

**Administrative Development Program (ADP)**  
**University of Wisconsin – Whitewater and Rock County**

The Offices of the Chancellor and Provost are pleased to announce the **Administrative Development Program (ADP)** for 2018-2019 and invite interested eligible faculty to apply to become Administrative Fellows. The ADP program goals are to 1) provide interested faculty members with opportunities to broaden their understanding of and experience in higher education administration, 2) build more leadership capacity on campus, and 3) diversify administrative leadership.

**Description of the Program:** Four program participants (two from Whitewater, two from Rock County) will serve as part of the campus administrative team, providing leadership and support in one or more areas such as:

- monitoring progress and completing campus updates on strategic plan goals, including the new Academic Plan;
- working on projects related to the integration of the Rock County 2-year campus and the Whitewater 4-year campus;
- working on projects to increase recruitment and enrollment of students;
- working on projects to improve student diversity, retention and success as part of Academic Innovation, Bigger LEAP, and/or E-Portfolio initiatives;
- working on projects that improve campus culture and climate;
- working on projects to support innovation in any area of campus;
- assisting the campus in organizing, updating, and using university policies; and
- other activities related to the strengths and interests of the ADP candidate.

Depending on the scope of the project and participant availability, participants in the ADP will receive reassignment of one or two courses per semester for the 2018-2019 academic year. Each participant will also receive a \$5,000 stipend. Summer stipends may also be available depending on fellowship responsibilities. Funds to support the ADP will be provided (with consultation and approval of the appropriate Department Chair and Dean) by the Chancellor and Provost.

**Eligibility:** The program is open to ***tenured associate and full professors***. All applicants should be on full-time appointments. Associate professors should recognize that administrative assignments for this program are not designed per se to contribute to their advancement to full professor.

**Application process:** Applicants who wish to be considered for a 2018-19 appointment, beginning August 2018 should submit the following to Andrea Romine, Office of the Provost, 420 Hyer Hall, [rominea@uww.edu](mailto:rominea@uww.edu) **by January 10, 2018:**

- Application form (endorsement of division chair & associate dean are required)
- Letter of interest focusing on related skills/experience and career goals
- Updated vita
- The names of two on-campus references

**Application for UW-Whitewater and Rock County Administrative Development Program: 2018-2019**

This form and other required materials should be submitted to Andrea Romine, Office of the Provost, 420 Hyer Hall [rominea@uww.edu](mailto:rominea@uww.edu) with the endorsement of the department chair and dean **by January 10, 2018.**

- I. Name of Applicant:  
Current department:  
Current rank/title:

II. Names of two on-campus references:

Name:  
Position:  
Phone:

Name:  
Position:  
Phone:

III. Other required application materials:

- Updated vita
- Letter of interest focusing on related skills/experience and career goals.

IV. Please obtain the endorsement signatures indicated below:

NOTE: Signatures on this form constitute an endorsement of the application. Department chair and dean thereby indicate that they believe the applicant is well suited for this administrative fellowship and that the experience has the potential to enhance leadership capacity for our campus. They also concur with the arrangement whereby the applicant, if successful, will be provided reassignment of one or two courses per semester for the 2018-2019 academic year. The Chancellor and Provost will provide funds to the home department/program to cover the course reassignments, and they will also provide a stipend of \$5,000 to the successful applicant. The successful applicant will retain office space in her/his home department.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Dean: \_\_\_\_\_ Date: \_\_\_\_\_

Department Chair and Dean can attach any comments, e.g., constraints on course releases, availability of participant, etc.