



## **Welcome to the University of Wisconsin-Whitewater!**

We are happy you are considering the University of Wisconsin-Whitewater. Please read this information carefully-it will tell all you need to make a smooth transfer to UW-W. Of course, if you have questions that are not covered here, you may contact us any time. Again, welcome to UW-Whitewater! We are proud of our campus and look forward to the opportunity to assist you.

### **The Application Process**

It is always best to apply early in the last semester at your current institution. To apply, please complete and submit the University of Wisconsin System application form. The electronic application is available on the Internet at [www.apply.wisconsin.edu](http://www.apply.wisconsin.edu). An application fee is required from all students except those whose last institution was one of the two-year University of Wisconsin Colleges. You must also submit official transcripts from all post secondary institutions you have attended, plus an official high school transcript. If you are currently attending a post secondary institution, please list your current courses. Test scores are not normally required.

You may be accepted tentatively during your last term of enrollment at the sending institution provided you meet minimum requirements for University admission. If you are not currently enrolled you should apply one semester prior to your desired enrollment date.

We will notify you of our admission decision by mail usually within two weeks of receipt of all application materials. Important documents regarding credit transfer and evaluation will be included with your letter of admission; subsequent mailings will inform you about transfer orientation and registration, housing and other important details.

### **Admission Eligibility Criteria**

UW-Whitewater requires a minimum 2.0 (4.0 system) cumulative grade point average (GPA) based on at least 12 transferable credits for transfer student admission.

Requirements are higher if you are planning to enroll in certain academic programs (notably the College of Business and Economics and the College of Education) or during periods of enrollment limitation. Students who are enrolled in their first semester or who will not complete 12 transferable credits will be evaluated using new freshman admission criteria.

[College of Education](#) transfer students may be required to establish a GPA at UW-Whitewater before being considered for admission to professional education. The College of Education will specify the number of credits to be earned at Whitewater before admission to professional education. Some programs in Education may limit admission due to high enrollments. Applications for Professional Education are available at the College of Education Information Desk in Winther Hall.

[College of Business and Economics](#) applicants are initially classified "Pre-Business" majors. After completing 54 credits and the following courses, you may apply for

admission to the College of Business and Economics:

ACCOUNT 244 Accounting Concepts plus either  
ACCOUNT 249 Managerial Accounting OR ACCOUNT 321 Intermediate Accounting;  
ECON 201 Microeconomics and ECON 202 Macroeconomics;  
ECON 245 Business Statistics;  
ITBE 280 Introduction to Information Systems  
MATH 143 Finite Mathematics  
ENGLISH 101 Composition I and ENG 102 Composition II  
SPEECH 110 Fundamentals of Speech

Students with a 2.8 cumulative GPA or higher will be admitted to the College of Business and Economics. Students with less than a 2.8 GPA may be admitted based on an alternative formula. Application forms for admission to the College of Business and Economics are available in the Assistant Dean's Office in Carlson Hall.

It is important for you to know that transfer credit is not given for upper division business courses unless the equivalent courses were taken after completion of 60 credits and were junior or senior level at the previous institution. Please note: grades do not transfer; your previous grades will be considered to determine admission to the programs listed above.

## TRANSFER POLICIES

### TRANSFER CREDIT EVALUATION

Once your application is complete, we will prepare a transfer credit evaluation for you. This means that we will convert your prior courses to the UW-Whitewater course numbering system wherever possible. When a transfer course is determined to be equivalent to a Whitewater class, a specific Whitewater course number will appear on the evaluation. If the course(s) you completed are not directly equivalent to UW-Whitewater classes, you will be awarded elective credit.

Although grades earned at other post-secondary institutions will be included on the evaluation of transfer credit and the Academic Progress Report (see below), they do not affect your Whitewater GPA. Grades from other institutions are considered only for purposes of determining eligibility for admission and registration in certain programs or majors such as business, education and social work.

Your credit will transfer to UW-Whitewater if the courses were completed at a regionally accredited college or university and the grades earned are recognized as passing (D- or better). To be equated to a Whitewater course, a class from another college or university must be taken for at least 2/3 of the credit for which the class is offered at Whitewater.

### CREDIT BY EXAMINATION

UW-Whitewater awards credit by examination for the following programs: Advanced Placement (AP), the College Level Examination Program (CLEP) and the International Baccalaureate (IB). Students who have earned credit by examination at their original campus should have official

test scores sent to the Office of Testing and Student Affairs Research. Scores will be evaluated for credit according to the equivalencies listed in UW-Whitewater's "Credit by Examination Opportunities" brochure. Copies are available from the Testing Office (262/472-5613).

### COURSE REPEAT POLICY

UW-Whitewater's Course Repeat Policy is very important since it may affect your admission to the university or to your intended major. Under this policy, you may repeat courses to improve your GPA; however, you may only repeat a course in which the first grade was C- or lower, and you may repeat a course only once. This policy does not apply to course work granted elective credit. You should be aware that this policy will be applied to your record in determining your grade point average for admission. Please refer to the current Undergraduate [Bulletin](#) for detailed information.

### ADVISING REPORT (AR)

The Advising Report (AR) is an analysis of all your transfer credit and how it applies toward graduation in the major you select. Since this document will be used in determining which classes you will take in your first semester at Whitewater, you will want to inspect it carefully and understand it thoroughly. Advisors will help you select your classes but it is essential that you understand the process. You will receive the AR when you come to Transfer Orientation.

If you believe an adjustment should be made on your credit evaluation or AR, we suggest that you contact the Admissions Office before proceeding with advising and registration. Any adjustment in the credit evaluation must be requested within one year from the date of first UW-Whitewater enrollment.

### TWO YEAR COLLEGE TRANSFER POLICIES

Courses taken at two-year campuses may be equated only to UW-Whitewater 100 (freshman) or 200-level (sophomore) courses. When a course taken at a two-year college parallels a 300 (junior) or 400-level (senior) course at UW-W, the course may be accepted as a general elective. A maximum of 72 credits may transfer from a two-year college to UW-Whitewater.

Students who have accumulated 72 credits at a two-year college must earn at least 48 additional credits at UW-Whitewater and/or other four-year colleges to earn a baccalaureate degree. You may take courses beyond the initial 72 credits at a two-year institution but only with the permission of the Dean of your college at UW-Whitewater.

Transfer students with an Associate of Arts and Science, Associate of Arts or Associate of Science Degree from the University of Wisconsin Colleges, Milwaukee Area Technical College, Madison Area Technical College, Chippewa Valley Technical College, Nicolet Area Technical College, or any accredited State community or junior college who transfer at least 40 acceptable credits to Whitewater are considered to have fulfilled the University Proficiency and General Education requirements. Students who earned the Associate of Arts and Science from a UW College on or after Fall, 1991, will have satisfied the Diversity (Ethnic Studies) requirement as well. You should check to ensure that your final, official transcript indicates receipt of the degree. This policy does not apply to the Associate of Applied Science from vocational/technical colleges.

PLEASE NOTE: some programs require additional general education courses that are not satisfied by the associate degrees as listed above. Following is a listing of these additional requirements:

**COLLEGE OF ARTS AND COMMUNICATIONS MAJORS:**

Bachelor of Arts Degree candidates: must complete one course of at least

two credits in Arts outside the major, plus six credits in Humanities courses.

Bachelor of Fine Arts and Bachelor of Music candidates: must complete one course of at least two credits in Arts outside the major.

Bachelor of Science Degree candidates: must complete at least six credits in Natural Science/mathematics in addition to the laboratory science/additional science-mathematics requirement.

**COLLEGE OF EDUCATION (TEACHER CERTIFICATION) MAJORS:** students seeking licensure to teach are required to complete 40 credits of general education requirements. These are called PI 34 requirements and are named after the Wisconsin Statute which covers teacher certification. These requirements are not satisfied by the Associate Degree but may be incorporated into the Associate Degree curriculum. Specific information is listed on each transfer guide.

**COLLEGE OF LETTERS AND SCIENCES MAJORS:**

Bachelor of Arts Degree candidates: must complete at least one year of a single foreign language at the college level, or have completed two years of a single foreign language at the secondary level.

Additionally, six credits at the junior/senior level must be taken in Arts, Humanities, Social Studies, or Womens/Ethnic Studies.

Bachelor of Science Degree candidates: must complete two 4 or 5 credit laboratory sciences from 2 different disciplines, plus 5 or 6 credits of additional mathematics beyond Intermediate Algebra or a combination of mathematics beyond Intermediate Algebra and computer science.

See the University Catalog for further information regarding the above.

Students in the **Wisconsin Technical College System (WTCS)** who wish to continue at UW-Whitewater may be eligible to transfer credit in one of the following ways:

1. If you are a student in the Associate of Arts College Parallel Program at Madison Area Technical College, Milwaukee Area Technical College, Chippewa Valley Technical College or Nicolet Technical College, you may transfer up to 72 credits to UW-Whitewater.
2. Students in the Wisconsin Technical College System may be eligible to transfer up to 30 credits of social science, communications, mathematics, and science courses.
3. In addition to #2 above, students with an Associate of Applied Science from the Business and Marketing Division of the WTCS, 1985 or after, may be eligible to transfer up to 12 credits of business related course work. Other articulation programs exist for which additional credit can be transferred. Consult the Transfer Information System for further information (see below).
4. Students transferring from the Wisconsin Technical College System may be eligible for credit by earning appropriate scores on national standardized examinations (e.g.

College Level Examination Program) or examinations developed at UW-Whitewater.

Applicants who already have a baccalaureate degree from an accredited college or university are considered to have satisfied all General Education requirements, although Education majors may need additional courses.

As a transfer student, you will be required to complete the following Core Requirements, depending on how many credits you transfer in to UW-Whitewater:

# of Credits Transferred	UW-Whitewater Core Course Requirements
20 credits or less.....	All General Education Core Courses
21-39 credits.....	Two Core Courses to include World of Ideas
40 credits or more.....	World of Ideas only
Conferred Associate Degree.....	None (All General Education Requirements satisfied) from UW Colleges, Madison/ Milwaukee Area Technical College, Chippewa Valley Technical College Nicolet Technical College, or any State Community or Junior College. Eligible degrees include Associate of Arts, Associate of Science, or Associate of Arts and Science.

Students who transfer without an associate or baccalaureate degree must complete all remaining proficiency requirements prior to completion of 60 credits. Transfer students with 60 or more credits must complete any remaining proficiency requirements during their first semester of enrollment.

#### [TRANSFER INFORMATION SYSTEM](#) - TIS

The University of Wisconsin System has developed an on-line course equivalency matrix which provides transfer information for all UW and WTCS institutions. Called the Transfer Information System, or TIS, it provides up to date course transfer information as well as program planning assistance to students who plan to graduate from a UW System campus. Although this information is intended to be current and accurate, it is not a contract or substitute for personal contact with your academic advisor. However, you should periodically refer to TIS to find assistance for your course and program transfer questions, since TIS is regularly updated. The link is: [www.uwsa.edu/tis](http://www.uwsa.edu/tis)

## UW COLLEGES GUARANTEED TRANSFER PROGRAM

If you are a student at any of the UW Colleges, you may consider participation in the Guaranteed Transfer Program. This program guarantees your admission to UW-Whitewater with junior status. Certain criteria apply, so check with a Student Services advisor for details. Please note this program guarantees admission to the university; it does not guarantee admission to specific majors or programs.

## [TRANSFER STUDENT ORIENTATION AND REGISTRATION](#)

Transfer orientation and registration programs are held on four or five dates prior to the beginning of each semester. You will receive an invitation after you have been admitted, at which time you may sign up for any available date. At the program, you will have the opportunity to learn about your Advising Report (AR), meet with an advisor from your intended major and register for classes for the coming semester.

## CAMPUS SERVICES AND ORGANIZATIONS

You will find a wide variety of student support services as well as social and recreational organizations on the Whitewater campus, including [child care](#), [tutoring](#), [Honors Program](#), services for students with [learning](#) or [physical](#) disabilities, [financial aid](#), [career services](#) and much more.

## CAMPUS VISITS AND MORE INFORMATION

A campus visit is one of your most important obligations in selecting a transfer campus. You may meet with an admissions transfer specialist, talk with an advisor in your major, take a campus tour and obtain answers to all of your questions about transfer. To arrange a visit to campus, it is best to call in advance for an appointment (262/472-1440), or register on our [Admissions](#) website.

The University of Wisconsin-Whitewater is committed to equal opportunity in its educational programs, activities and employment policies for all persons regardless of race, color, gender, creed, religion, age, ancestry, national origin, disability, sexual orientation, political affiliation, marital status, Viet Nam-era veteran status, parental status and pregnancy.

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