

2012 Spring Deadlines – Course Adds & Drops, Grade Basis Changes, and Refunds

Students who enroll for courses at UW-Whitewater and wish to drop one, some, or all of the courses must do so by published deadlines to avoid academic and/or financial penalties (nonattendance does not exempt the student from such penalties). Classes can be dropped using WINS. However, students who desire to leave the University and withdraw from **all** classes for a term will not be able to do so using WINS and need to complete the withdrawal form at www.uww.edu/ssl/registrar/forms/withdraw.html. Any questions regarding the withdrawal process should be directed to the Registrar's Office (262-472-1570).

The deadlines for dropping classes are indicated in the chart below. Please be aware that the listed refund percentages for dropping classes by certain deadline dates pertain only to the portion of course charges that relate to normal tuition and fees. Supplemental course fees (e.g., on-line fees, equipment costs, field trip expenses) may be refunded in full if the course is dropped by the 100% deadline; after that no refund of such fees is available. Costs associated with travel study courses are non-refundable. **

International students, student athletes, and students who are receiving financial aid, veteran's and/or other benefits and who are considering dropping all classes or dropping below full-time status after classes have begun are strongly encouraged to meet with the appropriate official (e.g., international student advisor, athletic director, financial aid counselor, or veteran's affairs officer) before dropping classes since there may be legal, certification, and/or repayment penalties associated with doing so.

<i>Length of Course and Session</i>	<i>Last day to Add a course</i>	<i>Last day to Change a class' Grading Basis to/from: Graded, S/NC, or Audit</i>	<i>Last day to Drop a course so that no 'W' grade is assigned.</i>	<i>Last day to drop a course for 100% refund for normal tuition (**see above)</i>	<i>Last day to drop a course for 50% refund for normal tuition (**see above)</i>	<i>Last day to drop a course for 25% refund for normal tuition (**see above)</i>	<i>Final deadline to Drop a course – 'W' grade assigned</i>
Full term (Jan 17 – May 18)	Jan 24	Jan 30	Jan 30	Jan 30	Feb 13	NA	Feb 24
First 8-week (Jan 17 – Mar 09)	Jan 18	Jan 18	Jan 23	Jan 23	Jan 30	Feb 2	Feb 2
Second 8-week (Mar 12 – May 18)	Mar 13	Mar 13	Mar 16	Mar 18	Mar 25	Mar 28	Mar 28