




## How do I? View UW-W's FERPA Statement

Version 9.0

1. **Sign in to WINS.**
2. **Click on Self Service.**
3. **Click on Advisor Center.**
4. **Click on View My Advisees.**
  
5. **Click on View FERPA STATEMENT**, located on the right side of the View My Advisees page  
 [View FERPA Statement](#)

## Things to Remember

- ▶ **WHEN IN DOUBT**, err on the side of caution and do NOT release student educational information. Contact the Registrar's Office for guidance.
  
- ▶ UW-Whitewater's FERPA Policy and additional information can be found at - <http://www.uww.edu/registrar/ferpa/>