



## How do I? View Student's Registration Start Time (Appointment)

Version 9.0

1. **Sign in to WINS.**
2. **Click on Self Service.**
3. **Click on Advisor Center.**
4. **Click on View My Advisees**
5. **Click on View Student Details or**

**VIEW DATA FOR OTHER STUDENTS**

, located at the bottom of page.

6. **Click on Enrollment Dates**  
in the right column.
7. **Select a Term and Click**  
**CONTINUE**.

## Things to Remember

- ▶The **Cancel** button will take you back to the student's **Student Center**.
- ▶To view information for another Advisee **Click** on **View My Advisees** located in the menu on the left.

**Note:** Enrollment Dates include an exact time of day for enrollment to begin.

Enrollment appointments end prior to open enrollment. This does not mean it is the last date to enroll.