

2007 Summer Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS.

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

<i>Length of Course and Session</i>	<i>Last day to Add a course</i>	<i>Last day to change a class' grading basis to/from: Graded, S/NC, or Audit</i>	<i>Last day to Drop a course so that no 'W' grade is assigned.</i>	<i>Last day to drop a course for 100% refund</i>	<i>Last day to drop a course for 50% refund</i>	<i>Last day to drop a course for 25% refund</i>	<i>Last day/final deadline to Drop a course – 'W' grade is assigned</i>
First 3-week May 29 – Jun 15	May 30	May 30	Jun 04	Jun 04	NA	NA	Jun 08
Second 3-week Jun 18 – Jul 06	Jun 19	Jun 19	Jun 22	Jun 22	NA	NA	Jun 22
Third 3-week Jul 09 – Jul 27	Jul 10	Jul 10	Jul 13	Jul 13	NA	NA	Jul 13
Fourth 3-week Jul 30 – Aug 17	Jul 31	Jul 31	Aug 03	Aug 03	NA	NA	Aug 03
First 6-week May 29 – Jul 06	May 30	May 30	Jun 04	June 04	Jun 11	NA	Jun 15
Second 6-week Jun 18 – Jul 27	Jun 19	Jun 19	Jun 22	Jun 24	Jul 01	NA	Jul 06
Third 6-week Jul 09 – Aug 17	Jul 10	Jul 10	Jul 13	Jul 15	Jul 22	NA	Jul 20
First 9-week May 29 – Jul 27	May 30	May 30	Jun 04	Jun 04	Jun 11	Jun 18	Jun 22
Second 9-week Jun 18 – Aug 17	Jun 19	Jun 19	Jun 22	Jun 24	Jul 01	Jul 08	Jul 13
12-week May 29 – Aug 17	May 30	May 30	Jun 04	Jun 11	Jun 25	NA	Jun 29

Late Add (after the “Last day to Add a course”) – add must be signed by the instructor and department chair, and signed & approved by the dean of the college offering the course.

Late Drop (after the “Final deadline to Drop a course – ‘W’ grade assigned”):

- Undergrad students – drop must be signed by the instructor and department chair, and signed & approved by the dean of the college of the student's major.
- Graduate students – drop must be signed by the instructor and department chair, and signed & approved by the Dean of Graduate Studies

2007 SUMMER TERM WITHDRAWALS

Withdrawal normally means the student is dropping all of his/her classes for the full term with the intent to leave UW-Whitewater. Withdrawal can be done through WINS by dropping classes by the appropriate deadlines. Any refund of fees is based on the official effective date of the course drops/withdrawal as recorded by WINS (nonattendance does not exempt the student from tuition and fee payment responsibilities).

If the student completes one or more classes in the term and subsequently notifies the Registrar's Office of his/her intent to withdraw, only the student's remaining in-progress classes will be dropped. Completed classes and grades (including Incomplete grades) will stay on the student's academic record.

Students who need to withdraw after the deadline for dropping classes must contact the Registrar's Office (Baker Hall, 262-472-1211, withdraw@uww.edu). Withdrawals processed after the final deadline to drop courses will result in the student receiving grades of 'F' in those classes which are not being passed at the time of withdrawal.

International students, student athletes, and students who are receiving financial aid, veteran's, and/or other benefits and who are considering withdrawing after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before withdrawing since there may be legal, certification, and/or repayment penalties associated with doing so.