

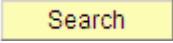




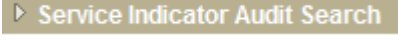






How Do I? Audit Service Indicators

1. **Sign in to WINS.**
2. **Click on Campus Community.**
3. **Click on Service Indicators (Student).**
4. **Select Audit Service Indicators.**
5. **Click**  if the page only contains header ().
6. **Enter** the search criteria.
7. **Click** .
8. **Use**    to navigate through the Search Results.

Notes:

- From the Search Results page you can update your search criteria by clicking  on the  header.
- Search Results – In the Action Column: A = Add, D = Release, C = Change.
- Click on the ID Data or Date/Time Tabs for additional information.
- Clicking  will allow you to view the information from all three tabs at the same time.
- The search results can be downloaded to Excel by clicking .