

2009 FALL TERM REGISTRATION INFORMATION - UNDERGRADUATE STUDENTS

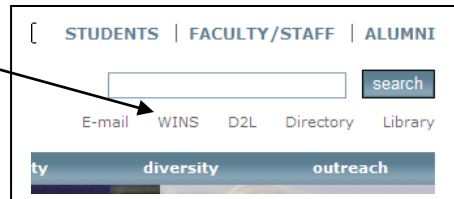
Are you planning to graduate in December 2009? If so, apply NOW in the Registrar's Office (Roseman 2032).

Priority registration for 2009 fall term classes runs from Monday, March 30, 2009 to Friday, April 17, 2009. Registration priority is based on the number of cumulative credits that students have completed and earned (credits in progress do not count). To find your earliest date and time to register, sign in to WINS, click on **Student Center**, under **Enrollment Dates** click on **Details**. If you have a registration hold, it must be cleared by the office that placed it before you will be able to register for classes.

Use the on-line, web-based WINS system to register for classes. To access WINS:

<http://www.uww.edu> (UW-Whitewater Home Page)

On the upper right of the screen, click on "WINS"



On the WINS Sign-In page, enter your NETID and Password, click on "Sign In".

Students who enroll in classes at UW-Whitewater have certain financial obligations and are responsible for knowing and abiding by all UW-W regulations, procedures, and academic calendar dates as stated in the term Schedule of Classes (<http://www.uww.edu/registrar/schedule/index.html>) and the Undergraduate Catalog (<http://www.uww.edu/registrar/catalogs/index.html>). Deadlines for adding and dropping classes, changing class grading bases and withdrawing from the university are published as part of the Schedule of Classes information. Students must adhere to the deadlines to take advantage of tuition/fee refunds and to avoid academic consequences. Nonattendance does not exempt students from their financial and academic responsibilities.

UW-Whitewater uses e-mail to communicate with students on many important matters such as tuition billing (e.g., bills are sent only to the student's UW-W email account, they are not sent through postal mail). Students are responsible for knowing and, when appropriate, acting on the contents of all university communications sent to their UW-W e-mail accounts. Information about accessing UW-W student email accounts is available at http://www.uww.edu/icit/services/email/stu_accounts.html.

Problems associated with accessing WINS or student email accounts can be addressed by the iCIT Help Desk (Andersen Library room 2000, email helpdesk@uww.edu, phone 262-472-4357).

ADVISING

Advising Report (AR) – The AR is an individualized degree progress report that also includes a copy of the student's unofficial transcript. Bring a copy of the AR to the advising appointment.

Contact the appropriate person or office with questions about advising or registration for classes:

Academic Advising & Exploration Center (Roseman 2054): 262-472-5220

All students with undeclared majors

Students with fewer than 24 units

Early Childhood Education and Elementary Education (Pre-K - 6th grade) students until admitted to the College of Education.

Note: first-year Art, Multimedia, Music, Theatre BA, BM, BSE, and BFA students are advised by faculty advisors in their departments in the College of Arts and Communication (see below).

College of Arts and Communication - faculty advisor or department office of student's major

Communication majors with 24 or more earned credits

All Art, Multimedia, Music, Theatre BA, BM, BSE, and BFA majors

College of Business and Economics:

Pre-Business majors with 24 or more earned credits - 262-472-5588

Business and Economics majors - faculty advisor or department office of student's major

College of Education majors (24 or more earned credits) Faculty advisor or Education Advising Center, 262-472-1585

College of Letters and Sciences:

BA/BS majors with 24 or more earned credits - faculty advisor or department office of student's major or L&S Advising Office (262-472-1550)