Length of Course and Session</i>	<i>Last day to Add a course</i>	<i>Last day to change a class' grading basis to/from: Graded, S/NC, or Audit</i>	<i>Last day to Drop a course so that no 'W' grade is assigned.</i>	<i>Last day to drop a course for 100% refund</i>	<i>Last day to drop a course for 50% refund</i>	<i>Last day to drop a course for 25% refund</i>	<i>Last day/final deadline to Drop a course – 'W' grade is assigned</i>
First 3-week May 29 – Jun 15	May 30	May 30	Jun 04	Jun 04	NA	NA	Jun 08
Second 3-week Jun 18 – Jul 06	Jun 19	Jun 19	Jun 22	Jun 22	NA	NA	Jun 22
Third 3-week Jul 09 – Jul 27	Jul 10	Jul 10	Jul 13	Jul 13	NA	NA	Jul 13
Fourth 3-week Jul 30 – Aug 17	Jul 31	Jul 31	Aug 03	Aug 03	NA	NA	Aug 03
First 6-week May 29 – Jul 06	May 30	May 30	Jun 04	Jun 04	Jun 11	NA	Jun 15
Second 6-week Jun 18 – Jul 27	Jun 19	Jun 19	Jun 22	Jun 24	Jul 01	NA	Jun 29
Third 6-week Jul 09 – Aug 17	Jul 10	Jul 10	Jul 13	Jul 15	Jul 22	NA	Jul 20
First 9-week May 29 – Jul 27	May 30	May 30	Jun 04	Jun 04	Jun 11	Jun 18	Jun 22
Second 9-week Jun 18 – Aug 17	Jun 19	Jun 19	Jun 22	Jun 24	Jul 01	Jul 08	Jul 13
12-week May 29 – Aug 17	May 30	May 30	Jun 04	Jun 11	Jun 25	NA	Jun 29

# July 2007

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>1</b> SUMMER WEEK 6	<b>2</b>	<b>3</b>	<b>4</b> INDEPENDENCE DAY  No Classes	<b>5</b> 3W2 & 6W1 Grade Rosters Available	<b>6</b> Last day of 3W2 & 6W1 Sessions  Preview 2007	<b>7</b> Graduate Students Comprehensive Exam
<b>8</b> SUMMER WEEK 7	<b>9</b> 3W3, 6W3 Sessions Begin	<b>10</b> Preview 2007	<b>11</b> 3W2 & 6W1 Grades Due By 4:00 p.m.	<b>12</b> Preview 2007  3W2 & 6W1 Grades Available to Students	<b>13</b>	<b>14</b>
<b>15</b> SUMMER WEEK 8	<b>16</b> Preview 2007	<b>17</b>	<b>18</b> Preview 2007	<b>19</b>	<b>20</b> 1 <sup>st</sup> Summer Installment Payment Due	<b>21</b>
<b>22</b> SUMMER WEEK 9	<b>23</b> Preview 2007  2 <sup>nd</sup> Summer Installment E-Bill Date	<b>24</b>	<b>25</b> 3W2, 6W2 & 9W1 Grade Rosters Available	<b>26</b> New Freshmen & Transfer Orientation & Registration	<b>27</b> Last Day of 3W3, 6W2 & 9W1 Sessions	<b>28</b>
<b>29</b> SUMMER WEEK 10	<b>30</b> 3W4 Session Begins	<b>31</b>				

## ***2007 SUMMER TERM WITHDRAWALS***

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal can be done through WINS by dropping classes by the appropriate deadlines. Any refund of fees is based on the official effective date of the course drops/withdrawal as recorded by WINS (nonattendance does not exempt the student from tuition and fee payment responsibilities). For drop/refund deadlines, see “2007 Summer Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds.”

If the student completes one or more classes in the term and subsequently notifies the Registrar’s Office of his/her intent to withdraw, only the student’s remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student’s academic record.

Students who need to withdraw after the deadline for dropping classes must contact the Registrar’s Office (262-472-1570, or email [withdraw@uww.edu](mailto:withdraw@uww.edu)). Withdrawals processed after the final deadline to drop courses will result in the student receiving grades of ‘F’ in those classes which are not being passed at the time of withdrawal.

International students, student athletes, and students who are receiving financial aid, veteran’s, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran’s affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.

# August 2007

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>SUMMER WEEK 10</b>			<b>1</b> 3W3, 6W2, 9W1 Grades Due By 4:00 p.m.	<b>2</b> 3W2, 6W2 & 9W1 Grades Available to Students	<b>3</b>	<b>4</b>
<b>5</b> <b>SUMMER WEEK 11</b>	<b>6</b>	<b>7</b>	<b>8</b> Summer '07 I & P Grade Extensions Due	<b>9</b>	<b>10</b> Summer '06 I & P Make-up Grades Due To Registrar	<b>11</b>
<b>12</b> <b>SUMMER WEEK 12</b>	<b>13</b> 3W4, 6W3, 9W2 & 12W Grade Rosters Available	<b>14</b>	<b>15</b>	<b>16</b> Transfer Student Orientation & Registration	<b>17</b> Last Day of 3W4, 6W3, 9W2, 12W Sessions  Textbook Return	<b>18</b>
<b>19</b> 2 <sup>nd</sup> Summer Installment Payment Due	<b>20</b> All Summer Grades Due By 4:00 p.m.  Rental Textbooks Due by 4:15 p.m.  Advance E-Bills for Fall 2007	<b>21</b>	<b>22</b> Summer Grades Available to Students	<b>23</b> New Freshmen & Transfer Student Orientation & Registration	<b>24</b>	<b>25</b>
<b>26</b>	<b>27</b> Graduate Student Orientation 5:00 – 7:00 p.m.  Fall Term Faculty & Staff Orientation Week	<b>28</b> Graduate Council Materials Due  Faculty Senate Materials Due  Fall Term Faculty & Staff Orientation Week	<b>29</b> Residence Hall Open for New Students 9:00 a.m. Dining Halls open for lunch at 11 a.m. UCC Materials Due  Fall Term Faculty & Staff Orientation Week	<b>30</b> New Student Fall Orientation  Fall Term Faculty & Staff Orientation Week	<b>31</b> New Student Fall Orientation  Fall Term Faculty & Staff Orientation Week	

# CALENDAR 2008-2009

## Instructional Staff August 24 - May 23

### FALL TERM 2008

Faculty/Staff Orientation	August 25 - 29
Labor Day	September 1
Classes Begin 7:45 am	September 2
First 8-week Classes End	October 24
Second 8-week Classes Begin	October 27
Thanksgiving Recess Begins 5:00 pm	November 26
Thanksgiving Recess Ends 7:45 am	December 1
Classes End	December 12
Exam Period Begins 4:00	December 15
Commencement	December 20
Final Day of Term	December 23

### SPRING TERM 2009

Faculty/Staff Orientation	January 12 - 16
Martin Luther King Holiday	January 19
Classes Begin 7:45 am	January 20
First 8-week Classes End	March 13
Second 8-week Classes Begin	March 16
Spring Recess Begins 9:00 pm	March 20
Spring Recess Ends 7:45 am	March 30
Spring Mini-Break	April 10
Classes End	May 11
Study Day	May 12
Exam Period Begins 4:00 p.m.	May 12
Commencement	May 16
Final Day of Term	May 20

Fall Term 2008	5 Administrative Days	
	72 Teaching Days	
	1 Commencement Day	
	7 Exam Days	= 85

Spring Term 2009	5 Administrative Days	
	74 Teaching Days	
	1 Commencement Day	
	7 Exam Days	<u>= 87</u>

TOTAL = 172

WINTERIM 2009                      December 30, January 2 – 16 (12 days)

SUMMER 2009	May 26 - August 14
Session 1	May 26 - June 12
Session 2	June 15 - July 2
Session 3	July 6- July 24
Session 4	July 27 - August 14

# September 2007

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						<b>1</b>
<b>2</b> <b>FALL WEEK 1</b>	<b>3</b> LABOR DAY No Classes  Residence Halls Open for Returning Students Textbook Pickup HawkCard Office Open 9 am – 5 pm	<b>4</b> CLASSES BEGIN 7:45 a.m.	<b>5</b> Deadline for Spring '08 Special Course Proposals to Assoc. VC	<b>6</b> Graduate Council Meeting  Winterim Schedule of Classes Info Due to Dean of Continuing Education	<b>7</b> UCC Meeting	<b>8</b> Office Hours on Sept. 4, 5, 6 & 10 until 6:00 pm for HawkCard Office and Financial Aid; 7:00 pm for Bookstore and Textbook Rental
<b>9</b> <b>FALL WEEK 2</b>	<b>10</b> First Day to Change a Meal Plan	<b>11</b> Faculty Senate Meeting	<b>12</b> UCC Materials Due  Winterim 2008 Term Added to Database	<b>13</b> Winterim Registration Appointments Assigned	<b>14</b>	<b>15</b>
<b>16</b> <b>FALL WEEK 3</b>	<b>17</b> Date of Record for On-Campus Enrollment & Academic Progress Spring Schedule of Classes Department Access Ends Deadline for Fall '08 Special Course Proposals for Faculty-led Courses Abroad to Assoc. VC Deadline to complete course and degree requirements for August Graduates	<b>18</b>	<b>19</b>	<b>20</b> Spring Schedule of Classes Proofs to Chairs/Depts  1 <sup>st</sup> Installment E-Bill Date for Fall 2007  Full Tuition Due Without Credit Agreement	<b>21</b> UCC Meeting  Spring 2008 Term Added to Database  Deadline to Change Meal Plan at 3 pm	<b>22</b>
<b>23</b> <b>FALL WEEK 4</b>	<b>24</b>  Winterim Schedule of Classes to Printer  Spring Registration Appointments Assigned	<b>25</b>  Faculty Senate Materials Due  Graduate Council Materials Due	<b>26</b> Spring Schedule of Classes Due to Deans 10:00 a.m.  UCC Materials Due	<b>27</b>	<b>28</b> Spring '08 Schedule Proofs to Registrar's Office 9:00 a.m.  Applications Due to Graduate School for December 2007 Commencement	<b>29</b>
<b>30</b>						

## 2007 Fall Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS. However, students who desire to withdraw from the University and drop all classes for a term will not be able to do so using WINS. These students should contact the Registrar's Office, 262-472-1570 or email [withdraw@uw.edu](mailto:withdraw@uw.edu) for the proper procedures.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

The deadlines for dropping classes are indicated in the chart below:

<i>Length of Course and Session</i>	<i>Last day to add a course</i>	<i>Last day to change a class' Grading Basis to/from: Graded, S/NC, or Audit</i>	<i>Last day to drop a course so that no 'W' grade is assigned.</i>	<i>Last day to drop a course for 100% refund</i>	<i>Last day to drop a course for 50% refund</i>	<i>Last day to drop a course for 25% refund</i>	<i>Final deadline to drop a course – 'W' grade assigned</i>
Full term Sep 04 – Dec 21	Sep 11	Sep 17	Sep 17	Sep 17	Oct 1	NA	Oct 12
First 8-week Sep 04 – Oct 26	Sep 05	Sep 05	Sep 10	Sep 10	Sep 17	Sep 21	Sep 21
Second 8-week Oct 29 – Dec 21	Oct 30	Oct 30	Nov 2	Nov 4	Nov 11	Nov 16	Nov 16

# October 2007

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>FALL WEEK 5</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> Graduate Council Meeting	<b>5</b> UCC Meeting	<b>6</b> Family Fest
<b>7</b> <b>FALL WEEK 6</b>	<b>8</b> Non-Resident On-Campus Day  Applications Due to Registrar for December 2007 Commencement	<b>9</b> Faculty Senate Meeting	<b>10</b> UCC Materials Due	<b>11</b>	<b>12</b> On-Campus Day  Last Day to Charge Purple Points to Student Bill	<b>13</b> Homecoming
<b>14</b> <b>FALL WEEK 7</b>	<b>15</b> Spring Advising Begins  Summer Schedule of Classes Access Instructions to Departments	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b> UCC Meeting	<b>20</b> 1 <sup>st</sup> Installment Payment Due
<b>21</b> <b>FALL WEEK 8</b>	<b>22</b> 2 <sup>nd</sup> Fall Installment E-Bill Date  WINTERIM PRIORITY REGISTRATION BEGINS	<b>23</b> Graduate Council Materials Due  WINTERIM PRIORITY REGISTRATION	<b>24</b> UCC Materials Due: Deadline for Summer '08 Courses  8W1 Grade Rosters Available  WINTERIM PRIORITY REGISTRATION	<b>25</b>  WINTERIM PRIORITY REGISTRATION	<b>26</b> 8W1 Classes End  On-Campus Day  WINTERIM PRIORITY REGISTRATION ENDS	<b>27</b>
<b>28</b> <b>FALL WEEK 9</b>	<b>29</b> 8W2 Classes Begin	<b>30</b> Faculty Senate Materials Due	<b>31</b> 8W1 Grades Due By 4:00 p.m.			

## 2007 FALL TERM WITHDRAWALS

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal cannot be done through WINS. Each student who finds it necessary to withdraw from all classes (even before the classes begin) should contact the Registrar's Office (262-472-1570 or email [withdraw@uww.edu](mailto:withdraw@uww.edu)) for the proper procedures. Any refund of fees is based on the official effective date of the withdrawal as recorded by the Registrar's Office (nonattendance does not exempt the student from tuition and fee payment responsibilities). After processing the withdrawal, the Registrar's Office will notify a number of campus offices including Textbook Rental, Financial Services, International Education and Programs, Financial Aid, New Student Programs, Residence Life, and the HawkCard Office. This notification by the Registrar's Office does not replace the student's responsibility for taking care of obligations with the offices mentioned or other offices with which the student has unfinished business.

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

Withdrawals initiated after the last day/final deadline to withdraw will result in the student receiving grades of 'F' in those classes which are not being passed at the time of withdrawal and the student may be suspended for not meeting the minimum grade point requirements.

International students, student athletes, and students who are receiving financial aid, veteran's, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.

### *ACADEMIC DEADLINES FOR TERM WITHDRAWALS*

<i>Last day to withdraw so that no 'W' grades are assigned</i>	<i>Last day/final deadline to withdraw ( 'W' grades are assigned and classes appear on transcript )</i>
September 17 (full-term classes) September 10 (first 8-week classes) November 2 (second 8-week classes)	December 3

### *REFUND SCHEDULE FOR WITHDRAWALS*

- - - Percent Refunded If Classes Dropped By Date Listed - - -

<i>Length of session</i>	<i>100%</i>	<i>50%</i>	<i>25%</i>	<i>0%</i>
Full term (Sep 04 – Dec 21)	Sep 17	Oct 1	NA	After Oct 1
First 8-weeks (Sep 04– Oct 26)	Sep 10	Sep 17	Sep 21	After Sep 21
Second 8-weeks (Oct 30 – Dec 22)	Nov 4	Nov 11	Nov 16	After Nov 16

# November 2007

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>FALL WEEK 9</b>				<b>1</b> 8W1 Grades Available to Students  Graduate Council Meeting	<b>2</b> UCC Meeting: Deadline for Summer '08 Courses	<b>3</b> Graduate Student Comprehensive Exam
<b>4</b> <b>FALL WEEK 10</b>	<b>5</b> Fall Schedule of Classes Access Instructions to Departments  SPRING PRIORITY REGISTRATION BEGINS	<b>6</b>  SPRING PRIORITY REGISTRATION	<b>7</b> UCC Materials Due: Deadline for Summer '08 Special Course Proposals to Assoc. VC  SPRING PRIORITY REGISTRATION	<b>8</b>  SPRING PRIORITY REGISTRATION	<b>9</b>  SPRING PRIORITY REGISTRATION	<b>10</b>
<b>11</b> <b>FALL WEEK 11</b>	<b>12</b>  SPRING PRIORITY REGISTRATION	<b>13</b> Faculty Senate Meeting  SPRING PRIORITY REGISTRATION	<b>14</b> Transfer (Junior & Senior) Orientation & Registration  SPRING PRIORITY REGISTRATION	<b>15</b>  SPRING PRIORITY REGISTRATION	<b>16</b> On-Campus Day  UCC Meeting  SPRING PRIORITY REGISTRATION	<b>17</b>
<b>18</b> <b>FALL WEEK 12</b>	<b>19</b> Summer 2008 Schedule of Classes Department Access Ends  2 <sup>nd</sup> Fall Installment Payment Due  1 <sup>st</sup> Advance E-Bills for Spring '08	<b>20</b>	<b>21</b> Thanksgiving recess begins 5:00 p.m. (no classes 5:00 p.m. or later)  Dining Halls Close After Lunch Meal at 4:00 p.m.  Halls Close 7:00 p.m.	<b>22</b> THANKSGIVING DAY  No Classes	<b>23</b> No Classes	<b>24</b>
<b>25</b> <b>FALL WEEK 13</b> Residence Halls Open 1:00 p.m.  Dining Halls Open for Dinner at 4:00 p.m.	<b>26</b> Thanksgiving Recess Ends  Classes Resume 7:45 a.m.  SPRING PRIORITY REGISTRATION	<b>27</b> Summer Schedule of Classes Proofs to Departments Faculty Senate Materials Due: Deadline for Summer '08 Courses Graduate Council Materials Due: Deadline for Summer '08 Courses SPRING PRIORITY REGISTRATION	<b>28</b>  SPRING PRIORITY REGISTRATION	<b>29</b>  SPRING PRIORITY REGISTRATION	<b>30</b> On-Campus Day  SPRING PRIORITY REGISTRATION ENDS	

# EXAMINATION SCHEDULE

## FALL TERM 2007

All instructional staff are expected to meet with their on-campus and off-campus classes at the times scheduled for the final examination period. The final examination period may be used to administer course examination or as a regular period of instruction. Exception to meeting classes during the examination period requires specific written approval in advance from the college dean.

Courses meeting four or five periods a week, i.e. MTWRF at 7:45 or a combination of the MWF vs TR, pattern may use either the MWF or TR period for the exam, whichever is most convenient for all concerned. Examinations in off-campus evening classes are scheduled for the regular class meeting time that falls during the examination week that begins Friday, December 15.

### FINAL EXAMINATION POLICY

All comprehensive final examinations shall be administered at the prescribed time during the final examination period. For those classes where there is no final examination, the time prescribed during the final examination period shall be used as a regular class meeting.

No student shall be required to take more than two comprehensive final examinations on the same day. Any student with more than two comprehensive final examinations scheduled on the same day who wants to reschedule the excessive examination(s) will try to make arrangements with the instructors involved. If this is unworkable, the student must notify the Registrar by Friday, October 26. The Registrar shall arrange times as necessary with instructors involved and shall notify the student of the arrangements by Monday, December 3.

This policy covers only comprehensive final examinations given during the final examination period.

#### Thursday, December 13, 2007

7:45-4:00 p.m. Study Day  
6:00-8:00 p.m. Thursday evening classes beginning 5:45 p.m. or later

#### Friday, December 14, 2007

7:45-9:45 a.m. MWF classes beginning between 8:50-9:40 a.m.  
10:00-12 Noon MWF classes beginning between 11:00-11:50 a.m.  
1:00-3:00 p.m. MWF classes beginning between 2:15-3:05 p.m.  
3:15-5:15 p.m. MWF classes beginning between 12:05-12:55 p.m.

#### Monday, December 17, 2007

7:45-9:45 a.m. MWF classes beginning between 7:45-8:35 a.m.  
10:00-12 Noon MWF classes beginning between 9:55-10:45 a.m.  
1:00-3:00 p.m. MWF classes beginning between 1:10-2:00 p.m.  
3:15-5:15 p.m. MWF classes beginning between 3:20-4:35 p.m.  
6:00-8:00 p.m. Monday evening only classes beginning 5:45 p.m. or later

#### Tuesday, December 18, 2007

7:45-9:45 a.m. TR classes beginning between 9:55-10:45 a.m.  
10:00-12 Noon TR classes beginning between 2:15-3:05 p.m.  
1:00-3:00 p.m. TR classes beginning between 12:05-12:55 p.m.  
3:15-5:15 p.m. TR classes beginning between 3:45-4:45 p.m.  
6:00-8:00 p.m. Tuesday evening classes beginning 5:45 p.m. or later

#### Wednesday, December 19, 2007

7:45-9:45 a.m. TR classes beginning between 7:45-8:35 a.m.  
10:00-12 Noon TR classes beginning between 8:50-9:40 a.m.  
1:00-3:00 p.m. TR classes beginning between 1:10-2:00 p.m.  
3:15-5:15 p.m. TR classes beginning between 11:00-11:50 a.m.  
6:00-8:00 p.m. Wednesday evening classes beginning 5:45 p.m. or later

#### Thursday, December 20, 2007

7:45-9:45 a.m. MWF classes beginning between 4:25-6:00 p.m.  
10:00-12 Noon TR classes beginning between 4:25-6:00 p.m.  
1:00-3:00 p.m. {Special session exams for on-campus students  
3:15-5:15 p.m. {not covered by regular exam schedule.

**FINAL GRADES DUE IN WINS BY FRIDAY, DECEMBER 21 - 4:00 p.m.**

# December 2007

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						<b>1</b>
<b>2</b> <b>FALL WEEK 14</b>	<b>3</b> 8W2 & Regular Term Grade Rosters Available  Summer Schedule of Classes Proofs due to Deans 10:00 a.m.	<b>4</b> Summer '08 Schedule Proofs to Registrar's Office 2:00 p.m.	<b>5</b> I & P Extensions Due to Registrar	<b>6</b> Graduate Council Meeting: Deadline for Summer '08 Courses	<b>7</b> Transfer Student Orientation & Registration  I & P Make-up Grades Due to Registrar	<b>8</b>
<b>9</b> <b>FALL WEEK 15</b>	<b>10</b>	<b>11</b> Faculty Senate Meeting: Deadline for Summer '08 Courses	<b>12</b> Classes End 9:00 p.m.	<b>13</b> STUDY DAY UNTIL 4:00 p.m.  EXAMS  Textbook Return	<b>14</b> EXAMS  Textbook Return  Book Buyback 9:00 a.m. – 4:00 p.m.	<b>15</b> Commencement  Textbook Return 8:00 a.m. – 3:00 p.m.
<b>16</b> <b>FALL WEEK 16</b>	<b>17</b> EXAMS  Textbook Return  Book Buyback 9:00 a.m. – 6:00 p.m.	<b>18</b> EXAMS  Textbook Return  Book Buyback 9:00 a.m. – 6:00 p.m.	<b>19</b> EXAMS Textbook Return Book Buyback 9:00 a.m. – 6:00 p.m. Dining Halls Close after lunch at 4 p.m. 2 <sup>nd</sup> Advance E-Bill for Spring '08	<b>20</b> Make-up Exams  Residence Halls Close 5:00 p.m.  Dining Halls Close After Lunch at 4:00 p.m.	<b>21</b> Grades Due By 4:00 p.m.  Rental Textbooks Due by 4:15 p.m.  End of Fall Term	<b>22</b>
<b>23</b>	<b>24</b> CHRISTMAS EVE DAY	<b>25</b> CHRISTMAS DAY	<b>26</b>	<b>27</b> Winterim Textbook Pickup	<b>28</b> Winterim Textbook Pickup  Fall Grades Available to Students	<b>29</b>
<b>30</b>	<b>31</b> NEW YEAR'S EVE DAY					

# CALENDAR 2009-2010

**Instructional Staff August 23 - May 22**

## FALL TERM 2009

Faculty/Staff Orientation	August 24 – 28, 31
Classes Begin 7:45 am	September 2
Labor Day	September 7
First 8-week Classes End	October 23
Second 8-week Classes Begin	October 26
Thanksgiving Recess Begins 5:00 pm	November 25
Thanksgiving Recess Ends 7:45 am	November 30
Classes End	December 11
Exam Period Begins	December 14
Commencement	December 19
Final Day of Term	December 22

## SPRING TERM 2010

Faculty/Staff Orientation	January 11 - 15
Martin Luther King Holiday	January 18
Classes Begin 7:45 am	January 19
First 8-week Classes End	March 12
Second 8-week Classes Begin	March 15
Spring Recess Begins 9:00 pm	March 19
Spring Recess Ends 7:45 am	March 29
Spring Mini-Break	April 2
Classes End	May 10
Study Day 7:45-4:00	May 11
Exam Period Begins 4:00 p.m.	May 11
Commencement	May 15
Final Day of Term	May 19

Fall Term 2009	6 Administrative Days	
	70 Teaching Days	
	1 Commencement Day	
	7 Exam Days	= 84

Spring Term 2010	5 Administrative Days	
	74 Teaching Days	
	1 Commencement Day	
	7 Exam Days	<u>= 87</u>

TOTAL = 171

WINTERIM 2010                      December 29-30, January 4 – 15 (12 days)

SUMMER 2010	May 24 - August 13
Session 1	May 24 - June 11
Session 2	June 14 - July 2
Session 3	July 6- July 23
Session 4	July 26 - August 13

# January 2008

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>WINTERIM WEEK 1</b>		<b>1</b> NEW YEAR'S DAY	<b>2</b> Winterim Begins  Deadline to Add Winterim Classes	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b> <b>WINTERIM WEEK 2</b>	<b>7</b>	<b>8</b>	<b>9</b> Last Day of Instructional Staff Contractual Period for First Term	<b>10</b> First Day of Instructional Staff Contractual Period for Second Term	<b>11</b> New Freshmen Orientation & Registration	<b>12</b>
<b>13</b> <b>WINTERIM WEEK 3</b>	<b>14</b>  Spring Term Faculty/Staff Orientation Week	<b>15</b> Winterim Grade Rosters Available  Spring Term Faculty/Staff Orientation Week	<b>16</b> UCC Materials Due: Deadline for Fall '08 Courses  Spring Term Faculty/Staff Orientation Week	<b>17</b> Transfer Student Orientation & Registration  Textbook Pickup  Spring Term Faculty/Staff Orientation Week	<b>18</b> Winterim Ends Winterim Textbook Return  Textbook Pickup  New Student Orientation Spring Term Faculty/Staff Orientation Week	<b>19</b>
<b>20</b> <b>SPRING WEEK 1</b> Textbook Pickup Dining Halls Open for Dinner at 4:00 p.m. HawkCard Office Open 12- 4 pm Residence Halls Open 9:00 a.m.	<b>21</b> MARTIN LUTHER KING DAY  No Classes  HawkCard Office Open 12 - 4 pm	<b>22</b> Classes Begin 7:45 a.m. Winterim Grades Due by 4:00 p.m. Deadline to complete course and degree requirements for December Graduates Graduate Council Materials Due: Deadline for Fall '08 Undergraduate Courses	<b>23</b>	<b>24</b> Winterim Grades Available to Students	<b>25</b> UCC Meeting: Deadline for Fall '08 Courses  Applications Due to Graduate School for May 2008 Commencement	<b>26</b> Office Hours on Jan 22, 23, 24 & 28 until 6:00 p.m. for HawkCard Office and Financial Aid; 7:00 p.m. for Bookstore and Textbook Rental
<b>27</b> <b>SPRING WEEK 2</b>	<b>28</b> Spring Tuition Payment Due without Credit Agreement  1 <sup>st</sup> Spring Installment E-Bill Date	<b>29</b> Faculty Senate Materials Due: Deadline for Fall '08 Courses  Summer '08 Terms Added to Database	<b>30</b> UCC Materials Due  Summer Registration Appointments Assigned	<b>31</b> Fall 2008 Terms Added to Database  Deadline for Fall '08 Special Courses to Assoc. VC  Graduate Council Meeting: Deadline for Fall '08 Courses		

## 2008 Spring Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS. However, students who desire to leave the University and withdraw from all classes for a term will not be able to do so using WINS. These students should contact the Registrar's Office, 262-472-1570 or email [withdraw@uww.edu](mailto:withdraw@uww.edu), for the proper withdrawal procedures.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

<i>Length of Course and Session</i>	<i>Last day to Add a course</i>	<i>Last day to Change a class' Grading Basis to/from: Graded, S/NC, or Audit</i>	<i>Last day to Drop a course so that no 'W' grade is assigned.</i>	<i>Last day to drop a course for 100% refund</i>	<i>Last day to drop a course for 50% refund</i>	<i>Last day to drop a course for 25% refund</i>	<i>Final deadline to Drop a course – 'W' grade assigned</i>
Full term (Jan 22 – May 22)	Jan 29	Feb 4	Feb 4	Feb 4	Feb 18	NA	Feb 29
First 8-week (Jan 22 – Mar 14)	Jan 23	Jan 23	Jan 28	Jan 28	Feb 4	Feb 8	Feb 8
Second 8-week (Mar 17 – May 22)	Mar 18	Mar 18	Mar 21	Mar 23	Mar 30	Apr 4	Apr 4

# February 2008

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>SPRING WEEK 2</b>					<b>1</b> Deadline to Change Meal Plan at 3 pm  Fall Registration Appointments Assigned	<b>2</b>
<b>3</b> <b>SPRING WEEK 3</b>	<b>4</b> Date of Record for On-Campus Enrollment and Academic Progress  SUMMER TERM PRIORITY REGISTRATION BEGINS	<b>5</b> SUMMER TERM PRIORITY REGISTRATION	<b>6</b> SUMMER TERM PRIORITY REGISTRATION	<b>7</b> Fall '08 Schedule of Classes Access Ends  SUMMER TERM PRIORITY REGISTRATION	<b>8</b> UCC Meeting  SUMMER TERM PRIORITY REGISTRATION	<b>9</b>
<b>10</b> <b>SPRING WEEK 4</b>	<b>11</b> Applications Due to Registrar for May 2008 Commencement	<b>12</b> Faculty Senate Meeting: Deadline for Fall '08 Courses	<b>13</b> UCC Materials Due	<b>14</b> Fall '08 Schedule of Classes Proofs to Departments	<b>15</b> On-Campus Day  Deadline to Add Purple Point Charges to Student Bill	<b>16</b>
<b>17</b> <b>SPRING WEEK 5</b>	<b>18</b>	<b>19.</b>	<b>20</b> Fall '08 Schedule of Classes Proofs to Deans 10:00 a.m.	<b>21</b> Fall '08 Schedule Proofs to Registrar's Office 2:00 p.m	<b>22</b> UCC Meeting  Deadline to Add Purple Point Charges to Student Bill	<b>23</b>
<b>24</b> <b>SPRING WEEK 6</b>	<b>25</b> Applications Due to Registrar for August 2008 Graduation	<b>26</b> Graduate Council Materials Due  Faculty Senate Materials Due	<b>27</b> UCC Materials Due  1 <sup>st</sup> Spring Installment Payment Due  2 <sup>nd</sup> Spring Installment E-Bill Date	<b>28</b>	<b>29</b>	

## 2008 SPRING TERM WITHDRAWALS

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal cannot be done through WINS. Each student who finds it necessary to withdraw from all classes (even before the classes begin) should contact the Registrar's Office (262-472-1570 or email [withdraw@uww.edu](mailto:withdraw@uww.edu)) for the proper procedures. Any refund of fees is based on the official effective date of the withdrawal as recorded by the Registrar's Office (nonattendance does not exempt the student from tuition and fee payment responsibilities). After processing the withdrawal, the Registrar's Office will notify a number of campus offices including Textbook Rental, Financial Services, International Education and Programs, Financial Aid, New Student Programs, Residence Life, and the HawkCard Office. This notification by the Registrar's Office does not replace the student's responsibility for taking care of obligations the offices mentioned or other offices with which the student has unfinished business.

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

Withdrawals initiated after the last day/final deadline to withdraw will result in the student receiving grades of 'F' in those classes which are not being passed at the time of withdrawal and the student may be suspended for not meeting the minimum grade point requirements.

International students, student athletes, and students who are receiving financial aid, veteran's, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.

### *ACADEMIC DEADLINES FOR TERM WITHDRAWALS*

<i>Last day to withdraw so that no 'W' grades are assigned</i>	<i>Final deadline to withdraw ( 'W' grades are assigned and classes appear on transcript)</i>
<i>Full Term Classes</i> Feb 4 <i>First 8-week Classes</i> Jan 28 <i>Second 8-week Classes</i> Mar 21	May 1

### *REFUND SCHEDULE FOR WITHDRAWALS*

- - - Percent Refunded If Withdrawal Processed By Date Listed - - -

<i>Length of session</i>	<i>100%</i>	<i>50%</i>	<i>25%</i>	<i>0%</i>
Full term (Jan 22 – May 23)	Feb 4	Feb 18	NA	After Feb 18
First 8-weeks (Jan 22 – Mar 14)	Jan 28	Feb 4	Feb 8	After Feb 8
Second 8-weeks (Mar 17 – May 22)	Mar 23	Mar 30	Apr 4	After Apr 4

# March 2008

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						<b>1</b>
<b>2</b> SPRING WEEK 7	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> Graduate Council Meeting	<b>7</b> UCC Meeting	<b>8</b>
<b>9</b> SPRING WEEK 8	<b>10</b>	<b>11</b> Faculty Senate Meeting	<b>12</b> 8W1 Grade Rosters Available	<b>13</b>	<b>14</b> Last Day of 8W1 Courses  On-Campus Day	<b>15</b>
<b>16</b> SPRING WEEK 9	<b>17</b> Fall Advising Begins Beginning of 8W2 Courses  Deadline for Spring '09 Special Course Proposals for Faculty-led Courses Abroad	<b>18</b>	<b>19</b> 8W1 Grades Due by 4:00 p.m.	<b>20</b> 8W1 Grades Available to Students  Classes End 9:00 p.m. Dining Halls Close after lunch meal at 4:00 p.m.	<b>21</b> Spring Mini-Break  Residence Halls Close 10:00 a.m.	<b>22</b>
<b>23</b>	<b>24</b> SPRING BREAK	<b>25</b> SPRING BREAK  Graduate Council Materials Due Faculty Senate Materials Due	<b>26</b> SPRING BREAK	<b>27</b> SPRING BREAK	<b>28</b> SPRING BREAK	<b>29</b> 2 <sup>nd</sup> Installment Payment Due
<b>30</b> SPRING WEEK 10 Residence Halls Open 1:00 p.m. Dining Halls Open for Dinner at 4 p.m.	<b>31</b> Classes Resume 7:45 a.m. Summer '08 Advanced E-Bills FALL PRIORITY REGISTRATION BEGINS					

# April 2008

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		<b>1</b> FALL PRIORITY REGISTRATION	<b>2</b> UCC Materials Due: Deadline for Spring '09 Courses  FALL PRIORITY REGISTRATION	<b>3</b> Graduate Council Meeting  FALL PRIORITY REGISTRATION	<b>4</b> On-Campus Day  FALL PRIORITY REGISTRATION	<b>5</b>
<b>6</b> SPRING WEEK 11	<b>7</b>  FALL PRIORITY REGISTRATION	<b>8</b> Faculty Senate Meeting  FALL PRIORITY REGISTRATION	<b>9</b> Transfer (Junior & Senior) Orientation & Registration  FALL PRIORITY REGISTRATION	<b>10</b>  FALL PRIORITY REGISTRATION	<b>11</b> UCC Meeting: Deadline for Spring '09 Courses  FALL PRIORITY REGISTRATION	<b>12</b> Graduate Student Comprehensive Exam
<b>13</b> SPRING WEEK 12	<b>14</b>  FALL PRIORITY REGISTRATION	<b>15</b>  FALL PRIORITY REGISTRATION	<b>16</b> Spring '09 Schedule of Classes Access Instructions to Departments FALL PRIORITY REGISTRATION	<b>17</b>  FALL PRIORITY REGISTRATION	<b>18</b> Transfer Student Orientation & Registration  FALL PRIORITY REGISTRATION ENDS	<b>19</b>
<b>20</b> SPRING WEEK 13	<b>21</b>	<b>22</b> Graduate Council Materials Due: Deadline for Spring '09 Courses  Faculty Senate Materials Due: Deadline for Spring '09 Undergraduate Courses	<b>23</b> UCC Materials Due	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b> SPRING WEEK 14	<b>28</b>	<b>29</b>	<b>30</b> Summer '08 Advance E-Bills			

## EXAMINATION SCHEDULE SPRING TERM 2008

All instructional staff are expected to meet their on-campus and off-campus classes at the times scheduled for the final examination period. The final examination period may be used to administer course examination or as a regular period of instruction. Exception to meeting classes during the examination period requires specific written approval in advance from the college dean.

Courses meeting four or five periods a week (i.e. MTWRF at 7:45 or a combination of the MWF vs TR pattern) may use either the MWF or TR period for the exam, whichever is most convenient for all concerned. EXAMINATIONS IN OFF-CAMPUS EVENING CLASSES ARE SCHEDULED FOR THE REGULAR CLASS MEETING TIME DURING EXAMINATION WEEK BEGINNING MONDAY, MAY 14.

### FINAL EXAMINATION POLICY

All comprehensive final examinations shall be administered at the prescribed time during the final examination period. For those classes where there is no final examination, the time prescribed during the final examination period shall be used as a regular class meeting.

No student shall be required to take more than two comprehensive final examinations on the same day. Any student with more than two comprehensive final examinations scheduled on the same day who wants to reschedule the excessive examination(s) must make arrangements with the instructors involved. If the student and instructors are unable to reach mutual agreement about alternate arrangements, the student must notify the Registrar by Friday, March 7th. The Registrar shall arrange times as necessary with instructors involved and shall notify the student of the arrangements by Monday, April 21.

This policy covers only comprehensive final examinations given during the final examination period.

#### Tuesday, May 13, 2008

7:45-4:00 p.m. Study Day  
6:00-8:00 p.m. Tuesday evening classes beginning 5:45 p.m. or later

#### Wednesday, May 14, 2008

7:45-9:45 a.m. MWF classes beginning between 7:45-8:35 a.m.  
10:00-12 Noon MWF classes beginning between 9:55-10:45 a.m.  
1:00-3:00 p.m. MWF classes beginning between 1:10-2:00 p.m.  
3:15-5:15 p.m. MWF classes beginning between 3:20-4:35 p.m.  
6:00-8:00 p.m. Wednesday evening classes beginning 5:45 p.m. or later

#### Thursday, May 15, 2008

7:45-9:45 a.m. TR classes beginning between 9:55-10:45 a.m.  
10:00-12 Noon TR classes beginning between 2:15-3:05 p.m.  
1:00-3:00 p.m. TR classes beginning between 12:05-12:55 p.m.  
3:15-5:15 p.m. TR classes beginning between 3:45-4:45 p.m.  
6:00-8:00 p.m. Thursday evening classes beginning 5:45 p.m. or later

#### Friday, May 16, 2008

7:45-9:45 a.m. MWF classes beginning between 8:50-9:40 a.m.  
10:00-12 Noon MWF classes beginning between 11:00-11:50 a.m.  
1:00-3:00 p.m. MWF classes beginning between 2:15-3:05 p.m.  
3:15-5:15 p.m. MWF classes beginning between 12:05-12:55 p.m.

#### Monday, May 19, 2008

7:45-9:45 a.m. TR classes beginning between 7:45-8:35 a.m.  
10:00-12 Noon TR classes beginning between 8:50-9:40 a.m.  
1:00-3:00 p.m. TR classes beginning between 1:10-2:00 p.m.  
3:15-5:15 p.m. TR classes beginning between 11:00-11:50 a.m.  
6:00-8:00 p.m. Monday evening classes beginning 5:45 p.m. or later

#### Tuesday, May 20, 2008

7:45-9:45 a.m. MWF classes beginning between 4:25-6:00 p.m.  
10:00-12:00 Noon TR classes beginning between 4:25-6:00 p.m.  
1:00-3:00 p.m. {Special session exams for on-campus students  
3:15-5:15 p.m. {not covered by regular exam schedule

**FINAL GRADES DUE IN WINS BY THURSDAY, MAY 22 - 4:00 PM**

# May 2008

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>SPRING WEEK 14</b>				<b>1</b> Graduate Council Meeting: Deadline for Spring '08 Courses  I & P Grade Extensions Due to Registrar	<b>2</b> UCC Meeting	<b>3</b>
<b>4</b> <b>SPRING WEEK 15</b>	<b>5</b> 8W2 & Regular Term Grade Rosters Available  I & P Makeup Grades Due to Registrar	<b>6</b> Faculty Senate Meeting: Deadline for Spring '09 Courses	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> STUDY DAY
<b>11</b> <b>SPRING WEEK 16</b>	<b>12</b> Classes End 9:00 p.m.  Book Buyback 9:00 a.m. – 6:00 p.m.  Textbook Return	<b>13</b> STUDY DAY UNTIL 4:00 P.M.  EXAMS  Book Buyback 9:00 a.m. – 6:00 p.m. Textbook Return Deadline for Spring '08 Special Course Proposals for Faculty-led Courses Abroad to Assoc. VC	<b>14</b> EXAMS  Book Buyback 9:00 a.m. – 6:00 p.m.  Textbook Return	<b>15</b> EXAMS  Book Buyback 9:00 a.m. – 6:00 p.m.  Textbook Return	<b>16</b> EXAMS  Book Buyback 9:00 a.m. – 2:00 p.m.  Textbook Return	<b>17</b> Commencement  Textbook Return 8:00 a.m. – 3:00 p.m.
<b>18</b> <b>SPRING WEEK 17</b>	<b>19</b> EXAMS  Textbook Return Book Buyback 9:00 a.m. – 6:00 p.m. Dining Halls Close 8:00 p.m.	<b>20</b> Make-up Exams  10:00 a.m. Residence Halls Close	<b>21</b>  Rental Textbooks Due by 4:15 p.m.	<b>22</b> 8W2 & Regular Term Grades Due by 4:00 p.m.  End of Term	<b>23</b>  Summer Textbook Pickup	<b>24</b> Last Day of Instructional Staff Contractual Period for 2007-08
<b>25</b> <b>SUMMER WEEK 1</b>	<b>26</b> MEMORIAL DAY  No Classes	<b>27</b> 3W1, 6W1, 9W1 & 12W Summer Sessions Begin  Grades Available to Students	<b>28</b> Transfer Student Orientation & Registration	<b>29</b>	<b>30</b> Applications due to Graduate School for August 2008 Graduation  Summer '08 Advance E-Bills	<b>31</b>

# June 2008

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>1</b> SUMMER WEEK 2	<b>2</b> Summer Advance E-Bills	<b>3</b>	<b>4</b> Transfer Student Orientation & Registration	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b> SUMMER WEEK 3	<b>9</b>	<b>10</b> Honors Preview	<b>11</b> 3W1 Grade Rosters Available	<b>12</b> Preview 2008	<b>13</b> Last Day of 3W1 Session  Deadline for Summer '09 Special Course Proposals for Faculty-led Courses Abroad to Assoc. VC	<b>14</b>
<b>15</b> SUMMER WEEK 4	<b>16</b> 3W2, 6W2, 9W2 Sessions Begin  Preview 2008	<b>17</b>	<b>18</b> 3W1 Grades Due By 4:00 p.m.  Preview 2008	<b>19</b> 3W1 Grades Available to Students	<b>20</b> Preview 2008	<b>21</b>
<b>22</b> SUMMER WEEK 5	<b>23</b> Deadline to complete course and degree requirements for May Graduates  Payment due without Credit Agreement  1 <sup>st</sup> Summer Installment E-Bill	<b>24</b> Preview 2008	<b>25</b>	<b>26</b> Preview 2008	<b>27</b>	<b>28</b>
<b>29</b> SUMMER WEEK 6	<b>30</b> Preview 2008					

## 2008 Summer Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

<i>Length of Course and Session</i>	<i>Last day to Add a course</i>	<i>Last day to change a class' grading basis to/from: Graded, S/NC, or Audit</i>	<i>Last day to Drop a course so that no 'W' grade is assigned.</i>	<i>Last day to drop a course for 100% refund</i>	<i>Last day to drop a course for 50% refund</i>	<i>Last day to drop a course for 25% refund</i>	<i>Last day/final deadline to Drop a course – 'W' grade is assigned</i>
First 3-week May 27 – Jun 13	May 28	May 28	Jun 02	Jun 02	NA	NA	Jun 06
Second 3-week Jun 16 – Jul 03	Jun 17	Jun 17	Jun 20	Jun 20	NA	NA	Jun 20
Third 3-week Jul 07 – Jul 25	Jul 08	Jul 08	Jul 11	Jul 11	NA	NA	Jul 11
Fourth 3-week Jul 28 – Aug 15	Jul 29	Jul 29	Aug 01	Aug 01	NA	NA	Aug 01
First 6-week May 27 – Jul 03	May 28	May 28	Jun 02	Jun 02	Jun 09	NA	Jun 13
Second 6-week Jun 16 – Jul 25	Jun 17	Jun 17	Jun 20	Jun 22	Jun 27	NA	Jun 27
Third 6-week Jul 07 – Aug 15	Jul 08	Jul 08	Jul 11	Jul 13	Jul 18	NA	Jul 18
First 9-week May 27 – Jul 25	May 28	May 28	Jun 02	Jun 02	Jun 09	Jun 16	Jun 20
Second 9-week Jun 16 – Aug 15	Jun 17	Jun 17	Jun 20	Jun 22	Jun 29	Jul 06	Jul 11
12-week May 27 – Aug 15	May 28	May 28	Jun 02	Jun 09	Jun 23	NA	Jun 27

# July 2008

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>SUMMER WEEK 6</b>		<b>1</b>	<b>2</b> 3W2 & 6W1 Grade Rosters Available  Preview 2008	<b>3</b> Last Day of 3W2, 6W1 Sessions	<b>4</b> INDEPENDENCE DAY  No Classes	<b>5</b> Graduate Students Comprehensive Exam
<b>6</b> <b>SUMMER WEEK 7</b>	<b>7</b> 3W3, 6W3 Sessions Begin	<b>8</b> Preview 2008	<b>9</b> 3W2 & 6W1 Grades Due By 4:00 p.m.	<b>10</b> 3W2 & 6W1 Grades Available to Students  Preview 2008	<b>11</b>	<b>12</b>
<b>13</b> <b>SUMMER WEEK 8</b>	<b>14</b> Transfer Student Orientation & Registration	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b> <b>SUMMER WEEK 9</b>	<b>21</b>	<b>22</b>	<b>23</b> 3W3, 6W2 & 9W1 Grade Rosters Available  1 <sup>st</sup> Summer Installment Payment Due  2 <sup>nd</sup> Installment E-Bill Date	<b>24</b>	<b>25</b> Last Day of 3W3, 6W2 & 9W1 Sessions	<b>26</b>
<b>27</b> <b>SUMMER WEEK 10</b>	<b>28</b> 3W4 Session Begins	<b>29</b>	<b>30</b> 3W3, 6W2 & 9W1 Grades Due By 4:00 p.m.	<b>31</b> 3W3, 6W2 & 9W1 Grades Available to Students		

## ***2008 SUMMER TERM WITHDRAWALS***

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal can be done through WINS by dropping classes by the appropriate deadlines. Any refund of fees is based on the official effective date of the course drops/withdrawal as recorded by WINS (nonattendance does not exempt the student from tuition and fee payment responsibilities). For drop/refund deadlines, see “2008 Summer Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds.”

If the student completes one or more classes in the term and subsequently notifies the Registrar’s Office of his/her intent to withdraw, only the student’s remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student’s academic record.

Students who need to withdraw after the deadline for dropping classes must contact the Registrar’s Office (262-472-1570, or email [withdraw@uww.edu](mailto:withdraw@uww.edu)). Withdrawals processed after the final deadline to drop courses will result in the student receiving grades of ‘F’ in those classes which are not being passed at the time of withdrawal.

International students, student athletes, and students who are receiving financial aid, veteran’s, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran’s affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.

# August 2008

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
<b>SUMMER WEEK 10</b>					<b>1</b>	<b>2</b>
<b>3</b> <b>SUMMER WEEK 11</b>	<b>4</b>	<b>5</b>	<b>6</b> Summer '08 I & P Grade Extensions Due	<b>7</b>	<b>8</b> Summer '07 I & P Make-up Grades Due to Registrar	<b>9</b>
<b>10</b> <b>SUMMER WEEK 12</b>	<b>11</b> 3W4, 6W3, 9W2 & 12W Grade Rosters Available	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b> Last Day of 3W4, 6W3, 9W2 & 12W Sessions  Textbook Return	<b>16</b>
<b>17</b>	<b>18</b> All Summer Grades Due By 4:00 p.m.  Rental Textbooks Due by 4:15 p.m.	<b>19</b>	<b>20</b> Summer Grades Available to Students	<b>21</b>	<b>22</b> 2 <sup>nd</sup> Summer Installment Payment Due	<b>23</b>
<b>24</b>	<b>25</b> Graduate Student Orientation 5:00-7:00 p.m.  Advance E-Bills for Fall 2008  Fall Term Faculty & Staff Orientation Week	<b>26</b>  Fall Term Faculty & Staff Orientation Week	<b>27</b> Residence Halls Open for New Students 9:00 a.m.  UCC Materials Due  Fall Term Faculty & Staff Orientation Week	<b>28</b> New Student Fall Orientation  Fall Term Faculty & Staff Orientation Week	<b>29</b> New Student Fall Orientation  Fall Term Faculty & Staff Orientation Week	<b>30</b>
<b>31</b>						<b>Fall Classes Begin September 2</b>