




How Do I? Phone Numbers

Access WINS

- ▶ **Click** on **WINS** on UW-Whitewater's home page at www.uww.edu
- ▶ Sign into WINS

Phone Numbers

- ▶ **Click** on **Self Services**.
- ▶ **Click** on **Student Center**.
- ▶ **Select Phone Numbers** from in the Personal Information section and **click** .

Adding a Phone Number

- ▶ **Click** on
- ▶ Use the Dropdown to select the Phone Type.
- ▶ Enter your phone number
- ▶ **Click**
- ▶ **Click**

Deleting a Phone Number

- ▶ **Click** on to the right of the Phone Number
- ▶ **Click** on from the Delete Confirmation page

Changing a Phone Number

- ▶ **Type** the new number in place of the old number
- ▶ **Click**

Things to Remember

- ▶ **Be sure to sign out of WINS to end your session**