

EXAMINATION SCHEDULE SPRING TERM 2006

All instructional staff are expected to meet their on-campus and off-campus classes at the times scheduled for the final examination period. The final examination period may be used to administer course examination or as a regular period of instruction. Exception to meeting classes during the examination period requires specific written approval in advance from the college dean.

Courses meeting four or five periods a week (i.e. MTWRF at 7:45 or a combination of the MWF vs TR pattern) may use either the MWF or TR period for the exam, whichever is most convenient for all concerned. EXAMINATIONS IN OFF-CAMPUS EVENING CLASSES ARE SCHEDULED FOR THE REGULAR CLASS MEETING TIME DURING EXAMINATION WEEK BEGINNING MONDAY, MAY 8.

FINAL EXAMINATION POLICY

All comprehensive final examinations shall be administered at the prescribed time during the final examination period. For those classes where there is no final examination, the time prescribed during the final examination period shall be used as a regular class meeting.

No student shall be required to take more than two comprehensive final examinations on the same day. Any student with more than two comprehensive final examinations scheduled on the same day who wants to reschedule the excessive examination(s) must make arrangements with the instructors involved. If the student and instructors are unable to reach mutual agreement about alternate arrangements, the student must notify the Registrar by Friday, March 10th. The Registrar's Office shall arrange times as necessary with instructors involved and shall notify the student of the arrangements by Monday, April 24.

This policy covers only comprehensive final examinations given during the final examination period.

7:45-9:45 a.m.	MWF classes beginning between 8:50-9:40 a.m.	Thursday, May 11, 2006	
10:00-12 Noon	MWF classes beginning between 11:00-11:50 a.m.	7:45-9:45 a.m.	TR classes beginning between 9:55-10:45 a.m.
1:00-3:00 p.m.	MWF classes beginning between 2:15-3:05 p.m.	10:00-12 Noon	TR classes beginning between 2:15-3:05 p.m.
3:15-5:15 p.m.	MWF classes beginning between 12:05-12:55 p.m.	1:00-3:00 p.m.	TR classes beginning between 12:05-12:55 p.m.
6:00-8:00 p.m.	Monday evening only classes beginning 5:45 p.m. or later	3:15-5:15 p.m.	TR classes beginning between 3:45-4:45 p.m.
		6:00-8:00 p.m.	Thursday evening classes beginning 5:45 p.m. or later
Tuesday, May 9, 2006			
7:45-9:45 a.m.	TR classes beginning between 7:45-8:35 a.m.	Friday, May 12, 2006	
10:00-12 Noon	TR classes beginning between 8:50-9:40 a.m.	7:45-9:45 a.m.	MWF classes beginning between 4:25-6:00 p.m.
1:00-3:00 p.m.	TR classes beginning between 1:10-2:00 p.m.	10:00-12 Noon	TR classes beginning between 4:25-6:00 p.m.
3:15-5:15 p.m.	TR classes beginning between 11:00-11:50 a.m.	1:00-3:00 p.m.	{Special session exams for on-campus students
6:00-8:00 p.m.	Tuesday evening classes beginning 5:45 p.m. or later	3:15-5:15 p.m.	{not covered by regular exam schedule.
Wednesday, May 10, 2006			
7:45-9:45 a.m.	MWF classes beginning between 7:45-8:35 a.m.	Monday, May 15, 2006	
10:00-12 Noon	MWF classes beginning between 9:55-10:45 a.m.	7:45-9:45 a.m.	{
1:00-3:00 p.m.	MWF classes beginning between 1:10-2:00 p.m.	10:00-12 Noon	{Special makeup exams
3:15-5:15 p.m.	MWF classes beginning between 3:20-4:35 p.m.	1:00-3:00 p.m.	{if authorized by instructor
6:00-8:00 p.m.	Wednesday evening only classes beginning 5:45 p.m. or later	3:15-5:15 p.m.	{

GRADES DUE IN WINS BY WEDNESDAY, MAY 17 - 4:00 PM