



How do I? View an Instructor's Schedule

Version 9.0

- 1. Sign in to WINS.**
- 2. Click on Curriculum Management.**
- 3. Click on Instructor/Advisor Information.**
- 2. Click on Instructor Schedule.**
- 3. Enter the Last and First Name** of the instructor (or the instructor's ID number if you have it).
- 4. Click on** **.**
- 5. Click** on the **Term** you would like to view from the results list.

Additional Information

You can sort the schedule by clicking on the headings. This allows you to sort the list by Subject or Start Date.