

98-99 Academic Staff Assembly
Wednesday, February 24, 1999
Minutes

Chair Therese Kennedy called the February 24, 1999 meeting of the Academic Staff Assembly to order at 12:06 p.m. in room 206N of the James R. Connor University Center.

	Present	Absent
Phyllis Batra	X	
Deborah Bowen		X (notified chair)
Karen Buckley (Vice Chair)	X	
Steve Chene		X (notified chair)
Larry Clem	X	
Mike Cohen	X	
Mike Flanagan		X (notified chair)
Therese Kennedy (Chair)	X	
Kim Macur	X	
Pat Miller	X	
Kimberly Patten	X	
Julia Yeater	X	
Lou Zahn	X	

WSG representative Joe Refermat was present and Rita Subrt was also present as secretary.

1. Approval of the Minutes: The minutes of January 27, 1999 meeting were approved unanimously on a Zahn/Miller motion/second.
2. By-Laws Revision: Therese Kennedy asked if there were any additional questions or concerns regarding the By-Laws. There were none.
3. Academic Staff Committee Reports:
 - a. Awards Committee (Zahn) The deadline for applications was Friday, February 28, 1999 at 4 P.M.
 - b. Economic Issues (Kennedy) The committee recommended a 2 year pay plan with two thirds for solid performance and one third for merit. The Instructional Academic Staff are to sit down with their department chairs and develop a plan for their unique situation. This was to have been done during this 2 year pay plan. The memo that was sent out this semester was a reminder of what should have happened the first year of this pay plan. Copies of each instructional academic staff pay plan should be sent to Therese and a copy to the Dean of their school.
 - c. Elections (Bowen) The call for nominations to the 99-00 Academic Staff Assembly will be mailed out 3/1.
 - d. Government Relations (Cohen) Mike Cohen indicated that the committee will meet in during the next two weeks. Therese Kennedy distributed copies of the Thompson Budget and a list of legislatures.
 - e. Job Security (Clem) Therese Kennedy indicated that she met with Provost Prior regarding the survey results. The Provost had concerns regarding some of the comments, evaluation, rolling horizons and fixed terms.
 - f. Organization (Buckley) Karen is in the process of updating committee membership list. She has received lists from several committee liaisons. When she has all the current data, she will update the current committee list. Therese offered assistance to Karen when she sends out her call for committee membership. Therese has a copy on disk what was used last year.
 - g. Professional Development (Chene) Therese met with the committee and provided the following information.
 - i. Due dates for grant applications:
Phase I (7/1 thru 12/31) due date is April 8, 1999.
Phase II (1/1 thru 6/30 due date to be determined.
 - ii. The committee recommendations will come to the Academic Staff Assembly for approval.
 - iii. Individuals cannot receive a grant every year. Individuals who have a current or previous grant cannot apply. If they have applied and didn't receive one, they can reapply.
 - iv. The committee will also determine the dollars in making the recommendation to the Provost.
Because the third item in the above list is a change

to the policy, a motion/second was made by Clem/Buckley to update the policy to include this item. Passed.

- h. Instructional Promotion (Yeater) No report.
 - i. Review (Buckley) No report.
 - j. Title Appeals (Flanagan). Not present.
 - k. Titling (Miller) No report.
 - l. Rewards and Recognition (Kennedy) There was a lengthy discussion regarding the recommendation from Jim Freer to use an outside consultant to determine the rewards and recognition for the non-instructional academic staff. The general consensus was that the consultant fees would use up most of the money available for the rewards and recognition.
- 4. Strategic Planning and Budget Committee (Cohen) The committee will meet on Thursday, February 25. Mike thanked those assembly members who returned the surveys.
 - 5. UW-W Marketing Committee (Macur)
 - 6. Brochure Ad Hoc Committee (Macur) Kim Macur displayed two variations of the brochure. The size will be 11X14 with four panels, front and back. The brochure will list the current year's membership, the standing committees, the goals for the current year and possibly the dates of the meetings. It will be updated annually. It will also show the office room number (when assigned), the office hours, office phone number and fax number, the webpage address, and the webpage for the University Handbook.
 - 7. Instructional Academic Staff Ad Hoc Committee (Miller) No report.
 - 8. Memorial Committee Meeting Update (Kennedy) The David L. Kachel Gymnasium recommendation has been finalized.
 - 9. UW System Non-Instructional Academic Staff Award (Kennedy) These suggested members of the Assembly should be considering individuals to nominate for the above award. Names can be presented at the next Assembly meeting.
 - 10. Chancellor's Search and Screen Committee (Kennedy) The deadline for applications is Friday, February 26, 1999. The committee has received 42 applications. The committee will narrow the field to 12 applicants who will be interviewed off campus. The top five candidates will be re-interviewed on campus.
 - 11. Additional Agenda Items: Steve Karges, Legislative Liaison, has written a book about Wisconsin Lighthouses and a video will be shown on public television on March 7 at 7 P.M. and again March 12 at 9 P.M.
 - 12. Future Agenda Items: Plan 2008
 - 13. Macur/Cohen made a motion/second to adjourn the meeting. The meeting adjourned at 1:17 p.m.

Respectfully submitted,
Rita Subrt